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Inspection Report

Provider Name: Holy Family After School Program	Provider Information	CLR No: L354922
Provider Address: 932 Winchester Avenue, Ashland, KY, 41101	Provider Type: LICENSED TYPE I	Capacity: 44
Owner(s): Catholic Diocese Of Lexington		Director(s): Redden, Nancy Carol

Inspection Type: Renewal Application	Inspection Information	Inspection No: 305816
Date Initiated: 02/04/2021 1:35 PM	Date Concluded: 02/04/2021 2:45 PM	
	No. of Children Present: 6	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

350 - Health, Safety, Comfort **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(l) Assure the health, safety, and comfort of each child;

Findings:

General: Based on observation, this regulatory requirement was not met. The surveyor observed a coffee maker sitting on a table beside the children's eating area. The coffee maker was on, it was hot to the touch and accessible to the six children present in the room.

The surveyor observed a staff person working in the classroom pour herself a cup of coffee from the pot during the inspection. The staff person sit her open cup of coffee on the teacher desk when she was not drinking from it. This cup of coffee was also accessible to the children during the inspection.

Employee Records **Not In Compliance**

385 - Personnel File **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(e) A current personnel file for each child-care center staff person to include:
1. Name, address, date of birth, and date of employment;
2. Proof of educational qualifications;
3. Record of annual performance evaluation;
4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and
5. The results of background checks conducted in accordance with 922 KAR 2:280;

Findings:

General: Based on review of documentation, observation and interview, this regulatory requirement was not met. The facility did not have any paperwork on file for a staff person observed working with the preschool children throughout the entire inspection (1:35PM - 2:45PM).

The staff person in charge identified the person as a teacher in a public school classroom across the hall and stated that she pulled the person to help her out because a staff person had to leave unexpectedly.

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation, observation and interview, this regulatory requirement was not met. The facility did not have educational documentation on file for a staff person observed working with the preschool children throughout the entire inspection (1:35PM - 2:45PM).

The staff person in charge identified the person as a teacher in a public school classroom across the hall and stated that she pulled the person to help her out because a staff person had to leave unexpectedly.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation, observation and interview, this regulatory requirement was not met. The following was found:

1. The facility did not have TB documentation on file for a staff person observed working with the preschool children throughout the entire inspection (1:35PM - 2:45PM). The staff person in charge identified the person as a teacher in a public school classroom across the hall and stated that she pulled the person to help her out because a staff person had to leave unexpectedly.

400 - CPR/First Aid Coverage

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Infant and child cardiopulmonary resuscitation; and**
- (b) Infant and child first aid.**

(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Adult cardiopulmonary resuscitation; and**
- (b) First aid.**

Findings:

General: Based on review of documentation, observation and interview, this regulatory requirement was not met. At the time of the survey it was found that none of the staff (five staff total) were certified in infant/child CPR and infant/child first aid. Therefore, no one was on duty at the facility during the inspection who was certified in CPR or First Aid.

The staff person in charge stated that she was having difficulty finding a renewal training class.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on review of documentation and the Training Records Information System (TRIS), this regulatory requirement was not met. The following was found:

1. One staff person (hire date: 5/15/19) did not complete the six hours of cabinet-approved Orientation training within the first three months of employment.
2. One staff person (hire date: 8/15/14) completed the pediatric abusive head trauma training class on 9/15/14; therefore, this training is no longer valid.

Programming

In Compliance

Premises

In Compliance

Inspection Report

Hygienic Practices

Not In Compliance

655 - Child Personal Care/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(4) A child shall:

- (a) Be helped with personal care and cleanliness based upon his or her developmental skills;**
- (b) Except as established in paragraph (c) of this subsection, wash his or her hands with liquid soap and warm running water:**

- 1. a. Upon arrival at the center; or**
- b. Within thirty (30) minutes of arrival for school-age children;**
- 2. Before and after eating or handling food;**
- 3. After toileting or diaper change;**
- 4. After handling animals;**
- 5. After touching an item or an area of the body soiled with body fluids or wastes; and**
- 6. After outdoor or indoor play time; and**

(c) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (b) of this subsection. The child shall wash the child's hands as soon as practicable once liquid soap and warm running water are available.

Findings:

General: Based on observation, this regulatory requirement was not met. The surveyor observed a group of six children (preschoolers) eating snack in their classroom during the inspection. When the children finished eating, they got up from the table and returned to playing with toys in the classroom; none of them washed their hands.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

Not In Compliance

990 - Snack Requirements

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(18) A snack shall include two (2) of the following:

- (a) Milk;**
- (b) Protein;**
- (c) Bread; or**
- (d) 1. Fruit;**
- 2. Vegetable; or**
- 3. 100 percent juice.**

Findings:

General: Based on observation, this regulatory requirement was not met. At the time of the visit the surveyor observed children eating a snack that they brought from home. One child was observed eating gold fish crackers and a second child was observed eating pretzels. These children did not have a second food component available to eat or drink. This falls short of the required two components for snack.

Food Service

In Compliance

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. Two children had immunization certificates that were no longer current as of 1/12/21 and 1/20/21.

Written Documentation

Not In Compliance

1150 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on review of documentation, the facility had an emergency preparedness plan; however, did not have evidence that the plan had been updated or resubmitted to the local emergency management official within the review period.

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, five staff did not have evidence of a current staff professional development plan on file in the facility.

Inspection Report

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. During a review of the emergency drill log, the surveyor found documentation of disaster drills; however, individual documentation of earthquake and tornado drills was not recorded.

Posted Documentation

Not In Compliance

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The preschool classroom had a schedule of daily activities posted that was dated January 2021; therefore, it was no longer current.

Animals

Not Applicable

Emergency Regulation

Not In Compliance

1260 - Emergency Regulation

Not In Compliance

922 KAR 2:410E. Emergency Regulation.

Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:410E, to prevent the spread of COVID-19.

Findings:

General: Based on review of documentation, observation, interview, and a review of the Training Records Information System (TRIS), this regulatory requirement was not met. The following was found:

1. The facility did not have evidence or results of a child abuse and neglect check (CAN) and a criminal records check (CRC) for a staff person observed working with the preschool children throughout the entire inspection (1:35PM - 2:45PM). The staff person in charge identified the person as a teacher in a public school classroom across the hall and stated that she pulled the person to help her out because a staff person had to leave unexpectedly.

2. None of the staff (five staff total) had evidence of completing the required ECE 202 training class (Requirements for Reopening Child Care in Kentucky).

Signature of Provider/Representative

Title

Date