**Bright from the Start Georgia Department of Early Care and Learning**
**2 Martin Luther King Jr. Drive SE, 670 East Tower**
**Atlanta, GA 30334**
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/18/2017 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 11:25 AM

**FR-000012636**

**Lambert, Joeann W**

916 QUAKER ROAD DRIVE Waynesboro, GA 30830 Burke County
(706) 526-0708 lambone916@yahoo.com

**Regional Consultant**

Melyn Smith

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916 QUAKER ROAD DRIVE
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| Compliance Zone Designation | | |
|---|---|---|
| 01/18/2017 | Licensing Study | Good Standing |
| 09/28/2016 | Monitoring Visit | Good Standing |
| 02/03/2016 | Licensing Study | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.
**Support** - Program performance is demonstrating a need for improvement in meeting rules.
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Age Ranges | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|---|---|---|---|---|---|
| **Infant (0-11 mos)** | 2 | 1 | 0 | 0 | 0 |
| **1 & 2 Years** | 3 | 5 | 0 | 0 | 0 |
| **3 & 4 Years** | 1 | 2 | 0 | 0 | 0 |
| **School Age(5+) Years** | 0 | 2 | 0 | 1 | 0 |
| **Total Under 13 Years** | 6 | 10 | 0 | 1 | 0 |
| **Total Under 18 Years** | 6 | | | | |

Children Present: 6 Total Children: 12

Caregivers/Helpers Present: 2 Total Caregivers/Helpers: 4

**Comments**

Plan of Improvement: Developed This Date 01/18/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Joeann Lambert, Program Official Date

Melyn Smith, Consultant Date

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**Findings Report**

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**The following information is associated with a Licensing Study:**

## Activities and Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** **Met**

**Comment**
Observed-Pleasant Naptime Environment

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**
No Swimming Activities Provided

## Children's Records

**290-2-3-.08 Parental Authorization(CR)** **Met**

**Comment**
Parent Authorizations Obtained/Completed

## Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)** **Met**

**Comment**
Observation-No Hazards Accessible

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)** **Met**

**Comment**
Home Clean, Free of Hazards

**290-2-3-.13 Playgrounds(CR)** **Met**

**Comment**
Outside Area Clean, Well Maintained

## Health and Hygiene

**290-2-3-.11 Medications(CR)** **Met**

**Comment**
Provider stated that no medication is dispensed at this time.

## Licensure

**290-2-3-.04 Application Requirements(CR)** **Met**

**Comment**
290-2-3-.04(1)(d) - The provider and a helper were observed to provide care for six children for pay on this date.

**Correction Deadline: 1/18/2017**

## Safety and Discipline

**290-2-3-.11 Animals** **Met**

**Comment**
Appropriate Vaccination Records

**290-2-3-.11 Discipline(CR)** **Met**

**Comment**
Pleasant Interactions Observed

**290-2-3-.11 Transportation(CR)** **Met**

**Comment**
No transportation.

## Staff Records

**290-2-3-.21 Criminal Records Check(CR)** **Not Met**

**Finding**
290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined, based on review of records, that four caregivers, hired before 2014, were lacking documentation of a satisfactory Fingerprint Records Check Determination on file but did have satisfactory Preliminary Records Checks.

**POI (Plan of Improvement)**
The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

**Correction Deadline: 1/19/2017**

**290-2-3-.07 Independent Contractors(CR)** **Met**

**Comment**
No Independent contractors

**290-2-3-.07 Other Staff Direct Contact with Children(CR)** **Met**

**Comment**
No additional staff

**290-2-3-.07 Staff Training** **Technical Assistance**

**Technical Assistance**
290-2-3-.07(4) - Please ensure all caregivers have completed the mandatory Health and Safety Orientation Training.

**Correction Deadline: 2/17/2017**

**290-2-3-.07 Students-in-Training(CR)** **Met**

**Comment**
No Students-in-training

**290-2-3-.07 Volunteers(CR)** **Met**

**Comment**
No Volunteers

## Staff:Child Ratios and Supervision

**290-2-3-.07 Supervision(CR)** **Met**

**Comment**
Observed-Direct Supervision/Attention To Needs