



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/9/2017      **VisitType:** Licensing Study      **Arrival:** 8:35 AM      **Departure:** 12:05 PM

**CCLC-35293**

**Wiggles and Giggles Learning Center**

17 North Kennedy Street Metter, GA 30439 Candler County  
 (912) 685-2010 wigglesandgiggles17@gmail.com

**Mailing Address**  
 Same

**Regional Consultant**

Kesha McNeal  
 Phone: (866) 359-1672  
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 kesha.mcneal@decal.ga.gov

Joint with: Lacey Lewis

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/09/2017	Licensing Study	Good Standing	
08/10/2016	Monitoring Visit	Good Standing	
01/11/2016	Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Room A (3-4yrs)	Two Year Olds and Three Year Olds and Four Year Olds	1	9	C	15	C	NA	NA	Art, Transitioning, Breakfast, Free Play	
Main	Room B (0-1yrs)	Infants and One Year Olds	1	4	C	9	C	NA	NA	Transitioning, Breakfast, Floor Play	
Main	Room C (1-2yrs)	One Year Olds and Two Year Olds	1	7	C	8	C	NA	NA	Free Play, Transitioning, Music, Clean Up	
Total Capacity @35 sq. ft.:					32	Total Capacity @25 sq. ft.:					0
Total # Children this Date: 20			Total Capacity @35 sq. ft.:		32	Total Capacity @25 sq. ft.:					0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Only one	43	C

**Comments**

The director provided one file for an employee hired since the last visit on this date. The consultant and director discussed health and safety orientation training and a flyer was left on site.

Plan of Improvement: Developed This Date 02/09/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Angel Mixon, Program Official	Date	Kesha McNeal, Consultant	Date
Lacey Lewis, Consultant	Date		



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### Findings Report

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The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)**

Technical Assistance

**Comment**

Observed-Variety Throughout Center

**Technical Assistance**

Please ensure that equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint. On this date the consultant observed the time out chair in classroom C had a sharp edge located down the middle section of the chair causing a potential pinching hazard.

**Correction Deadline: 2/9/2017**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

N/A

**Comment**

No Swimming Activities Provided

<b>Children's Records</b>
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**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 2**

Child # 1      Not Met

"Missing/Incomplete Components"

.08(1)(b)-Work Address Missing

Child # 4      Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Doctor, Clinic, Phone Numbers

**Finding**

591-1-1-.08(a)-(f) requires Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled that includes the following information: (a) child's name, birth date, sex, address, living arrangement, name of school if applicable; (b) names of both Parents, home and work addresses, and home and work telephone numbers; (c) name(s) and addresses of the person(s) to whom the child may be released including address, telephone number, relationship to child and other identifying information; (d) name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; (e) name and telephone number of the child's primary source of health care; and (f) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on the consultant's review of records that the following items were missing:

\* 1 of 4 enrolled children were missing the telephone number of the child's primary source of health care.

\* 1 of 4 enrolled children were missing the work addresses of the parents or guardians.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 2/9/2017**

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**591-1-1-.23 Parental Authorization****Met****Comment**

Parent Authorizations Obtained/Completed

<b>Facility</b>
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**591-1-1-.06 Bathrooms****Met****Comment**

Monitor for Necessary Supplies and Please ensure that all supplies are accessible to children.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Technical Assistance**

Please ensure that all rugs are in good repair and not fraying. There was a rug in classroom C that is fraying.

**Correction Deadline: 3/11/2017****Finding**

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on the consultant's observation that unsafe storage of materials dangerous to children was observed as follows:

- There was clorox wipes located in a cabinet under the sink accessible to children.
- There was a can of air freshener located on top of the toilet in the toddlers bathroom accessible to children.

**POI (Plan of Improvement)**

To ensure the safe storage of hazardous items, the center will make sure all hazardous items are inaccessible to children.

**Correction Deadline: 2/9/2017**

**Finding**

591-1-1-.25(3) requires that the Center and surrounding premises be clean, free of debris and in good repair. It was determined based on the consultant's observation that the following areas/items were found to be noncompliant:

\*Classroom(C)

- There was spots of chipping paint located on the back door of the center accessible to children.
- There was chipping plaster and paint located under the windows accessible to children.
- The electrical socket located on the left bottom section of the wall has four protruding nails and is detached from the wall.

**POI (Plan of Improvement)**

To ensure the cleanliness, sanitation and safety of the environment, the center will repair these items.

**Correction Deadline: 2/9/2017**

**Finding**

591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. and requires that in all rooms, Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency. It was determined based on the consultant's observation that the art closet in classroom C was not locked and contained several small items that are potential choking hazards.

**POI (Plan of Improvement)**

The Center will routinely check that doors to unapproved rooms remain latched or locked and that Staff can open the locked rooms in an emergency.

**Correction Deadline: 2/9/2017**

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**591-1-1-.25 Physical Plant-Structural/Mechanical****Not Met****Finding**

591-1-1-.25(4) requires the Center to maintain the temperature in the range of 65 to 85 degrees Fahrenheit and to ventilate the Center be ventilated either by mechanical or natural means for the purpose of providing fresh air and controlling unpleasant odors. Facilities which do not have a functioning central heating and air-conditioning system shall make fifty percent (50%) of all required windows operable for ventilation. Any openings used for ventilation shall be screened. It was determined based on the consultant's observation that the temperature in the center is reading 64 degrees on this date.

**POI (Plan of Improvement)**

The Center will add screen(s), if needed. The designated person(s) will check frequently to ensure the Center's temperature is maintained at 65 to 85 degrees Fahrenheit, will monitor to ensure that either natural or mechanical ventilation provides fresh air and controls unpleasant odors, and that any openings used for ventilation are screened.

**Correction Deadline: 2/9/2017**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Comment**

Discussed-Fluff/Redistribute Surface

**Correction Deadline: 8/10/2016**

**Corrected on 2/9/2017**

**It was determined based on the consultant's observation that the center had repaired the fencing on this date.**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on the consultant's observation that the following potential hazards existed in that :

- \* The Red climbing dome located in the back section of the playground has chipping paint located on the top section, and back left of dome accessible to children.
- The orange little tikes car had a sharp edge located on the left hand side of the steering wheel causing a potential pinching hazard.
- The yellow little tikes car had a sharp edge located on the right phone holder causing a potential pinching hazard.
- The red tricycle had a sharp edge located on the right wheel causing a potential pinching hazard.
- The blue little tikes bucket swing was broken and not in good repair.
- The white sand box had chipping paint located in the left inside accessible to children.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 2/9/2017**

**Recited on 2/9/2017**

**Finding**

591-1-1-.26(7) requires that climbing and swinging equipment be anchored and have a resilient surface beneath the equipment. The fall-zone from such equipment must be adequately maintained by the Center to assure continuing resilient. It was determined based on the consultant's observation that the orange merry go round did not have any resilient surface under it on this date.

**POI (Plan of Improvement)**

The Center will ensure that climbing and swinging equipment is anchored. The Center will develop and/or follow a plan for routine inspections of the resilient surface and for replacing when needed.

**Correction Deadline: 2/19/2017**

**Finding**

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on the consultant's observation that a white cord with exposed wires observed hanging off of the building accessible to children.

**POI (Plan of Improvement)**

To ensure the cleanliness, sanitation and safety of the playground, the center will cut the cord.

**Correction Deadline: 2/9/2017**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Menu Meets USDA Guidelines

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**591-1-1-.18 Kitchen Operations** **Not Met**

**Finding**

591-1-1-.18(6) makes the following requirements for the storage of garbage: 1) garbage must be stored in trash containers with lids; 2) containers must be emptied and cleaned as needed; 3) water and detergent or steam must be used for cleaning containers; and 4) areas around the outside containers must be kept clean. It was determined based on the consultant's observation that the center did not meet requirements in that the container in the toddler bathroom was missing the plastic linear. It was further determined based on the consultant's observation that the trash can in room A was missing the lid on this date.

**POI (Plan of Improvement)**

To ensure the proper storage of garbage, the center will add a bag to the trash can, and add a lid to the trash can.

**Correction Deadline: 2/9/2017**

**Finding**

591-1-1-.18(8) prohibits children from being in the kitchen except as part of a planned, supervised learning experience. It was determined based on the consultant's observation that children in classroom C were observed in the kitchen; no learning experience was taking place.

**POI (Plan of Improvement)**

The center will ensure that children's access to the kitchen is restricted as required.

**Correction Deadline: 2/9/2017**

<b>Health and Hygiene</b>
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**591-1-1-.07 Children's Health****Not Met****Finding**

591-1-1-.07(5) requires center staff to not permit children to wear around their necks or attach to their clothing pacifier or other hazardous items. It was determined based on the consultant's observation that children in room B had pacifiers attached to their clothing on this date.

**POI (Plan of Improvement)**

The center will instruct staff regarding this safety requirement.

**Correction Deadline: 2/9/2017**

**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Comment**

Observed-Proper Diapering

**Technical Assistance**

Please ensure that diaper changing surface is clean and in good repair in room C.

**Correction Deadline: 3/11/2017**

**Technical Assistance**

Please ensure that staff keeps any items which might harm a child out of a child's reach. On this date the consultant observed a bottle of Gold Bond Powder located on the changing table.

**Correction Deadline: 2/9/2017**

**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-17(7)(a-d) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids; after contamination by any other means. It was determined based on the consultant's observation that children were observed to not wash their hands as required upon arriving for care in classroom A. It was further determined based on the consultant's observation that children did not wash their hand after eating breakfast on this date.

**POI (Plan of Improvement)**

To ensure proper hand washing by children, the center will go over hand washing procedures with staff.

**Correction Deadline: 2/9/2017**

**Finding**

591-1-1-.17(8)(a-d) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on the consultant's observation that a staff member was observed to not wash their hands after cleaning the table with beach solution after breakfast on this date.

**POI (Plan of Improvement)**

To ensure proper hand washing by staff, the center will review hand washing procedures.

**Correction Deadline: 2/9/2017**

**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed-Documentation/Procedures.

<b>Safety</b>
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**591-1-1-.05 Animals****Met****Comment**

No Animals Kept

**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Positive Learning Environment

**591-1-1-.13 Field Trips(CR)****Met****Comment**

No Field Trips at This Time

**591-1-1-.36 Transportation(CR)****N/A****Comment**

No Routine Transportation Provided

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Comment**

Correct number of mats; disinfecting discussed

**Technical Assistance**

Please ensure that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors.

**Correction Deadline: 2/10/2017**

**Finding**

591-1-1-.30(2)(h) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on the consultant's observation that an infant located in Room B was observed to be sleeping in a swing on this date.

**POI (Plan of Improvement)**

The center will review sleep practices with staff.



Correction Deadline: 2/10/2017

## Staff Records

**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

One new staff hired since last visit.

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Observed-50% Certified First Aid & CPR

**Comment**

Observed-Center/Vehicle Kits Complete

**591-1-1-.33 Staff Training** **Met**

**Comment**

Health/Safety training reminder

## Staffing and Supervision

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Not Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

**Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children except during early morning arrival and late afternoon departure times. It was determined based on the consultant's observation that children under three years old were combined with older children at a time other than arrival/departure on this date.

**POI (Plan of Improvement)**

The center will maintain separation of these children under three years old.

Correction Deadline: 2/9/2017

**591-1-1-.32 Supervision(CR)** **Not Met**

**Finding**

591-1-1-.32(7) requires that children be supervised at all times. It was determined based on the consultant's observation that children were not supervised in that the staff member assigned to classroom C was observed briefly stepping over to the kitchen to put dishes in the sink on this date.

**POI (Plan of Improvement)**

The center will provide training to staff and monitor to ensure that children are supervised at all times.

Correction Deadline: 2/9/2017