



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/25/2020 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 3:15 PM

CCLC-31191

Bright Star @ Old Griffin Road

275 Old Griffin Road McDonough, GA 30253 Henry County
 (770) 288-3498 abishop63@bellsouth.net

Regional Consultant

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 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/25/2020	Licensing Study	Good Standing	
08/12/2019	Monitoring Visit	Good Standing	
06/17/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1 Crawler/6wk-12mo	Infants and One Year Olds	1	5	C	13	C	NA	NA	Diapering, Floor Play
Main	A2-Wee Toddler A-12-18 mo	One Year Olds	1	8	C	17	C	NA	NA	Floor Play
Main	A3-Toddler 2yrs	Three Year Olds	1	14	C	23	C	NA	NA	Circle Time
Main	A4-3A Preschool	Three Year Olds	1	14	C	23	C	NA	NA	Circle Time
Main	A5- 4A -Preschool - 4 years	PreK	2	21	C	23	C	NA	NA	Circle Time
Main	A5-4A Preschool-4 yrs	Four Year Olds	1	17	C	23	C	NA	NA	Free Play
Main	A6-School-age		0	0	C	19	C	NA	NA	Not In Use
Main	B1-Infant 6wk-6mo		0	0	C	16	C	NA	NA	Not In Use
Main	B2-Wee Toddler 18-24 mo		0	0	C	20	C	NA	NA	Not In Use
Main	B3 - 3B - Toddler 24-30 mo		0	0	C	23	C	NA	NA	Not In Use
Main	B4 Preschool 3B		0	0	C	22	C	NA	NA	Not In Use
Main	B5 - Preschool 4B	Two Year Olds	2	20	C	22	C	NA	NA	Transitioning
Main	B6-4C		0	0	C	23	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 267					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 99					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A1 6wk-12mo	21	C

Main	A2 2-12 yrs	28	C
Main	B1 6wks-1 yr	25	C
Main	B2 2-12 yr	58	C

Comments

Plan of Improvement: Developed This Date 02/25/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Andrea Bishop, Program Official

Date

April Brown, Consultant

Date



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Findings Report

Date: 2/25/2020 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

Technical Assistance

Please ensure that the soft blue chair in classroom A43A and the soft red chair in classroom A54B is in good repair as required. Additionally, please replace the multi-colored blocks in classroom A3 as they were observed to be torn and not in good repair as required.

Correction Deadline: 2/25/2020

Finding

591-1-1-.12(6) requires that a variety of age-appropriate toys and play materials be available, stored on low, open shelves accessible to children in each room or assigned area. It was determined based on observation, classroom A1 and classroom B4 did not have a variety of age-appropriate toys and play materials available to children as required.

POI (Plan of Improvement)

The Center director will ensure there is a variety of age-appropriate toys and play materials in each room for each age group. that are stored on low, open shelves accessible to children.

Correction Deadline: 3/26/2020

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked to be locked on this date. Consultant observed the swimming operation permit that was granted from April 2, 2019 until April 1, 2020. The director stated no swimming activities were provided at this time.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing

591-1-1-.08 Children's Records**Not Met****Comment**

Parent authorizations obtained and completed on this date.

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records four out of five children's records did not have the parent's work address listed as required. Two out of five children's records did not have the release person's address listed as required.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 2/26/2020**Facility****591-1-1-.06 Bathrooms****Met****Comment**

Please monitor bathrooms for necessary supplies. Consultant discussed with the director to ensure toilet tissue is available for all classrooms as required due to the following classrooms not having tissue in one of the bathrooms accessible to children: classrooms A3, B4 and B5.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be met by the center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children. Consultant discussed with the director and staff members to ensure baby wipes and hand sanitizers are inaccessible to children in care due to hazards as required.

Technical Assistance

Please ensure that all light fixtures in the children's bathrooms are covered as required. The director reported maintenance would ensure the light fixtures were covered by February 26, 2020. Consultant also discussed with the director to ensure all vents are clean and free of dust as required.

Correction Deadline: 2/25/2020

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute due to rain.

Comment

Playground observed to be clean and in good repair on this date.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines on this date. Children were served grilled barbeque chicken strips, corn, mandarin oranges, rolls and milk for lunch on this date.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed on this date.

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-.17(6) requires garbage and organic waste to be stored in containers that are lined with plastic liners and have tight-fitting covers. Trash and garbage shall be removed from the building daily or as often as necessary to maintain the premises in a clean condition. It was determined based on observation trash cans did not have tight-fitting covers throughout the center as required.

POI (Plan of Improvement)

The Center will provide the required containers and implement a plan to ensure that trash and garbage are taken out daily, or more often, if needed.

Correction Deadline: 2/28/2020

Recited on 2/25/2020

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records tornado and lock down emergency drills were not conducted every six months as required. The last tornado drill was completed on May 2, 2019. The last lock down drill was completed on June 3, 2019.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 3/1/2020

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices on this date.

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements with the director on this date.

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Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises at this time.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and redirection observed on this date. Consultant also discussed with the director and staff member if timeout is used, it should be one minute per the age of the child and not utilized with children under the age of two-years-old.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete as required. The last field trip was conducted on October 8, 2019 to Southern Belle Farms.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

A current and completed inspection was observed for all vehicles used in transporting children on this date. Vehicles with license plates ending in W2040, QM531 and vehicle identification number (temporary license plate) ending in 21674 was completed on October 29, 2019. Vehicle with license plate ending in K8315 was completed on October 25, 2019.

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation the first right seat belt on vehicle with license plate ending in K8315 was not in good repair as it was observed to be frayed and torn.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 2/28/2020

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records the driver or other designated person did not immediately document in writing with a check or other mark / symbol to account for each child listed on the passenger transportation checklist on January 22, 2020 during morning transportation to Tussahaw Elementary School.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 2/26/2020

Correction Deadline: 8/12/2019

Corrected on 2/25/2020

Correction of citation in that the second check of vehicles were observed to be completed for routine transportation as required on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete on this date.

Comment

Director provided five files for employees hired since last visit which was completed on August 12, 2019.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records three staff members did not have complete first aid and CPR within 90 days of employment as required.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 3/26/2020

Comment

Documentation observed of required annual staff training for 2019 as required.

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records one staff member did not complete health and safety training within the first 90 days of employment as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 3/26/2020

Technical Assistance

Consultant discussed with the director to please ensure that within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage as required.

Correction Deadline: 3/26/2020

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.