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Inspection Report

Provider Name: Dorman Preschool Center	Provider Information	CLR No: L350717
Provider Address: 719 Burks Branch Road, Shelbyville, KY, 40065	Provider Type: LICENSED TYPE I	Capacity: 55
Owner(s): Dorman Pre-school Center, Inc.		Director(s): Kilburn, Whitney Noel

Inspection Type: Renewal Application	Inspection Information	Inspection No: 320325
Date Initiated: 03/07/2022 8:50 AM	Date Concluded: 03/07/2022 12:05 PM	
	No. of Children Present: 29	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

225 - Licensee Responsibility **Not In Compliance**

922 KAR 2:090. Section 8. General.
(1) A licensee shall:
(a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and
(b) Protect and assure the health, safety, and comfort of each child.

Findings:

General: Based on observation, in the Owl's classroom a three-year-old child was standing in a chair and jumping off the chair. The child continued to jump out of the chair several times. The staff in the classroom did not intervene to assure the safety of the child.

Director Requirements **Not In Compliance**

360 - Staff Evaluation **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on interview and review of documentation, the staff in charge did not present verification of the annual evaluations assessing the staff persons' interaction with children in care and classroom performance for the employees with the hire dates of 09/26/2017, 01/01/2016,08/10/2015, 01/27/2020 and 04/19/2018 .

Inspection Report

Employee Records

Not In Compliance

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (1) Child-care center staff:
- (b) Shall provide, prior to employment and every two (2) years thereafter:
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or
 - 2. A copy of negative tuberculin results.

Findings:

General: Based on interview and review of documentation, the staff in charge did not present verification that the records for the employees with the following hire dates contained a current copy of a statement from a health professional that the individual is free of active tuberculosis, or a copy of negative tuberculin result: 09/03/2013,08/10/2015,01/01/2016,09/26/2017,04/09/2018,07/17/2019, 01/27/2020,11/08/2021 and 11/29/2021.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
 - (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
 - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on interview and review of documentation, the staff in charge was unable to provide verification that twelve (12) of the fourteen (14) staff eligible had meet the requirement of Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment. Continued review revealed the staff with the hire date of 01/01/2016 had not updated their Pediatric and Head Trauma training.

Programming

In Compliance

Premises

Not In Compliance

585 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:
 - (a) Suitable for the purpose intended;
 - (b) Kept clean and in good repair;

Findings:

General: Based on observation, the window sills in the Owls classroom contained cobwebs on the window, with flax seed, paprika and dust covering the ledge. The cable outlet connector in the gross motor space was not connected securely to the wall.

605 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (5) The building shall be constructed to ensure the:
 - (a) Building is:
 - 1. Dry;
 - 2. Ventilated; and
 - 3. Well lit, including clean light fixtures that are:
 - a. In good repair in all areas; and
 - b. Shielded or have shatter-proof bulbs installed; and
 - (b) Following are protected:
 - 1. Windows;
 - 2. Doors;
 - 3. Stoves;
 - 4. Heaters;
 - 5. Furnaces;
 - 6. Pipes; and
 - 7. Stairs.

Findings:

General: Based on observation, the overhead light in the Owls classroom was non-operational.

625 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, the gray area carpet in the Foxes classroom was stained with dark spots. The wall near the entry door in the Coyote classroom had a hole where the drywall was flaking onto the floor.

Inspection Report

695 - Toilet

Not In Compliance

922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.

- (4) Each toilet shall:
 - (a) Be kept in clean condition;
 - (b) Be kept in good repair;
 - (c) Be in a lighted room; and
 - (d) Have ventilation to outside air.

Findings:

General: Based on observation, the sink vanity in the girls' restroom had a wooden door that was hanging loosely from the hinge.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

860 - Toys/Furniture

Not In Compliance

922 KAR 2:120. Section 13. Toys and Furnishings.

- (1) All toys and furniture contacted by a child shall be:
 - (a) Kept clean and in good repair; and
 - (b) Free of peeling, flaking, or chalking paint.

Findings:

General: Based on observation, the blue vinyl couch in the Fawn classroom contained tears and small holes, exposing the material inside.

Transportation

Not Applicable

Kitchen Requirements

Not In Compliance

1030 - Food Service Permit

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

- (2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.

Findings:

General: Based on interview and review of documentation, the staff in charge did not provide verification that the child care center had maintained a Food Service Permit. The document presented was dated for 2020.

Food Service

In Compliance

Meal Planning/Center Provides Meals

Not In Compliance

1220 - Menu

Not In Compliance

922 KAR 2:120. Section 10. Meal Planning Requirements for a Center that Provides Meals.

- (9) A weekly menu shall be:
 - (a) Prepared;
 - (b) Dated;
 - (c) Posted in advance in a conspicuous place;
 - (d) Kept on file for thirty (30) days; and
 - (e) Amended in writing with any substitutions on the day the meal is served.

Findings:

General: Based on interview and review of documentation, the staff in charge did not present verification that a menu had been completed and posted in a conspicuous place for review.

Meal Planning/Center Does Not Provide Meals

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1260 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

- (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on interview and review of documentation, the staff in charge did not present verification that the evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care had been completed, to include all of the required documentation submitted to the local emergency management team within the last year.

Inspection Report

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
 - (f) A written annual plan for child-care staff professional development;

Findings:

General: Based on interview and review of documentation, the staff in charge did not present verification that an annual plan for staff development had been completed for the employees with the hire dates of 09/26/2017, 01/01/2016, 08/10/2015, 01/27/2020 and 04/19/2018.

1285 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
 - (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;
 - (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on interview and review of documentation, the staff in charge did not provide verification that the disaster drills had been conducted and documented since October of 2020.

1300 - Orientation Procedure

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

- (3)(b) The program shall include:
 - 2. Written policy that states that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.

Findings:

General: Based on interview and review of documentation, the staff in charge did not present verification of a written policy that specifies that each child-care center staff member will receive orientation training with the first ninety (90) days of hire and the employee shall implement the procedures that were taught at the orientation training.

1305 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (12) A fire drill shall be:
 - (a) Conducted during hours of operation at least monthly; and
 - (b) Documented.
- (13) An earthquake drill, shelter-in-place or lockdown drill, and tornado drill shall be:
 - (a) Conducted during hours of operation at least quarterly; and
 - (b) Documented.

Findings:

General: Based on interview and review of documentation, the staff in charge could not provide verification that the fire drills for November, December of 2021, January, and February 2022 had been conducted and recorded.

Posted Documentation

Not In Compliance

1310 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

- (6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:
 - (a) The provider's preliminary or regular license;
 - (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
 - (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
 - (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;
 - (e) A description of services provided by the child-care center, including:
 - 1. Current rates for child care; and
 - 2. Each service charged separately and in addition to the basic rate for child care;
 - (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
 - (g) Daily planned program.

Findings:

General: Based on interview and review of documentation, the staff in charge did not present verification that each statement of deficiency issued by the cabinet during the current licensure year and each plan of correction submitted by the child-care center to the cabinet during the current licensure year was readily accessible for public inspection. Continued review revealed there was no description of services or rates for the child care services posted.

1325 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

- (1) A director shall:
 - (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on observation, the staff in charge did not present verification of a daily activity schedule for the Owls classroom.

Animals

In Compliance

Signature of Provider/Representative

Title

Date