



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: First Baptist Preschool	Provider Information	CLR No: L354609
Provider Address: 254 South Buckman Street, Shepherdsville, KY, 40165	Provider Type: LICENSED TYPE I	Capacity: 48
Owner(s): First Baptist Church		Director(s): Leitner, Jessica Rose

Inspection Type: Renewal Application	Inspection Information	Inspection No: 246088
Date Initiated: 09/12/2018 9:42 AM	Date Concluded: 09/12/2018 12:00 PM	
	No. of Children Present: 47	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
410 - Training	Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Documentation of the completion of pediatric abusive head trauma (PAHT) training within the first year of employment, including once every five (5) years thereafter, was not presented for review at the time of survey for a staff member with a hire date of 8/09/95. In addition, the staff-in-charge acknowledged that the above-mentioned staff member's file did not include documentation that his/her PAHT training had been updated since 3/15/13.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service/Food Program	In Compliance
Food Service	In Compliance

Inspection Report		
Children's Records		Not In Compliance
1140 - Enrollment Information		Not In Compliance
<p>922 KAR 2:090. Section 9. Records.</p> <p>(1) A child-care center shall maintain:</p> <p>(b) A written record for each child:</p> <ol style="list-style-type: none"> 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: <ol style="list-style-type: none"> a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: <ol style="list-style-type: none"> (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: <ol style="list-style-type: none"> (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence; <p>Findings:</p> <p>General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulations. Review of ten (10) children's files revealed the written record for four (4) children with enrollments dates of 3/01/18, 3/08/18, 3/15/18 and 4/17/18 failed to contain contact information to enable a person in charge to contact each respective child's preferred hospital. In addition, the staff-in-charge acknowledged this documentation was not on file at the time of survey.</p>		
Written Documentation		Not In Compliance
1160 - Daily Attendance Records		Not In Compliance
<p>922 KAR 2:090. Section 9. Records.</p> <p>(1) A child-care center shall maintain:</p> <p>(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;</p> <p>Findings:</p> <p>General: Based on observation, review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. Observation revealed that there were twelve (12) children present on the date of survey in a classroom. However, the attendance records for the date of survey revealed that eleven (11) children were signed in.</p>		
Posted Documentation		In Compliance
Animals		In Compliance

Signature of Provider/Representative

Title

Date