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Inspection Report

Provider Name: Bethel Early Learning Center	Provider Information	CLR No: L358172
Provider Address: 3260 Lexington Road, Nicholasville, KY, 40356	Provider Type: LICENSED TYPE I	Capacity: 196
Owner(s): Bethel Harvest Church, Inc.		Director(s): Smallwood, Jessica Renee

Inspection Type: Renewal Application	Inspection Information	Inspection No: 305528
Date Initiated: 12/21/2020 8:57 AM	Date Concluded: 12/21/2020 10:45 AM	
	No. of Children Present: 21	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
140 - Zoning	Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (a) Provide written documentation from the local authority showing compliance with local zoning requirements;	
Findings: General: Based on review of documentation, the facility did not have documentation of local zoning compliance on file for the surveyor to review.	
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on review of documentation, there was a staff person hired 9/10/2007, and a staff person hired 10/5/2017, who did not have evidence of having an annual performance evaluation on file. A review of DRCC files found that during the renewal survey conducted on 11/13/2019, this regulatory violation was found. The same staff cited during the survey conducted on 11/13/2019, are the same staff cited during the current survey.	
350 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (l) Assure the health, safety, and comfort of each child;	
Findings: General: Based on observation, this regulatory requirement was not met. During a tour of the two- to three-year-old classroom, the surveyor observed a phone and charger sitting on top of a diaper-changing table and the charger was plugged into an outlet near the floor. The cord was hanging loose and was accessible to the children.	

Inspection Report	
Employee Records	Not In Compliance
385 - Personnel File	Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (e) A current personnel file for each child-care center staff person to include: 1. Name, address, date of birth, and date of employment; 2. Proof of educational qualifications; 3. Record of annual performance evaluation; 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and 5. The results of background checks conducted in accordance with 922 KAR 2:280;	
Findings: General: Based on review of documentation, there was one staff person who did not have a documented date of hire.	
Programming	In Compliance
Premises	Not In Compliance
580 - Floors, Walls, Ceilings	Not In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.	
Findings: General: Based on observation, this regulatory requirement was not met. The following was found: 1. A wall behind the classroom door in the two- to three-year-old classroom was unfinished. An area had been patched; however, it had not been sanded and painted. 2. Four ceiling tiles in the hallway leading to the gross motor room contained dark stains. 3. One ceiling tile in the four- to five-year-old classroom contained a dark stain. 4. A wall in one of the school-age classrooms was observed in dis-repair. The area contained unfinished wood and crumbling drywall under a window. The staff person in charge stated that the room had not been used to care for children in a long time.	
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not In Compliance
840 - Transportation Compliance	Not In Compliance
922 KAR 2:120. Section 12. Transportation. (1) A center shall document compliance with KRS Chapter 186 and 603 KAR 5:072 pertaining to: (a) Vehicles; (b) Drivers; and (c) Insurance.	
Findings: General: Based on review of documentation, this regulatory requirement was not met. At the time of the survey, it was found that the available vehicle registration documentation for two vehicles used to transport children contained a 1/31/20 expiration date and a 8/31/19 expiration date; therefore, they were no longer current.	
860 - Transportation Notification/Full Coverage Insurance	Not In Compliance
922 KAR 2:120. Section 12. Transportation. (3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the: (d) Full insurance coverage for each vehicle;	
Findings: General: Based on review of documentation, this regulatory requirement was not met. A review of the facility's vehicle insurance documentation on file found that the coverage expired 3/9/20; therefore, the provider could not provide proof of full coverage insurance at the time of the survey.	
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	Not In Compliance
1150 - Evacuation Plan	Not In Compliance
922 KAR 2:090. Section 5. Evacuation Plan. (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).	
Findings: General: Based on review of documentation, the facility had an emergency preparedness plan; however, did not have evidence that the plan had been updated or resubmitted to the local emergency management official within the review period.	

1155 - Policies and Procedures

Not In Compliance

922 KAR 2:090. Section 8. General.

(4) Program policies and procedures shall:

(a) Be in writing; and

(b) Include:

1. Staff policies;

2. Job descriptions;

3. An organization chart;

4. Chain of command; and

5. Other procedures necessary to ensure implementation of:

a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;

b. 922 KAR 2:120, Child-care center health and safety standards;

c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and

d. This administrative regulation.

Findings:

General: Based on review of documentation, the provider did not have any job descriptions on file or to present at the time of the survey.

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, there was no documentation to verify that quarterly tornado drills had been conducted for 2020 that included the date, time and the names of children who participated.

In addition there was no documentation to verify that a monthly fire drill that included the date, time and names of children who participated for November 2020.

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

(a) Conducted during hours of operation at least monthly; and

(b) Documented.

(13) An earthquake drill and a tornado drill shall be:

(a) Conducted during hours of operation at least quarterly; and

(b) Documented.

Findings:

General: Based on review of documentation, there was no documentation to verify that quarterly tornado drills had been conducted for 2020. In addition there was no documentation to verify that a monthly fire drill had been conducted for November 2020.

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

(a) The provider's preliminary or regular license;

(b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;

(c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;

(d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;

(e) A description of services provided by the child-care center, including:

1. Current rates for child care; and

2. Each service charged separately and in addition to the basic rate for child care;

(f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and

(g) Daily planned program.

Findings:

General: Based on review of documentation, this regulatory requirement was not met. Information on the Kentucky Consumer Product Safety Program and the program's website was not posted.

1210 - Disaster Course of Action

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;

Findings:

General: Based on observation and review of documentation, the facility did not have a written emergency plan and diagram posted.

Inspection Report

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. Three classrooms had a schedule of daily activities posted that was dated December 14 – 18, 2020; therefore, they were no longer current.

1220 - Diapering/Handwashing

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The facility had proper methods for hand washing posted next to the diaper changing table in the infant classroom; however, did not have diaper changing methods posted.

Animals

In Compliance

Emergency Regulation

In Compliance

Signature of Provider/Representative

Title

Date