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Inspection Report

Provider Name: Glasgow Christian Academy	Provider Information	CLR No: L358790
Provider Address: 600 Old Cavalry Drive, Glasgow, KY, 42141	Provider Type: LICENSED TYPE I	Capacity: 75
Owner(s): Glasgow Christian Academy, Inc.		Director(s): Simpson, Melissa Sue

Inspection Type: Investigation	Inspection Information	Inspection No: 291084
Date Initiated: 08/26/2019 1:45 PM	Date Concluded: 08/26/2019 4:15 PM	
	No. of Children Present: 10	

Inspection Report

Background Checks

Not In Compliance

5 - Background check/left alone/dismissed/relocated

Not In Compliance

922 KAR 2:280. Section 3. Implementation and Enforcement.

- (1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.
- (2) A child care staff member hired on or after April 1, 2018, shall:
 - (a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or
 - (b) 1. Have submitted to the background checks required in accordance with this administrative regulation;
 - 2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and
 - 3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.

Findings:

General: Based on observation and review of documentation, two (2) caregivers hired on 8/21/19, had not initiated the process for obtaining background checks. One (1) caregiver was alone with six (6), three-year-old children in Room B107. The second caregiver was alone with four (4), two-year-old children in Room C202.

10 - Submit background check

Not In Compliance

922 KAR 2:280 - Section 4. Procedures and Payments.

- (1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:
 - (a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;
 - (b) Request that the prospective child care staff member complete and sign the:
 - 1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and
 - 2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and
 - (c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:
 - 1. Child abuse and neglect central registry pursuant to 922 KAR 1:470;
 - 2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and
 - 3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.

Findings:

General: Based on observation and review of documentation, two (2) caregivers hired on 8/21/19, and a staff member hired on 8/21/19, each had not initiated the process for obtaining background checks.

Supervision

In Compliance

Staffing Requirements

In Compliance

Inspection Report

General Administration

Not In Compliance

140 - Zoning

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:

(a) Provide written documentation from the local authority showing compliance with local zoning requirements;

Findings:

General: Based on observation, interview and review of documentation, the center changed their operating location and began to operate on 8/21/19. The center failed to receive an approved zoning prior to the change of location and operation.

145 - Fire Marshal

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:

(b) Be approved by the Office of the State Fire Marshal or designee;

Findings:

General: Based on interview, the center changed the operating location and began to operate on 8/21/19. The center failed to obtain a Fire Marshal Inspection prior to the change of location and operation.

155 - Liability Insurance

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:

(d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;

Findings:

General: Based on interview and review of documentation, the center had on file two (2) separate insurance documents. The documents failed to indicate general liability insurance coverage for the center's new location.

170 - Have Director

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:

(g) Have a director who meets the requirements listed in Section 10 of this administrative regulation.

Findings:

General: Based on observation and interview, the center hired a person in the position of director on 8/21/19. The center failed to submit documentation to the cabinet of how the individual met the requirements; therefore, the center does not have a qualified director.

255 - Notification of Changes

Not In Compliance

922 KAR 2:090. Section 12. Reports.

(4)(a) Written notification of the following shall be:

1. Made to the cabinet, in writing, to allow for approval before implementation:

a. Change of ownership;

b. Change of location;

c. Increase in capacity;

d. Change in hours of operation;

e. Change of services in the following categories:

(i) Infant;

(ii) Toddler;

(iii) Preschool-age;

(iv) School-age;

(v) Nontraditional hours; or

(vi) Transportation; or

f. Addition to or reduction of the square footage of a child-care center's premises;

Findings:

General: Based on observation and interview, the center changed location and began to operate on 8/21/19. The center failed to obtain prior approval before operating at a new location.

260 - Change of Director

Not In Compliance

922 KAR 2:090. Section 12. Reports.

(3) A licensee shall report to the cabinet within one (1) week:

(a) Any resignation, termination, or change of director; and

(b) The name of the acting director who satisfies the requirements of Section 10 of this administrative regulation.

Findings:

General: Based on observation and interview, the qualified director retired at the end of the 2018 - 2019 school year. The licensee failed to report to the cabinet, within one (1) week, the name of a director who met the requirements.

Inspection Report

Director Requirements

Not In Compliance

360 - Caregiver Alone

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in 922 KAR 2:280;

Findings:

General: Based on observation and review of documentation, a caregiver hired on 8/21/19, was alone with six (6), three-year-old children in Room B107. A second caregiver hired on 8/21/19, was alone with four (4), two-year-old children in Room C202. The caregivers had not initiated the process for obtaining background checks.

Employee Records

Not In Compliance

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on interview and review of documentation, a caregiver hired on 8/21/19, did not have documentation of education.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on interview and review of documentation, a caregiver and a staff member each hired on 8/21/19, did not have documentation of TB.

Programming

Not In Compliance

420 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(4) The child-care center shall provide a daily planned program:

- (a) Posted in writing in a conspicuous location with each age group and followed;**
- (b) Of activities that are individualized and developmentally appropriate for each child served;**
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
- (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including:**
 - 1. Art or music;**
 - 2. Math or numbers;**
 - 3. Dramatic play;**
 - 4. Stories and books;**
 - 5. Science or nature;**
 - 6. Block building or stacking;**
 - 7. Tactile or sensory activity;**
 - 8. Multi-cultural exposure;**
 - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
 - 10. A balance of active and quiet play, including group and individual activity;**
 - 11. An opportunity for a child to:**
 - a. Have some free choice of activities;**
 - b. If desired, play apart from the group at times;**

Findings:

General: Based on observation, the daily planned program of activities was not posted in Room B101, Room B107, and Room C202.

Premises

Not In Compliance

650 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;**
- (b) Be kept in good repair;**
- (c) Be in a lighted room; and**
- (d) Have ventilation to outside air.**

Findings:

General: Based on observation, there was no ventilation to outside air in a restroom near Room C202.

Inspection Report

**Food Service
Posted Documentation**

**In Compliance
Not In Compliance**

1210 - Disaster Course of Action

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;

Findings:

General: Based on observation, there was no posted diagram outlining the course of action to be taken in the event of a natural or manmade disaster in Room B101, Room B107, Room C202, Kids' Center, and Student Center.

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on observation, there was no posted schedule of daily activities in Room B101, Room B107, and Room C202.

1220 - Diapering/Handwashing

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.

Findings:

General: Based on observation, the proper methods of diapering and hand-washing was not posted at a diaper changing area in Room C202.

Signature of Provider/Representative

Title

Date