



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Inspection Report

Provider Name: Little Ones Academy	Provider Information	CLR No: L358009
Provider Address: 714 East 3rd Street, Owensboro, KY, 42303	Provider Type: LICENSED TYPE I	Capacity: 48
Owner(s): Little Ones Academy, L.L.C.		Director(s): Ward, Bridgett Denise

Inspection Type: Renewal Application	Inspection Information	Inspection No: 292350
Date Initiated: 01/03/2020 10:01 AM	Date Concluded: 01/03/2020 1:00 PM	
	No. of Children Present: 17	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

340 - Staff Meeting **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(i) Conduct, manage, and document in writing recurring staff meetings;

Findings:

General: Based on review of documentation, there was documentaton of one conducted staff meeting (09/20/19).

345 - Staff Evaluation **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation, a staff, hired on 01/02/19, did not have an annual written performance evaluation on file.

Employee Records **Not In Compliance**

390 - Educational Requirements **Not In Compliance**

922 KAR 2:090. Section 11. Staff Requirements.
(1) Child-care center staff:
(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation, a staff, hired on 12/20/19, did not have education verification on file.

Inspection Report

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on review of documentation, a staff, hired on 01/02/19, and a staff, hired on 10/15/18, each did not complete one and a half (1 ½) hours of cabinet approved pediatric abusive head trauma within the first year of employment.

Programming

Not In Compliance

420 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

- (4) The child-care center shall provide a daily planned program:**
- (a) Posted in writing in a conspicuous location with each age group and followed;**
 - (b) Of activities that are individualized and developmentally appropriate for each child served;**
 - (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
 - (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including:**
 - 1. Art or music;**
 - 2. Math or numbers;**
 - 3. Dramatic play;**
 - 4. Stories and books;**
 - 5. Science or nature;**
 - 6. Block building or stacking;**
 - 7. Tactile or sensory activity;**
 - 8. Multi-cultural exposure;**
 - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
 - 10. A balance of active and quiet play, including group and individual activity;**
 - 11. An opportunity for a child to:**
 - a. Have some free choice of activities;**
 - b. If desired, play apart from the group at times;**

Findings:

General: Based on review of documentation, the program of activities was not developed and posted in the one and two-year-olds' room.

510 - Appropriate Use of Food

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

- (2) Food shall not be:**
- (a) Used for reward;**
 - (b) Used for discipline;**
 - (c) Withheld until all other foods are consumed; or**
 - (d) Served while viewing electronic devices.**

Findings:

General: Based on observation, a caregiver served a bottle to a toddler, who laid across the caregiver's lap and in the caregiver's arm, while the toddler viewed an electric tablet in the one-year and two-year-olds' room.

Premises

Not In Compliance

525 - Items Accessible Only During Activity

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction:**
- (a) Knives and sharp objects;**
 - (b) Litter and rubbish;**
 - (c) Bar soap; and**
 - (d) Plastic bags not used for personal belongings.**

Findings:

General: Based on observation, three (3) plastic bags were stored in a three (3) drawer plastic storage organizer in the one-year and two-year-olds' room. A plastic bag was stored in the top drawer of a four (4) drawer plastic storage organizer in the preschool room. These items were accessible to children and were not a part of the planned program of instruction.

Inspection Report

Hygienic Practices

Not In Compliance

655 - Child Personal Care/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(4) A child shall:

- (a) Be helped with personal care and cleanliness based upon his or her developmental skills;**
- (b) Except as established in paragraph (c) of this subsection, wash his or her hands with liquid soap and warm running water:**

- 1. a. Upon arrival at the center; or**
- b. Within thirty (30) minutes of arrival for school-age children;**
- 2. Before and after eating or handling food;**
- 3. After toileting or diaper change;**
- 4. After handling animals;**
- 5. After touching an item or an area of the body soiled with body fluids or wastes; and**
- 6. After outdoor or indoor play time; and**

(c) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (b) of this subsection. The child shall wash the child's hands as soon as practicable once liquid soap and warm running water are available.

Findings:

General: Based on observation, two (2) children did not wash their hands with liquid soap and warm running water after they were diapered in the one-year and two-year olds' room. A child did not wash his hands with liquid soap and warm running water upon arrival to the preschool room at 10:50 am.

660 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(5) Staff shall:

- (a) Maintain personal cleanliness;**
- (b) Conform to hygienic practices while on duty;**
- (c) Except as established in paragraph (d) of this subsection, wash their hands with liquid soap and running water:**

- 1. Upon arrival at the center;**
- 2. After toileting or assisting a child in toileting;**
- 3. Before and after diapering each child;**
- 4. After wiping or blowing a child's or own nose;**
- 5. After handling animals;**
- 6. After caring for a sick child;**
- 7. Before and after feeding a child or eating;**
- 8. Before dispensing medication;**
- 9. After smoking or vaping; and**
- 10. If possible, before administering first aid; and**

(d) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (c) of this subsection. The staff shall wash the staff's hands as soon as practicable once liquid soap and warm running water are available.

Findings:

General: Based on observation, a staff did not wash her hands with liquid soap and warm running water after she wiped a child's nose in the one-year and two-year-olds' room.

First Aid/Medication

Not In Compliance

715 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(1) First aid supplies shall:

- (a) Be available to provide prompt and proper first aid treatment;**
- (b) Be stored out of reach of a child;**
- (c) Be periodically inventoried to ensure the supplies have not expired;**
- (d) If reusable, be:**

- 1. Sanitized; and**
- 2. Maintained in a sanitary manner; and**

(e) Include:

- 1. Liquid soap;**
- 2. Adhesive bandages;**
- 3. Sterile gauze;**
- 4. Medical tape;**
- 5. Scissors;**
- 6. A thermometer;**
- 7. Flashlight;**
- 8. Cold pack;**
- 9. First aid book;**
- 10. Disposable gloves; and**
- 11. A cardiopulmonary resuscitation mouthpiece protector.**

Findings:

General: Based on observation, a CPR mouthpiece and flashlight were stored in an unlocked cabinet under the sink and were accessible to children in the school-age children's restroom.

Inspection Report

730 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.
(6) Medication, including refrigerated medication, shall be:
(a) Stored in a separate and locked place, out of the reach of a child unless the medication is:
1. A first aid supply and is maintained in accordance with subsection (1) of this section;
2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;
3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:
a. An epinephrine auto-injector shall be inaccessible to a child;
b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;
c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and
d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12(1)(b) if an epinephrine auto-injector is administered to a child; or
4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;
(b) Kept in the original bottle; and
(c) Properly labeled.
(7) Medication shall not be given to a child if the medication's expiration date has passed.

Findings:

General: Based on observation, a bottle of sunscreen and a bottle of insect repellent were not labeled to indicate to whom they belonged and were stored unlocked in the top drawer of a five (5) drawer plastic storage organizer in the two-year-olds' room. A one ounce tube of Hydrocortisone cream was not labeled to indicate to whom it belonged in the preschool room.

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

790 - Crib/Mattress/Sheet

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.
(3) Rest time shall include adequate space specified by the child's age as follows:
(a) For an infant:
1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;
2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:
a. Weekly; or
b. Immediately if it is soiled or wet;

Findings:

General: Based on observation, a tear was in a crib mattress in the infants' room.

Transportation

Not Applicable

Food Service/Food Program

Not Applicable

Food Service

Not In Compliance

1000 - Bottle Feeding

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.
(11) While bottle feeding a child, the:
(a) Child shall be held; and
(b) Bottle or beverage container shall not be:
1. Propped;
2. Left in the mouth of a sleeping child; or
3. Heated in a microwave.

Findings:

General: Based on observation, two (2) children were allowed to drink from a sippy cup style beverage container while lying on a cot in the one-year-old and two-year-olds' room. An interview with staff revealed the children liked to drink from the cups as they went to sleep.

1050 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.
(9) Bottles shall be:
(a) Individually labeled;
(b) Promptly refrigerated;
(c) Covered while not in use; and
(d) Consumed within one (1) hour of being heated or removed from the refrigerator.

Findings:

General: Based on observation, a bottle was not covered in the one-year and two-year-olds' room. Also, a bottle was not labeled in the one and two-year-olds' room.

Inspection Report

1130 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(16) A weekly menu shall be:

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in advance in a conspicuous place;**
- (d) Kept on file for thirty (30) days; and**
- (e) Amended in writing with any substitutions on the day the meal is served.**

Findings:

General: Based on review of documentation, the menu posted on the parent board was dated 09/23/19.

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, a child, first date of attendance on 10/11/18, had an immunization certificate on file that was valid until 09/06/19. A child, first date of attendance on 06/14/19, did not have an immunization certificate on file.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, a child, first date of attendance on 06/14/19; a child, first date of attendance on 08/21/19, and a child, first date of attendance on 04/26/18, did not have the name of each person designated in writing to pick-up the child. A child, first date of attendance on 06/14/19, did not have the name and phone number of each person to be contacted in an emergency involving or impacting the child.

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, a staff, hired on 01/02/19, did not have an annual professional development plan on file.

Posted Documentation

Not In Compliance

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on review of documentation, the schedule of activities was not posted in the one-year and two-year-olds' room.

Animals

Not Applicable

Signature of
Provider/Representative

Title

Date