



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/3/2017

VisitType: Licensing Study

Arrival: 12:25 PM

Departure: 1:40 PM

FR-00005844

Cuyler, Annette

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Regional Consultant

Kati Cosby

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Mailing Address

Same

Compliance Zone Designation		
02/03/2017	Licensing Study	Good Standing
09/12/2016	Monitoring Visit	Good Standing
05/09/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	0	0	0	0
1 & 2 Years	1	2	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	1	0	0	0
Total Under 13 Years	2	3	0	0	0
Total Under 18 Years	2				

Children Present: 3

Total Children: 4

Caregivers/Helpers Present: 2


Total Caregivers/Helpers: 2

Comments

Consultant left one day letter.

Plan of Improvement: Developed This Date 02/03/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Annette Cuyler, Program Official

Date

Kati Cosby, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

Comment

Discussed- SIDS/Infant Sleeping Position
Reminded Provider that no blankets should be used in a crib with an infant.

Finding

290-2-3-.19(2)(h) requires that infants shall only sleep in a safety approved crib or other equipment approved for infant sleep as described in 290-2-3-.19(1)(a) and shall not sleep in any other equipment, such as, but not limited to, a car safety seat, bouncy seat, high chair, or swing. Infants who arrive at the facility asleep or fall asleep in such equipment or on the floor shall be transferred to a safety approved crib or other equipment approved for infant sleep. It was determined based on observation that, one infant was sleeping in a swing and another was sleeping on an adult sized bed.

POI (Plan of Improvement)

The Home Provider will ensure that safety approved cribs or other equipment is provided and that infants are put to sleep only in that safety approved equipment.

Correction Deadline: 2/3/2017

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Child # 4

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each child in care. The Home shall maintain the records while the Child is in care and for a period of one (1) year after each Child leaves care. It was determined based on observation, that the Provider did not have a complete file for one child present.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the children's records as required.

Correction Deadline: 2/3/2017**Finding**

290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined based on review of record that, the Home did not have such evidence for one of four enrolled Children.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 2/3/2017

290-2-3-.08 Parental Authorization(CR)**Met****Comment**

Parent Authorizations Obtained/Completed

Facility

290-2-3-.08 Physical Plant - Safe Environment**Not Met****Finding**

290-2-3-.08(8) requires the Home to conduct drills for fire monthly and for tornado and other emergency situations every six months. The Home shall maintain documentation in the Home of the dates and times of these drills for two years. It was determined, based on review of records, that the Provider did not conduct fire drills from October to December of 2016. There was no documentation of and drills for January of 2017.

POI (Plan of Improvement)

The provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 3/5/2017

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Finding**

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined, based on observation, that unsafe storage of materials dangerous to children were observed as follows:

- a stapler was observed in an unlocked drawer accessible to children.
- a toilet brush and plunger were accessible to children in the bathroom.

POI (Plan of Improvement)

To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

Correction Deadline: 2/3/2017

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined, based on observation, that a potential hazard existed in that a three to five inch gap between two posts presenting an entrapment hazard.

POI (Plan of Improvement)

To ensure the health and safety of children, the Home Provider will remove, replace or repair all hazards.

Correction Deadline: 2/13/2017**Comment**

Discussed route to playground being free of hazards including thorn bushes, cactus and broken toys.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Observed three children for pay on this date.

Correction Deadline: 2/3/2017**Safety and Discipline**

290-2-3-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR)**Met****Comment**

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Not Met****Finding**

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017.

It was determined, based on review of records, that the Provider's Daughter did not obtain a fingerprint record determination before being present in the home.

POI (Plan of Improvement)

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

Correction Deadline: 2/3/2017

290-2-3-.07 Independent Contractors(CR)**Met****Comment**

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR) **Met**

Comment

No additional staff

290-2-3-.07 Students-in-Training(CR) **Met**

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR) **Met**

Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision