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**Inspection Report**

<b>Provider Name:</b> Bethel Early Learning Center	<b>Provider Information</b>	<b>CLR No:</b> L358172
<b>Provider Address:</b> 3260 Lexington Road, Nicholasville, KY, 40356	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 196
<b>Owner(s):</b> Bethel Harvest Church, Inc.		<b>Director(s):</b> Smallwood, Jessica Renee

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 319177
<b>Date Initiated:</b> 12/07/2021 9:15 AM	<b>Date Concluded:</b> 12/07/2021 11:00 AM	
	<b>No. of Children Present:</b> 35	

Inspection Report	
Background Checks	Not In Compliance
<b>10 - Submit background check</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:280 - Section 4. Procedures and Payments.</b></p> <p>(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:</p> <p>(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;</p> <p>(b) Request that the prospective child care staff member complete and sign the:</p> <ol style="list-style-type: none"> <li>1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and</li> <li>2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and</li> </ol> <p>(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:</p> <ol style="list-style-type: none"> <li>1. Child abuse and neglect central registry pursuant to 922 KAR 1:470;</li> <li>2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and</li> <li>3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.</li> </ol>	
<p><b>Findings:</b></p> <p>General: Based on review of documentation, observation, and interview, this regulatory requirement was not met. One staff person that was observed working with the children during the visit had not yet initiated the process for the Kentucky National Background check service (KARES). A review of KARES found this staff person listed as "Pending" and no evidence that her fingerprints have been submitted for processing. This staff person was paired with another staff person and not observed working alone.</p> <p>This staff person had a completed criminal records check (CRC) and a completed child abuse/neglect check (CAN) on file from a previous hire date (10/14/20). The staff person in charge stated that the staff person quit working at the facility for a period of time and then was rehired on 8/27/21.</p>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>360 - Staff Evaluation</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b></p> <p>(1) A director shall:</p> <p>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</p>	
<p><b>Findings:</b></p> <p>General: Based on review of documentation, one staff person eligible for an annual performance review did not have documentation of a review on file at the facility. The date of hire for this staff person is 11/19/19.</p>	

**Inspection Report****Employee Records****Not In Compliance****395 - Personnel File****Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:****(e) A current personnel file for each child-care center staff person to include:**

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

**Findings:**

General: Based on review of documentation and interview, this regulatory requirement was not met. A review of staff files during the inspection found three staff that did not have the correct date of employment listed in their file. The staff person in charge reviewed information in additional files located in a different office at the facility and then verbally identified the dates-8/15/21, 8/22/21, and 8/27/21 as the hire dates. However, the dates of hire were not maintained in the personnel files. The staff person in charge identified two of these staff as rehires and stated that she forgot to change the hire date on their file.

**400 - Educational Requirements****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on review of documentation, one staff person (hire date: 8/11/21) did not have educational documentation on file.

**435 - Training****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;**
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
  - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.**

**Findings:**

General: Based on review of documentation and the Training Records Information System (TRIS), the following was found:

1. Four staff (hire dates: 11/3/14, 9/10/07, 10/5/17, and 11/19/19) did not complete the required 15 hours of cabinet-approved training hours between 7/1/2020 and 6/30/21.
2. Three staff (hire dates: 8/15/21, 8/11/21, and 8/27/21) did not complete the required Orientation training. These staff have been employed for more than three months.
3. One staff person (hire date: 11/19/19) did not complete the required PAHT training. This staff member has been employed for more than one year.

**450 - Driver Requirements****Not In Compliance****922 KAR 2:120. Section 14. Transportation.****(18) A driver of a vehicle transporting a child for a center shall:**

- (a) Be at least twenty-one (21) years old;**
- (b) Complete:**
  - 1. The background checks as described in 922 KAR 2:280; and**
  - 2. An annual check of the:**
    - a. Kentucky driver history records in accordance with KRS 186.018; or**
    - b. Driver history records through the state transportation agency that issued the driver's license;**
- (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and**
- (d) Not caused an accident that resulted in the death of a person.**

**Findings:**

General: Based on review of documentation, this regulatory requirement was not met. One staff person (hire date: 9/10/07) identified as the van driver had Kentucky driver history documentation on file dated 2/13/20; therefore, the documentation was not updated annually as required.

**Programming****In Compliance**

Inspection Report	
Premises	Not In Compliance
<b>625 - Floors, Walls, Ceilings</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 4. Premises Requirements.</b> <b>(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.</b>	
<b>Findings:</b> General: Based on observation, this regulatory requirement was not met. The following was found: 1. Two ceiling tiles with dark stains were observed in the indoor gross motor room. 2. Chipped paint and torn drywall was observed on the wall where the children's coats were hanging in the Three-Year-Old Classroom.	
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	Not In Compliance
<b>865 - Indoor/Outdoor Equipment</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 13. Toys and Furnishings.</b> <b>(2) Indoor and outdoor equipment shall:</b> <b>(a) Be clean, safe, and in good repair;</b> <b>(b) Meet the physical, developmental needs, and interests of children of different age groups;</b> <b>(c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and</b> <b>(d) Be designed to guard against entrapment or situations that may cause strangulation.</b>	
<b>Findings:</b> General: Based on observation, this regulatory requirement was not met. The surveyor observed a dried, brown substance on the lid of a trash can positioned under the diaper changing table in the Two-Year-Old Classroom.	
Transportation	Not In Compliance
<b>885 - Transportation Compliance</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 14. Transportation.</b> <b>(1) A center shall document compliance with KRS Chapter 186 and 603 KAR 5:072 pertaining to:</b> <b>(a) Vehicles;</b> <b>(b) Drivers; and</b> <b>(c) Insurance.</b>	
<b>Findings:</b> General: Based on review of documentation and interview, this regulatory requirement was not met. The following was found: 1. The available vehicle registration documentation for the 2011 Ford Mini Bus contained an 8/31/21 expiration date; therefore, it was no longer current. 2. There was no vehicle registration documentation on file for the surveyor to review for the 2004 Ford Econoline van. The staff person in charge stated that the facility has not transported children in a long time; approximately two years.	
<b>935 - Vehicle Inspection Documentation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 14. Transportation.</b> <b>(6) A vehicle used to transport children shall comply with the requirements established in paragraphs (a) through (d) of this subsection.</b> <b>(a) For a twelve (12) or more passenger vehicle, the child-care center shall maintain a current certification of inspection from the Transportation Cabinet.</b>	
<b>Findings:</b> General: Based on review of documentation and interview, this regulatory requirement was not met. At the time of the survey, it was found that documentation could not be provided that two facility vehicles (2011 Ford Mini Bus and 2004 Ford Econoline 15 passenger van) met Transportation Cabinet safety inspection requirements. The staff person in charge stated that the facility has not transported children in a long time; approximately two years.	
Kitchen Requirements	Not In Compliance
<b>1040 - Refrigerator</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 8. Kitchen Requirements.</b> <b>(4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:</b> <b>(a) Have an indicating thermometer or other appropriate temperature measuring device;</b> <b>(b) Be in a safe environment for preservation; and</b> <b>(c) Be forty (40) degrees Fahrenheit or below.</b>	
<b>Findings:</b> General: Based on observation, this regulatory requirement was not met. The refrigerator used for the storage of the bottles in the infant classroom did not have an indicating thermometer.	
Food Service	In Compliance
Meal Planning/Center Provides Meals	In Compliance

Inspection Report	
<b>Meal Planning/Center Does Not Provide Meals</b>	<b>In Compliance</b>
<b>Children's Records</b>	<b>Not In Compliance</b>
<b>1245 - Immunization</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 9. Records.</b> <b>(1) A child-care center shall maintain:</b> <b>(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;</b>	
<b>Findings:</b> General: Based on review of documentation, this regulatory requirement was not met. The following was found: 1. One child (enrollment date: 5/1/19) had an immunization certificate on file that was no longer current as of 11/22/21. 2. One child (enrollment date: 7/22/21) did not have an immunization certificate on file.	
<b>Written Documentation</b>	<b>In Compliance</b>
<b>Posted Documentation</b>	<b>Not In Compliance</b>
<b>1310 - Posting Requirements</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 8. General.</b> <b>(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:</b> <b>(a) The provider's preliminary or regular license;</b> <b>(b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;</b> <b>(c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;</b> <b>(d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;</b> <b>(e) A description of services provided by the child-care center, including:</b> <b>1. Current rates for child care; and</b> <b>2. Each service charged separately and in addition to the basic rate for child care;</b> <b>(f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and</b> <b>(g) Daily planned program.</b>	
<b>Findings:</b> General: Based on review of documentation, this regulatory requirement was not met. The following was found: 1. At the time of the survey it was found that the facility license was not posted. The license was in a binder in the facility's office. 2. The Pre-K Classroom had a schedule of daily activities (lesson plan) posted that was dated 11/29/21; therefore, it was no longer current.	
<b>1320 - Disaster Course of Action</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 9. Records.</b> <b>(1) A child-care center shall maintain:</b> <b>(j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;</b>	
<b>Findings:</b> General: Based on review of documentation, this regulatory requirement was not met. The facility had a diagram posted; however, it did not include a written emergency plan.	
<b>1325 - Daily Activities</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;</b>	
<b>Findings:</b> General: Based on review of documentation, the following was found that the One- Year-Old Classroom did not have a schedule of daily activities posted.	
<b>Animals</b>	<b>In Compliance</b>

Signature of Provider/Representative

Title

Date