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**Inspection Report**

<b>Provider Name:</b> Lincoln Trail Elementary School Age Child Care	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L353784
<b>Provider Address:</b> 3154 Bardstown Road, Elizabethtown, KY, 42701		<b>Capacity:</b> 99
<b>Owner(s):</b> Hardin County Schools		<b>Director(s):</b> Wood, Amy Danielle

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 221132
<b>Date Initiated:</b> 09/07/2017 2:00 PM	<b>Date Concluded:</b> 09/07/2017 4:30 PM	
	<b>No. of Children Present:</b> 51	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
<b>65 - Fire Marshal</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 6. License Issuance.</b> <b>(11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:</b> <b>(b) Be approved by the Office of the State Fire Marshal or designee;</b>	
<b>Findings:</b>	
General: Based on review of documentation and interview, the child care center failed to comply with regulatory requirements. Review of documentation revealed a report from the Office of the State Fire Marshal was not presented for review at the time of survey. Interview with director revealed the Fire Sprinkler Inspection Report was the only documentation available for review at the time of survey.	
Director Requirements	In Compliance
Employee Records	Not In Compliance
<b>320 - TB Verification</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 5. Staff Requirements.</b> <b>(1) Child-care center staff:</b> <b>(b) Shall provide, prior to employment and every two (2) years thereafter:</b> <b>1. A statement from a health professional that the individual is free of active tuberculosis; or</b> <b>2. A copy of negative tuberculin results.</b>	
<b>Findings:</b>	
General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed the statement of negative tuberculin result on file for a staff member hired 8/14/97 is no longer current as it is dated 9/2/15. Interview with director revealed this documentation was not on file at the time of survey.	

**Inspection Report**

**340 - Training**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

**(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files and ECE-TRIS report revealed documentation of fifteen (15) hours of cabinet approved training was not presented for review at the time of survey for one (1) staff members hired 8/24/92. Interview with director revealed this documentation was not on file at the time of survey.

<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>Not In Compliance</b>

**695 - Protective Surface**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(21) A protective surface shall:**

- (a) Be provided for outdoor play equipment used to:**
  - 1. Climb;**
  - 2. Swing; and**
  - 3. Slide; and**
- (b) Have a fall zone equal to the height of the equipment.**

**Findings:**

General: Based on observation and interview, the child care center failed to maintain an outdoor play area in accordance with regulations. Observation of the outdoor play area revealed very visible, circular spots of dirt at the bottom of the blue, yellow and red slides; therefore, the protective surface at the bottom of these slides failed to sufficiently cover the ground. Continued observation revealed visible circular mounds of concrete below the fire poles on the blue and yellow climber; therefore, the protective surface at the bottom of these poles failed to sufficiently cover the ground. During interview, the director acknowledged the protective surface at the bottom of these slides and poles failed to sufficiently cover the ground.

<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>Not Applicable</b>
<b>Food Service</b>	<b>In Compliance</b>
<b>Children's Records</b>	<b>Not In Compliance</b>

**1075 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

- (b) A written record for each child:**
  - 1. Completed and signed by the child's parent;**
  - 2. Retained on file on the first day the child attends the child-care center; and**
  - 3. To contain:**
    - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
    - b. Contact information to enable a person in charge to contact the child's:**
      - (i) Parent at the parent's home or place of employment;**
      - (ii) Family physician; and**
      - (iii) Preferred hospital;**
    - c. The name of each person who is designated in writing to pick-up the child;**
    - d. The child's general health status and medical history including, if applicable:**
      - (i) Allergies;**
      - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
      - (iii) Permission from the parent for third-party professional services in the child-care center;**
    - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
    - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulations. Review of ten (10) children's files revealed the written records for three (3) children enrolled 8/10/17 failed to contain contact information to enable a person in charge to contact the child's preferred hospital. Continued review of children's files revealed the written record for one (1) child enrolled 8/10/17 failed to contain contact information to enable a person in charge to contact the child's family physician. Interview with director revealed this documentation was not on file at the time of survey.

<b>Written Documentation</b>	<b>In Compliance</b>
<b>Posted Documentation</b>	<b>In Compliance</b>
<b>Animals</b>	<b>Not Applicable</b>

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Signature of Provider/Representative

Title

Date