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Inspection Report

Provider Name: Burrier Child Development Center	Provider Information Provider Type: LICENSED TYPE I	CLR No: L353845
Provider Address: 521 Lancaster Avenue, 102 Burrier Building, Richmond, KY, 40475, 3107		Capacity: 74
Owner(s): Eastern Kentucky University		Director(s): Duty, Jennifer Lee

Inspection Type: Renewal Application	Inspection Information	Inspection No: 318311
Date Initiated: 10/28/2021 1:00 PM	Date Concluded: 10/28/2021 4:50 PM	
	No. of Children Present: 37	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
<p>922 KAR 2:280. Section 3. Implementation and Enforcement.</p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after April 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p>	
Findings:	
General: Based on review of documentation, the surveyor found the following:	
<p>1. A staff's (Start Date: 10/04/21) file did not contain documentation of background checks submitted through the Kentucky National Background Check Service. During interview, staff-in-charge stated that the individual was a student graduate assistant that works approximately ten (10) to twenty (20) hours weekly. Based on review of the Kentucky National Background Check Service, the student's background check showed "in process" and fingerprints had not been submitted as of 10/28/21. The surveyor did not observe the student working alone with children. Staff-in-charge stated that the student has not worked alone with children. The student's file did not contain a completed Child Abuse/Neglect Background Check (CAN) or Criminal Records Background Check (CRC).</p>	
<p>2. A staff's (Start Date: 08/16/21) file did not contain documentation of background checks submitted through the Kentucky National Background Check Service. During interview, staff-in-charge stated that the individual was a student graduate assistant that works approximately ten (10) to twenty (20) hours weekly. Based on review of the Kentucky National Background Check Service, the student's background checked showed "in process" and fingerprints had not been submitted as of 10/28/21. The surveyor did not observe the student working alone with children. Staff-in-charge stated that the student has not worked alone with children. The student's file contained a completed Child Abuse/Neglect Background Check (CAN) dated 08/18/21. The student's file did not contain a completed Criminal Records Background Check (CRC).</p>	
<p>3. A staff's (DOH: 08/16/21) file did not contain documentation of background checks submitted through the Kentucky National Background Check Service. Based on review of the Kentucky National Background Check Service, the staff member did not have a completed background check; therefore, the staff person was hired prior to clearance for employment. During interview, staff-in-charge identified the staff person has a substitute teacher. Staff-in-charge stated that the staff person has not worked alone with children. The surveyor did not observe the staff person working alone with children. The staff's file contained a completed Child Abuse/Neglect Background Check dated 08/27/21 and a completed Criminal Records Background Check dated 08/26/21. The staff's file contained documentation to verify the staff person submitted to fingerprints on 08/20/19.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance

Inspection Report

General Administration

Not In Compliance

175 - Have Director

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

- (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:**
- (g) Have a director who meets the requirements listed in Section 10 of this administrative regulation.**

Findings:

General: Based on interview with staff-in-charge, the surveyor learned that the child-care center had a change in director. Staff-in-charge stated that she was in the process of updating the information during the surveyor's visit on 10/28/21. Based on interview, the surveyor learned that DRCC has not received the paperwork as of 12/21/21 for a change of director.

225 - Licensee Responsibility

Not In Compliance

922 KAR 2:090. Section 8. General.

(1) A licensee shall:

- (a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and**
- (b) Protect and assure the health, safety, and comfort of each child.**

Findings:

General: Based on observation, the surveyor found the following:

1. A power strip with several loose cords placed underneath a small table in the Three Year Old Classroom. The cords and power strip were observed to be accessible to the children.
2. Two (2) wooden pallets displaying art work leaned against a wall in the Toddler Classroom and were observed to not be secured. One (1) of the pallets was observed to have an exposed nail located at the top of the pallet.
3. A container of Equate Clear Liquid Hand Soap placed on a white shelf in the restroom located inside the Toddler Classroom that stated "Keep Out of the Reach of Children" on the back label. The container of soap was observed to be accessible to the children.

Director Requirements

Not In Compliance

360 - Staff Evaluation

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A staff's (DOH: 08/12/19) file contained an annual written performance evaluation dated for 05/07/20; therefore, the evaluation was not completed annually.
2. A staff's (DOH: 08/15/10) file did not contain an annual written performance evaluation; therefore, the surveyor was unable to determine that the evaluation was completed annually.
3. A staff's (DOH: 08/12/20) file did not contain an annual written performance evaluation; therefore, the surveyor was unable to determine that the evaluation was completed annually.
4. A staff's (DOH: 08/01/19) file did not contain an annual written performance evaluation; therefore, the surveyor was unable to determine that the evaluation was completed annually.

During interview, staff-in-charge stated that the written performance evaluations were completed for the staff mentioned; however, she was unable to locate the documentation.

Employee Records

Not In Compliance

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:**
- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A staff's (DOH: 08/12/19) file did not contain documentation of a current TB skin test or a statement from a health professional stating that the staff person was free from active tuberculosis. During interview, staff-in-charge stated that the staff person has had a TB skin test; however, she was unable to locate the documentation.
2. A staff's (DOH: 08/10/21) file did not contain documentation of a current TB skin test or a statement from a health professional stating that the staff person was free from active tuberculosis. During interview, staff-in-charge stated that the staff person has had a TB skin test; however, she was unable to locate the documentation.

Programming

In Compliance

Inspection Report

Premises

Not In Compliance

585 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:**
 - (a) Suitable for the purpose intended;**
 - (b) Kept clean and in good repair;**

Findings:

General: Based on observation, the surveyor found the following:

1. A red rug placed in front of the sink in the Three Year Old Classroom that contained debris; therefore, the rug was not kept clean.
2. The sink contained debris in the Toddler Classroom; therefore, the sink was not kept clean.
3. Two (2) small square rugs in the restroom located inside the Toddler Classroom that contained debris; therefore, the rugs were not kept clean.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Children's Records

Not In Compliance

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
 - (b) A written record for each child:**
 - 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the child-care center; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, the surveyor found the following:

1. The following children (DOE: 08/04/21, 08/04/21) files did not contain the contact telephone number for the child's preferred hospital.
2. A child's (DOE: 08/16/21) file did not contain the contact telephone number for the child's preferred family physician.

Inspection Report

Written Documentation

Not In Compliance

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A staff's (DOH: 08/12/19) file contained a professional development plan dated for 10/08/20; therefore, the plan was not completed annually.
2. A staff's (DOH: 08/12/20) file contained a professional development plan dated for 09/25/20; therefore, the plan was not completed annually.
3. A staff's (DOH: 08/15/10) file contained a professional development plan that was not dated; therefore, the surveyor was unable to determine that the plan was completed annually.
4. A staff's (DOH: 08/01/19) file contained a professional development plan that was not dated; the surveyor was unable to determine that the plan was completed annually.

Through interview with staff-in-charge, the surveyor learned that up-to-date annual professional development plans were not available for review for the staff mentioned.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date