



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/18/2017 **VisitType:** Licensing Study **Arrival:** 1:10 PM **Departure:** 4:15 PM

CCLC-1752

Love Bug Learning Center @ Greenbriar

3480 Greenbriar Pkwy. SW, Suite 101 Atlanta, GA 30331 Fulton County
 (404) 254-0614 lovebugsimscadd@aol.com

Regional Consultant

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Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/18/2017	Licensing Study	Good Standing	
07/28/2016	Complaint Investigation & Monitoring Visit	Good Standing	
07/28/2016	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Pre-K	PreK	1	14	C	47	C	NA	NA	Nap
Main	B- Cafeteria/After School	Two Year Olds	1	11	NC	24	C	NA	NA	Nap
Main	C- Infants	Infants and One Year Olds	1	6	C	15	C	NA	NA	Nap
Main	D- Toddlers	Three Year Olds	1	11	C	13	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 99					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 42			Total Capacity @35 sq. ft.: 99			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	2 -3 years	0	C

Comments

The purpose of this visit is to conduct a licensing study and follow-up to the visit conducted on July 28, 2016.

Plan of Improvement: Developed This Date 01/18/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sherese Traylor, Program Official

Date

Jennifer Bailey, Consultant

Date



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Findings Report

Date: 1/18/2017 **VisitType:** Licensing Study **Arrival:** 1:10 PM **Departure:** 4:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation and staff statement that there was no lesson plan available in the infant/one-year-old classroom. Additionally, the two-year-old classroom's lesson plan was observed to be dated from September.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 1/18/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

591-1-1-.23 Parental Authorization**Met****Comment**

Parent Authorizations Obtained/Completed

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Secure Cleaning Tools Out of Reach

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Comment**

Reminder-Keep Hazards Inaccessible

Finding

591-1-1-.25(3) requires that the Center and surrounding premises be clean, free of debris and in good repair. It was determined based on observation that the following areas/items were found to be noncompliant:

- The handwashing sink faucet in the infant room was broken and loose
- The first left large toilet in the restroom was observed to be broken and have a crack on the top
- All toilets in the restroom were observed to be missing protective covers over the screws at the bottom of the toilet

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the environment, the center will repair the items listed.

Correction Deadline: 2/1/2017

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that chipping paint was present on the small red climber and also the helicopter; also the swing chains were observed to be beginning to rust.

POI (Plan of Improvement)

Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 1/28/2017**Finding**

591-1-1-.26(7) requires that climbing and swinging equipment be anchored and have a resilient surface beneath the equipment. The fall-zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that 0 to 2 inches of resilient surface material was observed under and around the blue climbing structure, 2-5 inches of compacted resilient surface material was observed under and around the swing set, and the resilient surface material had also become compacted under the large main play structure and concrete was observed under the slide.

POI (Plan of Improvement)

The Center will ensure that climbing and swinging equipment is anchored. The Center will develop and/or follow a plan for routine inspections of the resilient surface and for replacing when needed.

Correction Deadline: 1/28/2017**Finding**

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on observation that black tarp was observed coming through the grass and resilient surface material throughout the outdoor play area posing a potential tripping hazard. Additionally, an active ant bed was observed present on the outdoor play area by the swings.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the playground, the center will remove or recover the tarp and treat the ant bed.

Correction Deadline: 1/18/2017

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Not Met**

Finding

591-1-1-.10(3)(a) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper change surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the changing pad in the infant room and the changing pad in the large restroom both did not meet this requirement in that small holes were observed making it porous.

POI (Plan of Improvement)

The director responsible person(s) will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. The director will ensure Center Staff are trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 2/17/2017

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **N/A**

Comment

No medications dispensed at the Center, per policy.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

591-1-1-.21(p) - Discussed new emergency plans and provided template.

Correction Deadline: 1/23/2017

Comment

591-1-1-.21(3) - Observed complete drill log for 2016; discussed new emergency drill log and provided copy.

Correction Deadline: 1/23/2017

591-1-1-.27 Posted Notices**Met****Comment**

Observed-All Notices Posted

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

No disciplinary actions observed as the children were napping during the walk-through; staff stated that redirection is used.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**N/A****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Comment**

Discussed-SIDS/Infant Sleeping Position

Finding

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on observation that the children in the Pre-K classroom were observed napping on cots without sheets.

POI (Plan of Improvement)

The center will ensure that sheets are provided for each child.

Correction Deadline: 1/19/2017**Technical Assistance**

591-1-1-.30(1)(e) - Discussed ensuring that there is a minimum of a twenty-four inch (24") corridor between each row of sleeping or resting equipment, as well as a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment.

Correction Deadline: 1/19/2017**Staff Records****Records Reviewed: 7****Records with Missing/Incomplete Components: 2**

Staff # 3

Not Met

Date of Hire: 10/08/2016

"Missing/Incomplete Components"

.24(d)-Evidence of Orientation Missing

Staff # 5

Not Met

Date of Hire: 03/13/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.09 Criminal Records Check(CR)**Not Met****Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on a review of staff records that one staff member hired prior to January 1, 2014 did not have a Fingerprint Records Check Determination before January 1, 2017.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

Correction Deadline: 1/18/2017**591-1-1-.14 First Aid & CPR****Technical Assistance****Comment**

Observed over %50 first aid/CPR certified.

Technical Assistance

591-1-1-.14(3) - Discussed monitoring expiration dates for items in kit.

Correction Deadline: 1/28/2017**591-1-1-.24 Personnel Records****Not Met****Finding**

591-1-1-.24(d) requires the center to have evidence of required orientation applicable to the position of director or employee. It was determined based on a review of staff records that the center did not have documentation to show that one staff member had completed orientation.

POI (Plan of Improvement)

The center will ensure that documentation of orientation is on file.

Correction Deadline: 1/18/2017**591-1-1-.33 Staff Training****Not Met****Comment**

Health/Safety training reminder

Finding

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on a review of staff records that two staff did not have evidence of completing 2016 annual training.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2017**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met**

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that a ratio of 1:11 was observed in the two-year-old classroom.

POI (Plan of Improvement)

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 1/18/2017

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision