



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/5/2017 **VisitType:** Licensing Study **Arrival:** 8:10 AM **Departure:** 10:15 AM

CCLC-3063

Cozy Corner Day Care Center

3624 Hartley Bridge Road Macon, GA 31216 Bibb County
 (478) 365-9446 cozycorner3624@yahoo.com

Regional Consultant

Brandi Mangino
 Phone: (478) 314-9726
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 brandi.mangino@decal.ga.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
01/05/2017	Licensing Study	Good Standing	
08/18/2016	Monitoring Visit	Good Standing	
02/24/2016	POI Follow Up	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Large	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	1	17	C	27	C	38	C	Centers, Free Play
Main	Small	Two Year Olds	1	5	C	5	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 32						Total Capacity @25 sq. ft.: 43				
Total # Children this Date: 22			Total Capacity @35 sq. ft.: 32			Total Capacity @25 sq. ft.: 43				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Large	149	C

Comments

One-day letter left on this date.

Plan of Improvement: Developed This Date 01/05/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Carolyn Goodwin, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

Date: 1/5/2017 **VisitType:** Licensing Study **Arrival:** 8:10 AM **Departure:** 10:15 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities **Met**

Comment

Consultant spoke with the director on this date about having structured lesson plans to follow throughout the day with a variety of activities.

Correction Deadline: 1/5/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 8/18/2016

Corrected on 1/5/2017

.25(12) - Citation observed to be corrected on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed-Fluff/Redistribute Surface and removing leaves.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7)(a-d) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids; after contamination by any other means. It was determined based on consultants observation that as children entered the center for the day they were not required to wash their hands.

POI (Plan of Improvement)

To ensure proper handwashing by children, the center will ensure that hands are washed at all required times.

Correction Deadline: 1/5/2017**Finding**

591-1-1-.17(8)(a-d) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on consultants observation that a staff member did not wash their hands upon arrival to the center, and before interacting with the children.

POI (Plan of Improvement)

To ensure proper handwashing by staff, the center will ensure the staff member wash hands at all required times.

Correction Deadline: 1/5/2017

591-1-1-.20 Medications(CR)**Met****Comment**

Per the director the center has not dispensed medication since the last visit.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Met****Comment**

Observed-Complete Documentation

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed-SIDS/Infant Sleeping Position

Staff Records

Staff # 1 Not Met
"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 2 Not Met

Date of Hire: 06/01/2001

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 3 Not Met

Date of Hire: 02/01/2016

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

591-1-1-.09 Criminal Records Check(CR)

Not Met

Finding

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on a review of staff records that one staff member does not have a valid fingerprint clearance on file.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017. The application has been submitted.

Correction Deadline: 1/5/2017

591-1-1-.14 First Aid & CPR

Met

Comment

Reminder-Training Expiration Dates. Consultant reminded the provider that her first aid and CPR expires on January 14, 2017.

591-1-1-.33 Staff Training

Not Met

Technical Assistance

Consultant spoke with the provider about the required health and safety orientation being required, and the course needs to be taken as soon as possible.

Finding

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on a review of records on this date that the center staff did not complete the required 10 hours of annual training for the 2016 year.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 2/4/2017

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Not Met****Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children except during early morning arrival and late afternoon departure times. It was determined based on consultants observation that one two-year-old child was combined with older children at a time other than arrival/departure.

POI (Plan of Improvement)

The center will maintain separation of these children under three years old.

Correction Deadline: 1/5/2017**Recited on 1/5/2017**

591-1-1-.32 Supervision(CR)**Not Met****Finding**

591-1-1-.32(7) requires that children be supervised at all times. It was determined based on consultant observation that one child over the age of six was sitting in the small room upon arrival. The director was sitting by the door, and consultant observed the child in the room alone for a brief time.

POI (Plan of Improvement)

The center will provide training to staff and monitor to ensure that children are supervised at all times.

Correction Deadline: 1/5/2017