



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Southern Branch
116 Commerce Ave
London, KY 40744

Adam Mather
INSPECTOR GENERAL

Phone: (606) 330-2030 Fax: (606) 330-2056
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Somerset School Age Child Care Program	Provider Information Provider Type: LICENSED TYPE I	CLR No: L353799
Provider Address: 305 College St., Somerset, KY, 42501		Capacity: 80
Owner(s): Somerset Board Of Education		Director(s): Brinson, Diana Darlene

Inspection Type: Renewal Application	Inspection Information	Inspection No: 321460
Date Initiated: 08/22/2022 11:40 AM	Date Concluded: 08/22/2022 2:50 PM	
	No. of Children Present: 5	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
<p>922 KAR 2:280. Section 3. Implementation and Enforcement. (1) A child care staff member shall complete the background checks required in accordance with this administrative regulation and be found to have no disqualifying offense prior to becoming a child care staff member. (2) A current or prospective child care staff member shall be subject to background checks in accordance with Sections 4 and 5 of this administrative regulation at intervals pursuant to 45 C.F.R. 98.43(d).</p>	
Findings:	
General: Based on review of documentation, the surveyor found the following:	
<p>1. A staff's (DOH: 05/27/21) file did not contain a completed Child Abuse/Neglect Background Check or completed Criminal Records Background Check. Based on review of the Kentucky National Background Check Service, the surveyor found that the staff person had a completed background check with an eligibility date of 06/22/21. During interview, staff-in-charge stated that she thought she had completed the CAN and CRC background checks; however, she was unable to locate the documentation. Staff-in-charge stated that the staff person did not work alone with children.</p>	
<p>2. A staff's (DOH: 05/20/22) file did not contain documentation of background checks submitted through the Kentucky National Background Check Service. Based on review of the Kentucky National Background Check Service, the staff person did not have a completed background check and showed "In Process" with no fingerprint date. During interview, staff-in-charge stated that the staff person no longer worked at the child-care center and worked during the summer months only. Staff-in-charge stated that she never received an email to set up an appointment for the staff persons fingerprints. Staff-in-charge stated that the staff person did not work alone with children. The staff's file did not contain a completed Child Abuse/Neglect Background Check or Criminal Records Background Check.</p>	
<p>3. A staff's (DOH: 05/26/22) file did not contain documentation of background checks submitted through the Kentucky National Background Check Service. Based on review of the Kentucky National Background Check Service, the staff person did not have a completed background check and showed "In Process" with no fingerprint date. During interview, staff-in-charge stated that the staff person no longer worked at the child-care center and worked during the summer months only. Staff-in-charge stated that she thought that the staff person had submitted to fingerprints; however, she was unable to locate the receipt. Staff-in-charge stated that the staff person did not work alone with children. The staff's file did not contain a completed Child Abuse/Neglect Background Check or Criminal Records Background Check.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance

Inspection Report

General Administration

Not In Compliance

225 - Licensee Responsibility

Not In Compliance

922 KAR 2:090. Section 8. General.

(1) A licensee shall:

- (a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and**
- (b) Protect and assure the health, safety, and comfort of each child.**

Findings:

General: Based on observation and review of the Kentucky National Background Check Service, the surveyor found the following:

1. A staff (DOH: 03/23/21) had a completed background check with an eligibility date of 10/28/21; therefore, the staff person did not have a completed background check prior to 10/01/21. During interview, staff-in-charge stated that the staff person had COVID and she did not see the email regarding the 10/01/21 date until the end of September. Staff-in-charge stated that the staff person did not work alone with children. The staff's file did not contain a completed Child Abuse/Neglect Background Check (CAN) or Criminal Records Background Check (CRC). Staff-in-charge stated that the CAN and CRC checks were completed for the staff person when they were hired; however, staff-in-charge stated that she thought she had shredded the paperwork when the staff person completed the background check through KARES.
2. A staff (DOH: 04/28/21) had a completed background check with an eligibility date of 10/06/21; therefore, the staff person did not have a completed background check through the Kentucky National Background Check Service prior to 10/01/21. During interview, staff-in-charge stated that she did not see the email regarding the 10/01/21 date until the end of September. Staff-in-charge stated that the staff person did not work alone with children. The staff's file did not contain a completed Child Abuse/Neglect Background Check (CAN) or Criminal Records Background Check (CRC). Staff-in-charge stated that the CAN and CRC checks were completed for the staff person when they were hired; however, staff-in-charge stated that she thought she had shredded the paperwork when the staff person completed the background check through KARES.
3. One (1) bottle of End Bac II Spray Disinfectant that stated "Keep Out of the Reach of Children" on the label, one (1) bottle of Pure Care Hand Sanitizer, and one (1) bottle of Germ-X Moisturizing Aloe Hand Sanitizer that stated "Keep Out of the Reach of Children" on the label placed on a silver ledge attached to the white board in the Student Commons Classroom.

During interview, staff-in-charge stated that the staff do room checks before the children utilize the classrooms.

Director Requirements

In Compliance

Employee Records

Not In Compliance

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of ECE-TRIS, the surveyor found that a staff (DOH: 04/28/21) obtained fourteen and one-half (14 1/2) hours of the required fifteen (15) hours of cabinet-approved early care and education training for the review period 04/29/22 – 06/30/22. During interview, staff-in-charge stated that the staff person thought she had completed over fifteen (15) hours of training due to putting in the wrong dates on TRIS.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

795 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

Findings:

General: Based on observation, the surveyor found a silver stake that was slightly protruding upward from a black border that bordered the small playground located beside the child-care center building. The silver stake was located in the corner of the front fence roll.

Inspection Report

Equipment

Not In Compliance

860 - Toys/Furniture

Not In Compliance

922 KAR 2:120. Section 13. Toys and Furnishings.

- (1) All toys and furniture contacted by a child shall be:**
 - (a) Kept clean and in good repair; and**
 - (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on observation, the surveyor found a blue child sized chair located beside a set of gray cubbies in the Afterschool Classroom that contained a rip/tear on the top front of the arm rest exposing the wood underneath; therefore, the chair was not in good repair.

Transportation

In Compliance

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Children's Records

Not In Compliance

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
 - (b) A written record for each child:**
 - 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the child-care center; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, the surveyor found the following:

- 1. A child's (DOE: 08/17/21) file did not contain the name or contact telephone number of the child's preferred hospital.
- 2. A child's (DOE: 08/15/22) file did not contain the name of the child's preferred family physician or hospital and the contact telephone numbers.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date