



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Eastern Branch  
455 Park Place, Suite 120A  
Lexington, KY 40511  
Phone: (859) 246-2301 Fax: (859) 246-2307  
<https://chfs.ky.gov/agencies/os/oig>

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Hugz 'N' Hissy Fits	<b>Provider Information</b>	<b>CLR No:</b> L359310
<b>Provider Address:</b> 815 Tyrone Pike, Versailles, KY, 40383	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 60
<b>Owner(s):</b> Hugz 'n' Hissy Fits LLC		<b>Director(s):</b> White, Kristi Lachelle

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 307643
<b>Date Initiated:</b> 07/28/2021 8:16 AM	<b>Date Concluded:</b> 07/28/2021 10:00 AM	
	<b>No. of Children Present:</b> 38	

<b>Inspection Report</b>		
<b>Background Checks</b>	<b>In Compliance</b>	
<b>Supervision</b>	<b>In Compliance</b>	

**Inspection Report**

**Staffing Requirements**

**Not In Compliance**

**125 - Ratios and Group Size**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

**(2) For an operating child-care center, minimum staff-to-child ratios and group size shall be maintained as established in the table established in this subsection.**

**Age of Children Ratio Maximum Group Size\***

**Infant**

**1 staff for 5 children 10**

**Toddler 12 to 24 months**

**1 staff for 6 children 12**

**Toddler 24 to 36 months**

**1 staff for 10 children 20**

**Preschool-age 3 to 4 years**

**1 staff for 12 children 24**

**Preschool-age 4 to 5 years**

**1 staff for 14 children 28**

**School-age 5 to 7 years**

**1 staff for 15 children 30**

**School-age 7 and older**

**1 staff for 25 children**

**(for before and after school) 30**

**1 staff for 20 children**

**(full day of care) 30**

**\*Maximum Group Size shall be applicable only to Type I child-care centers.**

**(b) The age of the youngest child in the group shall determine the:**

- 1. Staff-to-child ratio; and**
- 2. Maximum group size.**

**Findings:**

Based on observation, this regulatory requirement was not met. The surveyor entered the two year old classroom at approximately 8:18AM - 8:20AM and observed a female staff person standing in the kitchen area. She was leaning on the kitchen countertop and talking to the staff person working in the two year old classroom. The staff person working in the two year old classroom motioned for the staff person to go into the infant/toddler classroom. The surveyor followed the staff person into the infant/toddler classroom and found that one (1) staff person had been left alone with seven (7) children while the staff person was out of the classroom. The youngest child in the group was an infant, making the minimum staff to child ratio one (1) staff person for five (5) children. The facility exceeded the staff/child ratio by two (2) children.

**General Administration**

**In Compliance**

**Director Requirements**

**Not In Compliance**

**360 - Staff Evaluation**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

**(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on review of documentation, five (5) staff eligible for an annual performance review did not have documentation of a review on file in the facility.

**Employee Records**

**Not In Compliance**

**400 - Educational Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on review of documentation and interview, one (1) staff person (hire date: 9/17/20) did not have educational documentation on file. The staff person in charge identified this staff person as a high school student and stated that she thought a copy of her transcript had been obtained; however, it was not presented for review during the visit.

**405 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, one (1) staff file (hire date: 2/20/19) contained results of a negative T.B. test that is no longer current. The test was dated 2/18/19 which exceeds the two year time frame.

**420 - Adequate Substitute(s)**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

- (6) Child-care centers shall have available in case of need:**  
**(a) One (1) qualified substitute staff person for a Type II child-care center; or**  
**(b) Two (2) qualified substitute staff persons for a Type I child-care center.**  
**(7) Each qualified substitute staff person shall:**  
**(a) Meet the staff requirements of this administrative regulation; and**  
**(b) Provide the required documentation to verify compliance with this administrative regulation.**

**Findings:**

General: Based on review of documentation and interview, this regulatory requirement was not met. The staff person in charge stated during interview that they do not have any substitutes in case of need.

**435 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**  
**(a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;**  
**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**  
**(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**  
**(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.**

**Findings:**

General: Based on review of documentation and the Training Records Information System (TRIS), the following was found:

- One (1) staff person (hire date: 9/17/20) did not complete the required Orientation I and II courses. This staff person has been employed for more than three (3) months.
- One (1) staff person (hire date: 7/1/08) did not complete the required PAHT training. This staff member has been employed for more than one (1) year.
- Six (6) staff (hire dates: 7/1/08, 10/6/08, 10/1/11, 2/13/15, 6/1/17, 2/20/19) did not complete the required 15 hours of cabinet-approved training hours between 7/1/2020 and 6/30/21.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**585 - Premises Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (1) The premises shall be:**  
**(a) Suitable for the purpose intended;**  
**(b) Kept clean and in good repair;**

**Findings:**

General: Based on observation, this regulatory requirement was not met. The following was found:

- The storage closet doors in two (2) classrooms (Two Year Old Classroom and Preschool Classroom) did not have any knobs/handles.
- One knob/handle was missing on the storage closet door in the Infant/Toddler Classroom and the other was hanging loose; not secured.
- A ceiling vent in the school age classroom contained an accumulation of dust.

**685 - Toilet Room**

**Not In Compliance**

**922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.**

- (2) A toilet room shall:**  
**(a) 1. Be provided for each gender; or**  
**2. A plan shall be implemented to use the same toilet room at separate times;**  
**(b) Have a supply of toilet paper; and**  
**(c) Be cleaned and disinfected daily.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. The toilet paper dispenser in the Preschool/Pre-K bathroom area was empty and there was not a supply of toilet paper available in that room.

**695 - Toilet**

**Not In Compliance**

**922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.**

- (4) Each toilet shall:**
- (a) Be kept in clean condition;**
  - (b) Be kept in good repair;**
  - (c) Be in a lighted room; and**
  - (d) Have ventilation to outside air.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. The following was found:

- 1. The toilet in the children's bathroom in the Preschool/Pre-K Classroom contained urine and needed to be flushed.
- 2. The toilet in the infant/toddler classroom bathroom contained a dark ring on the inside of the bowl.

**Hygienic Practices**

**Not In Compliance**

**700 - Child Personal Care/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (4) A child shall:**
- (a) Be helped with personal care and cleanliness based upon his or her developmental skills;**
  - (b) Except as established in paragraph (c) of this subsection, wash his or her hands with liquid soap and warm running water:**
    - 1. a. Upon arrival at the center; or**
    - b. Within thirty (30) minutes of arrival for school-age children;**
    - 2. Before and after eating or handling food;**
    - 3. After toileting or diaper change;**
    - 4. After handling animals;**
    - 5. After touching an item or an area of the body soiled with body fluids or wastes; and**
    - 6. After outdoor or indoor play time; and**
  - (c) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (b) of this subsection. The child shall wash the child's hands as soon as practicable once liquid soap and warm running water are available.**

**Findings:**

General: Based on observation, the facility failed to ensure children's hands are washed with liquid soap and warm running water prior to eating. The surveyor observed staff place three (3) children in high chairs to eat breakfast in the infant/toddler classroom during the visit. None of the children's hands were washed prior to food being served to them.

**725 - Soiled Diapers/Clothing**

**Not In Compliance**

**922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.**

- (8) Diapers or clothing shall be:**
- (a) Changed when soiled or wet;**
  - (b) Stored in a covered container temporarily; and**
  - (c) Washed or disposed of at least once a day.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. During a tour of the outdoor playground, the surveyor observed uncovered trash cans positioned next to exterior doors that lead into the infant/toddler classroom and the two year old classroom. Soiled diapers were observed in both of these trash cans.

**First Aid/Medication**

**Not In Compliance**

**775 - Medication**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (6) Medication, including refrigerated medication, shall be:**
- (a) Stored in a separate and locked place, out of the reach of a child unless the medication is:**
    - 1. A first aid supply and is maintained in accordance with subsection (1) of this section;**
    - 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;**
    - 3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:**
      - a. An epinephrine auto-injector shall be inaccessible to a child;**
      - b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;**
      - c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and**
      - d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 13(1)(b) if an epinephrine auto-injector is administered to a child; or**
    - 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;**
  - (b) Kept in the original bottle; and**
  - (c) Properly labeled.**
- (7) Medication shall not be given to a child if the medication's expiration date has passed.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. During a tour of the kitchen area, the surveyor observed a bottle of GaviLax liquid laxative medication located on top of the refrigerator.

**Inspection Report**

**Outdoor Play Area**

**Not In Compliance**

**795 - Playground Conditions**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(20) An outdoor play area shall be:**

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

**Findings:**

General: Based on observation and interview, this regulatory requirement was not met. The following was found:

1. The outdoor heating/cooling fan unit was accessible to the children. The unit contained a rotating fan which posed a safety hazard for the children. The area had a chain link fence that had been disconnected and rolled back. The staff person in charge stated during interview that the owner of the property removed the fence approximately two (2) weeks ago to access the unit.
2. The surveyor observed numerous tall weeds in the area around the outdoor heating/cooling fan unit.
3. A charcoal grill and a large shovel were positioned next to the door the children in the two year old classroom use to enter and exit the playground area; therefore, these items were accessible.

**800 - Protective Surface**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(21) A protective surface shall:**

**(a) Be provided for outdoor play equipment used to:**

- 1. Climb;**
- 2. Swing; and**
- 3. Slide; and**

**(b) Have a fall zone equal to the height of the equipment.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. During a tour of the playground, the surveyor observed two (2) slides (approximately two - three feet tall) positioned on grass. There was no protective surface material underneath the slides.

**Equipment**

**Not In Compliance**

**820 - Sufficient Appropriate Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(29) A child-care center shall have enough toys, play apparatus, and developmentally appropriate materials to provide each child with a variety of activities during the day, as specified in Section 2 of this administrative regulation.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. A tour of the two year old classroom found that there was an inadequate supply of equipment and materials for the children. There were 18 children in the room during the survey. The equipment in the room included 11 plastic cars and trucks, a bead maze toy, three (3) balls and a dramatic play kitchen with no accessories. A story was read to them at one point; however, these were the only toys available to the children during the entire survey (8:16AM - 10:00AM).

**Transportation**

**Not Applicable**

**Kitchen Requirements**

**Not In Compliance**

**1040 - Refrigerator**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

**(4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:**

- (a) Have an indicating thermometer or other appropriate temperature measuring device;**
- (b) Be in a safe environment for preservation; and**
- (c) Be forty (40) degrees Fahrenheit or below.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. The refrigerator used for the storage of the bottles in the infant/toddler classroom did not have an indicating thermometer.

**1065 - Bottles**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

**(9) Bottles shall be:**

- (a) Individually labeled;**
- (b) Promptly refrigerated;**
- (c) Covered while not in use; and**
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. The following was found:

- 1. A tour of the infant/toddler classroom found two (2) uncovered bottles in the refrigerator.
- 2. The surveyor observed one (1) uncovered/unlabeled bottle full of milk located on the kitchen counter during the entire inspection (8:16AM - 10:00AM). The staff person in charge identified the bottle as belonging to a child present in the two year old classroom.

**Food Service**

**Not In Compliance**

**1090 - Food Protected From Contamination**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Drink Requirements for All Child-Care Centers.**

**(1) Food shall be:**

**(h) Protected against contamination from:**

- 1. Dust;**
- 2. Flies;**
- 3. Rodents and other vermin;**
- 4. Unclean utensils and work surfaces;**
- 5. Unnecessary handling;**
- 6. Coughs and sneezes;**
- 7. Cuts in skin;**
- 8. Communicable disease;**
- 9. Flooding;**
- 10. Drainage; and**
- 11. Overhead leakage.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. A tour of the infant/toddler classroom found two (2) open containers of baby food in the refrigerator. There were no provisions to protect the food from contamination.

**Meal Planning/Center Provides Meals**

**In Compliance**

**Meal Planning/Center Does Not Provide Meals**

**In Compliance**

**Children's Records**

**Not In Compliance**

**1245 - Immunization**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on review of documentation, three (3) children had immunization certificates that were no longer current as of 5/28/21, 7/1/21, and 7/26/21.

**Written Documentation**

**Not In Compliance**

**1260 - Evacuation Plan**

**Not In Compliance**

**922 KAR 2:090. Section 5. Evacuation Plan.**

- (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).**

**Findings:**

General: Based on review of documentation, this regulatory requirement was not met. The emergency preparedness plan on file had not been updated since 12/2019.

**1270 - Daily Attendance Records**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

**Findings:**

General: Based on review of documentation and observation, this regulatory requirement was not met. The surveyor observed seven (7) children present in the infant/toddler classroom during the visit; however, only five (5) children had an arrival time documented.

**Inspection Report**

**1280 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:**
- (f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation, six (6) staff eligible for a staff professional development plan did not have documentation of a plan on file.

**1285 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:**
- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**
- (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on review of documentation, this regulatory requirement was not met. At the time of the survey it was found that there was no record of fire, earthquake or tornado drills conducted by the facility in 2021.

**Posted Documentation**

**Not In Compliance**

**1310 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**

- (6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**
- (a) The provider's preliminary or regular license;**
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;**
- (e) A description of services provided by the child-care center, including:**
  - 1. Current rates for child care; and**
  - 2. Each service charged separately and in addition to the basic rate for child care;**
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (g) Daily planned program.**

**Findings:**

General: Based on review of documentation, this regulatory requirement was not met. The Statement of Deficiency/Plan of Correction from inspections conducted on 10/12/17, 5/3/18, and 7/27/18 were posted; however, Statements of Deficiency from the most recent inspections conducted on 4/13/21 and 8/11/20 were not posted.

**1325 - Daily Activities**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

- (1) A director shall:**
- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

**Findings:**

General: Based on review of documentation, this regulatory requirement was not met. The infant/toddler classroom had a schedule of daily activities posted that was dated July 5 – 9, 2021; therefore, it was no longer current.

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date