



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511

Adam Mather
INSPECTOR GENERAL

Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Bellaire Creative Christian Academy	Provider Information	CLR No: L358974
Provider Address: 616 Keene Center Drive Nicholasville, KY 40356	Provider Type: LICENSED TYPE I	Capacity: 200
Owner(s): Bellaire Creative Christian Academy, LLC		Director(s): Jackson, Debra K

Inspection Type: Renewal Application	Inspection Information	Inspection No: 218496
Date Initiated: 01/18/2017 9:10 AM	Date Concluded: 01/20/2017 10:32 AM	
	No. of Children Present: 41	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

320 - TB Verification Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.
(1) Child-care center staff:
(b) Shall provide, prior to employment and every two (2) years thereafter:
 1. A statement from a health professional that the individual is free of active tuberculosis; or
 2. A copy of negative tuberculin results.

Findings:
 General: Based on Review of Documentation, there was one (1) staff person with a hire date of 1/25/13 who had the results of a T.B. skin test on file that was read on 1/15/15. This exceeds the two (2) year minimum requirement.

325 - CPR/First Aid Coverage Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.
(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:
 (a) Infant and child cardiopulmonary resuscitation; and
 (b) Infant and child first aid.
(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:
 (a) Adult cardiopulmonary resuscitation; and
 (b) First aid.

Findings:
 General: Based on Interview, it was found there are two (2) vehicles used to transport children from school and four (4) drivers with one (1) of those drivers being the owner of the facility. A review of documentation found that only two (2) staff who drive are currently certified and infant/child and adult CPR/First Aid. A review of transportation records found that the two (2) staff who are not currently certified in CPR/First Aid have transported children. One of the drivers who does not have current CPR/First Aid had certification that expired 9/13/16. Records show that this driver transported children from school on 9/19/16 and 9/20/16 and 9/26-9/30 as well as 8 days in October 2016. The other driver without current CPR/First Aid has been transporting children during the current month of January 2017. Further interview with the staff person in charge found that they do not have a monitor who rides with the driver making the driver have supervisory authority over the children riding the van. A phone call was made to the facility on 1/20/17 to inform the staff person in charge of this deficiency and the staff person in charge acknowledged that the two (2) drivers who did not have CPR/First Aid have transported children from school.

Inspection Report

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation and ECE Tris records, there was one (1) staff person with a hire date of 8/23/13 who had evidence of having completed five (5) hours of training. It was also found that the owner of the facility transported children in September and October of 2016 and did not have evidence of having completed fifteen (15) hours of training. Further interview with the staff person in charge found that they do not have a monitor who rides with the driver making the driver have supervisory authority over the children riding the van.

345 - Driver Requirements

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(18) A driver of a vehicle transporting a child for a center shall:

- (a) Be at least twenty-one (21) years old;
- (b) Complete:
 - 1. The background checks as described in 922 KAR 2:110; and
 - 2. An annual check of the:
 - a. Kentucky driver history records in accordance with KRS 186.018; or
 - b. Driver history records through the state transportation agency that issued the driver's license;
- (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and
- (d) Not caused an accident which resulted in the death of a person.

Findings:

General: Based on Review of Documentation, it was found that three (3) of the four (4) staff listed as drivers for both of the facility's vehicles did not have a current driver history record through the state transportation agency that issued the driver's license. During an interview with the staff person in charge it was indicated that she thought the driver history record was only required to be done once and not annually.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not In Compliance

820 - Vehicle Equipment

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(4) A vehicle used to transport children shall be equipped with:

- (a) A fire extinguisher;
- (b) First aid supplies as described in Section 7 of this administrative regulation;
- (c) Emergency reflective triangles; and
- (d) A device to cut the restraint system, if necessary.

Findings:

General: Based on Observation, it was found that on the 2013 Nissan van used to transport children from school there was no medical tape available as part of the first aid supplies.

Food Service

Not In Compliance

1050 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(16) A weekly menu shall be:

- (a) Prepared;
- (b) Dated;
- (c) Posted in advance in a conspicuous place;
- (d) Kept on file for thirty (30) days; and
- (e) Amended in writing with any substitutions on the day the meal is served.

Findings:

General: Based on Observation, at the time of the survey the only menu found was posted on the refrigerator in the kitchen. The kitchen is not a conspicuous place. During an interview the staff person in charge it was indicated that there had been a menu posted on the board in the hallway for parents.

Children's Records

In Compliance

Written Documentation

In Compliance

Inspection Report

Posted Documentation

Not In Compliance

1155 - Posting Requirements

Not In Compliance

922 KAR 2:110. Section 2. General.

(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**
- (d) A description of services provided by the child-care center, including:
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;****
- (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (f) Daily schedule.**

Findings:

General: Based on Observation, during a tour of the facility it was found that statements of deficiencies issued by the cabinet during visits conducted on 1/26/16, 8/25/16 and 10/20/16 and each plan of correction submitted by the facility in regards to the visits was not posted. During an exit interview with the staff person in charge it was acknowledged that these items were not posted. It was further indicated that the facility recently moved to their current location.

1165 - Daily Activities

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

Findings:

General: Based on Observation, each classroom had a planned program of activities posted for each age group. However, there were no dates documented as to when these activities would take place. During the exit conference with the staff in charge the staff person in charge acknowledged the deficiency.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date