



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/17/2017 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 2:30 PM

FR-46645

White, Chelsea N

3977 Jody Lane Lilburn, GA 30047 Gwinnett County
 (434) 987-6717 risingstarsinhomedaycare@gmail.com

Regional Consultant

Iko Blackmon

Phone: (404) 657-5598

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iko.blackmon@dec.al.gov

Mailing Address

Same

Compliance Zone Designation		
01/17/2017	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	2	2	0	0	0
Total Under 18 Years	2				

Children Present: 2

Total Children: 2

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 1


Comments

1-18-17 - A revised copy of the visit report was emailed to the Provider this date.

1-17-17 - Permission to Operate was granted this date. Two unrelated children were present in care during the visit. The total licensed capacity of the Family Child Care Learning Home is limited to a maximum of five (5) unrelated children. The Provider's two (2) children are also permitted to be present in care, per Gwinnett County Zoning.

Plan of Improvement: Developed This Date 01/17/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Chelsea White, Program Official

Date

Iko Blackmon, Consultant

Date



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Findings Report

Date: 1/17/2017 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 2:30 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Consultant observed a pleasant nap time environment. One of one play yards, which met Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) safety requirements was observed on site. Consultant also observed the correct number of cots, which met requirements, on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

The Provider stated that no swimming activities are provided.

Children's Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 2

Child # 1

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 2

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Finding

290-2-3-.08(2)(c) 18 requires notification of the absence of a liability insurance policy sufficient to protect its clients. If the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined, based on a review of Children's records, that two of two enrolled children did not have evidence of signed No Liability Signature Forms.

POI (Plan of Improvement)

Consultant provided a copy of the No Liability Signature Form to the Home Provider. The Provider stated that parent signatures will be obtained and the forms will be maintained in each child's file, as of this date; January 17, 2017.

Correction Deadline: 1/17/2017

290-2-3-.08 Parental Authorization(CR)**Technical Assistance****Technical Assistance**

290-2-3-.08(1)(h) - Provider stated that transportation and field trips are not currently provided. Consultant discussed with Provider to ensure that parental authorizations are completed, which permit each child to be taken off of the Home premises, during emergency and/or unexpected circumstances.

Correction Deadline: 1/17/2017

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Comment**

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Not Met****Comment**

290-2-3-.13(2)(a) - A signed and dated written supervision plan was obtained from the Provider this date, regarding the route and safe entrance/exit to the outdoor play area.

Correction Deadline: 1/27/2017**Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined, based on Consultant observation, that sharp exposed nail points were present throughout the inside roof area of the play house, which was located on the left-side of the outdoor play area.

POI (Plan of Improvement)

The Home Provider stated that the inside roof area will be covered to eliminate exposure to the nail points. The Provider stated that the repair will be completed by January 22, 2017.

Correction Deadline: 1/22/2017

Technical Assistance

290-2-3-.13(2)(c) - Consultant observed an approved temporary fencing material used to enclose the outdoor play area, which met the minimum four (4) foot height requirement, and was securely installed. Consultant discussed with Provider to eliminate minor buckling, which resulted from excess material in the bottom area of the fence. The Provider stated that an additional post will be added to each side of the fence, to raise the excess material from the bottom. The Provider also stated that the additional posts will be added by January 22, 2017.

Correction Deadline: 1/17/2017

Food Service

290-2-3-.10 Kitchen Operations**Technical Assistance****Technical Assistance**

290-2-3-.10(8) - Consultant observed the overall kitchen operation requirements to be met on this date. Consultant discussed with Provider to add a thermometer to the kitchen refrigerator and freezer.

Correction Deadline: 1/17/2017

Health and Hygiene

290-2-3-.11 Medications(CR)**Met****Comment**

The Provider stated that medication is not currently dispensed. Consultant discussed documentation procedures and correct use of parental authorization forms with Provider on this date.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

290-2-3-.04(1)(a) - Consultant observed two unrelated children in care this date. Consultant discussed with Provider that the total licensed capacity of the Home is limited to a maximum of five (5) unrelated children. Additionally, the Provider's two (2) children are also permitted to be present in care, per Gwinnett County Zoning.

Correction Deadline: 1/17/2017

Policies and Procedures

290-2-3-.11 Posted Notices**Technical Assistance****Technical Assistance**

290-2-3-.11(2)(b)1-6 - Consultant provided a copy of the Consumer Product Safety Commission (CPSC) and Parental Access notices this date.

Correction Deadline: 1/17/2017

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

Consultant observed a positive learning environment on this date.

290-2-3-.11 First Aid Kit**Technical Assistance****Technical Assistance**

290-2-3-.11(1)(f) - Consultant discussed with Provider to ensure that protective eyewear and a triangular bandage are added to the first aid kit. The Provider stated that the items will be added this date; January 17, 2017.

290-2-3-.11 Transportation(CR)**Met****Comment**

The Provider stated that no routine transportation is provided. Consultant discussed Transportation requirements with Provider on this date.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Met****Comment**

Consultant observed one of one Satisfactory COGENT Criminal Records Check Determination letters, regarding the Home Provider this date. The Provider does not currently have a Helper. Additionally, the Provider stated that no other adults or persons age 17-years or older currently reside in the Home. Consultant discussed with Provider this date, that a Satisfactory COGENT Criminal Records Check Determination letter is required for any additional staff, volunteers, visitors, residents and/or adults in the Home age 17-years or older.

290-2-3-.07 Independent Contractors(CR)**Met****Comment**

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)**Met****Comment**

No additional staff

290-2-3-.07 Students-in-Training(CR)**Met****Comment**

No Students-in-training

290-2-3-.07 Volunteers(CR)**Met****Comment**

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Consultant observed appropriate ratios this date. Two unrelated children were observed in care. Consultant discussed with Provider that the total licensed capacity of the Home is limited to a maximum of five (5) unrelated children. Additionally, the Provider's two (2) children are also permitted to be present in care, per Gwinnett County Zoning.

290-2-3-.07 Supervision(CR)**Met****Comment**

Consultant observed direct supervision and attention to children's needs. Consultant also obtained a signed and dated written supervision plan, regarding use of second floor restroom, additional first-floor playroom and kitchen, and outdoor play area.