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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Glenda's Day Care #2	Provider Information	CLR No: L353624
Provider Address: 380 Amsden Avenue, Versailles, KY, 40383	Provider Type: LICENSED TYPE I	Capacity: 70
Owner(s): Glenda's Day Care, Inc.		Director(s): Lewis, Cindy Lawson

Inspection Type: Renewal Application	Inspection Information	Inspection No: 321284
Date Initiated: 06/28/2022 10:00 AM	Date Concluded: 06/28/2022 1:35 PM	
	No. of Children Present: 49	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
<p>922 KAR 2:280. Section 3. Implementation and Enforcement.</p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after April 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p>	
<p>Findings:</p> <p>General: Based on observation and review of documentation, the following was found:</p> <p>1.) One staff hired on 4/23/21, was alone in the Preschool classroom with 12 children. This staff members background check was still in process in KARES; therefore, she did not have an eligible for hire status.</p> <p>2.) One staff hired on 4/7/22, had a background check still in process in KARES; therefore, she did not have an eligible for hire status. This staff was observed giving breaks alone during the survey.</p>	

Inspection Report

10 - Submit background check

Not In Compliance

922 KAR 2:280 - Section 4. Procedures and Payments.

- (1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:
- (a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;
 - (b) Request that the prospective child care staff member complete and sign the:
 - 1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and
 - 2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and
 - (c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:
 - 1. Child abuse and neglect central registry pursuant to 922 KAR 1:470;
 - 2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and
 - 3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.

Findings:

General: Based on observation and review of documentation, one staff hired on 1/3/22, did not have evidence of initiating the KARES background check process. This staff person does the cooking at the facility and does not work directly with children. This staff was present the date of survey.

15 - Submit fingerprints

Not In Compliance

922 KAR 2:280. Section 4. Procedures and Payments.

- (4)(a) Upon submission of payment in accordance with subsections (2) and (3) of this section, the child care provider shall print a copy of the DCC-504, Applicant Child Care Staff Member Live Scan Fingerprinting Form, from the NBCP portal and provide the form to the child care staff member.
- (b) The child care staff member shall:
- 1. Have no more than ninety (90) calendar days from the date of payment pursuant to subsections (2) and (3) of this section to submit the child care staff member's fingerprints at an authorized collection site for NBCP; and
 - 2. Present the DCC-504 and driver's license or other government-issued photo identification to the designated agent at an authorized collection site prior to fingerprint submission.

Findings:

General: Based on observation and review of documentation, one staff hired on 1/3/22, did not have evidence that fingerprints had been taken for the KARES background check at the time of survey. This staff person was present the day of survey.

Supervision

In Compliance

Staffing Requirements

In Compliance

General Administration

Not In Compliance

225 - Licensee Responsibility

Not In Compliance

922 KAR 2:090. Section 8. General.

- (1) A licensee shall:
- (a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and
 - (b) Protect and assure the health, safety, and comfort of each child.

Findings:

Based on observation, it was found that the food in the deep freezer chest was not being stored properly. There were several items in open bags and food spilling out of them causing contamination.

Director Requirements

Not In Compliance

370 - Caregiver Alone

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

- (1) A director shall:
- (m) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in 922 KAR 2:280;

Findings:

Based on observation and review of documentation, it was found that two staff members hired on 04/23/21, and 04/07/22, were left alone caring for children without results of background checks. Staff hired on 04/23/21, was in the Preschool classroom caring for 12 children. Staff hired on 04/07/22, was observed giving breaks alone in the classrooms during the survey.

Inspection Report**Employee Records****Not In Compliance****395 - Personnel File****Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:****(e) A current personnel file for each child-care center staff person to include:**

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

Findings:

General: Based on review of documentation, two staff hired on 6/14/22, and 1/3/22, did not have a staff file to view at the time of survey. Therefore, none of their identifying information such as name, address, date of birth, and date of employment could be determined.

400 - Educational Requirements**Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation, four staff with hire dates of 5/23/22, 5/4/22, 6/7/22, and 6/14/22, did not have proof of education on file at the facility.

405 - TB Verification**Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation, three staff with hire dates of 5/4/22, 1/3/22, and 6/14/22, did not have evidence of TB documentation on file at the facility.

Programming**In Compliance****Premises****Not In Compliance****695 - Toilet****Not In Compliance****922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.****(4) Each toilet shall:**

- (a) Be kept in clean condition;**
- (b) Be kept in good repair;**
- (c) Be in a lighted room; and**
- (d) Have ventilation to outside air.**

Findings:

General: Based on observation, the toilet in the boys bathroom was not flushed. The toilet contained urine and toilet paper.

Inspection Report	
Hygienic Practices	Not In Compliance
705 - Staff Hygiene/Handwashing	Not In Compliance
922 KAR 2:120. Section 3. General Requirements. (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; (c) Except as established in paragraph (d) of this subsection, wash their hands with liquid soap and running water: 1. Upon arrival at the center; 2. After toileting or assisting a child in toileting; 3. Before and after diapering each child; 4. After wiping or blowing a child's or own nose; 5. After handling animals; 6. After caring for a sick child; 7. Before and after feeding a child or eating; 8. Before dispensing medication; 9. After smoking or vaping; and 10. If possible, before administering first aid; and (d) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (c) of this subsection. The staff shall wash the staff's hands as soon as practicable once liquid soap and warm running water are available.	
Findings: General: Based on observation, the staff person in the Infant room did not wash her hands after changing diapers.	
740 - Diapering Practice	Not In Compliance
922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements. (12) Staff shall disinfect the diapering surface after each child is diapered. (13) If staff wears disposable gloves, the gloves shall be changed and disposed after each child is diapered.	
Findings: General: Based on observation, a staff person in the Infant classroom did not disinfect the diaper changing area in between changing children's diapers.	
First Aid/Medication	In Compliance
Outdoor Play Area	Not In Compliance
800 - Protective Surface	Not In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (21) A protective surface shall: (a) Be provided for outdoor play equipment used to: 1. Climb; 2. Swing; and 3. Slide; and (b) Have a fall zone equal to the height of the equipment.	
Findings: General: Based on observation, the area around the climbing structures, slides, and swings on the playground did not have a sufficient amount of protective surfacing. The mulch was sparse and the grass/dirt was visible.	
Equipment	Not In Compliance
860 - Toys/Furniture	Not In Compliance
922 KAR 2:120. Section 13. Toys and Furnishings. (1) All toys and furniture contacted by a child shall be: (a) Kept clean and in good repair; and (b) Free of peeling, flaking, or chalking paint.	
Findings: General: Based on observation, there was a couch in the Two's classroom and a bench in the School-Age classroom that were heavily soiled.	
865 - Indoor/Outdoor Equipment	Not In Compliance
922 KAR 2:120. Section 13. Toys and Furnishings. (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation.	
Findings: Based on observation, it was found that the refrigerator used to store milk up front was in disrepair. The door was broken and hanging.	

Inspection Report	
Transportation	Not In Compliance
935 - Vehicle Inspection Documentation	Not In Compliance
922 KAR 2:120. Section 14. Transportation. (6) A vehicle used to transport children shall comply with the requirements established in paragraphs (a) through (d) of this subsection. (a) For a twelve (12) or more passenger vehicle, the child-care center shall maintain a current certification of inspection from the Transportation Cabinet.	
Findings: General: Based on review of documentation, the 2013 Ford Van used for transporting children did not have evidence of an annual inspection on file at the facility.	
Kitchen Requirements	Not In Compliance
1040 - Refrigerator	Not In Compliance
922 KAR 2:120. Section 8. Kitchen Requirements. (4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall: (a) Have an indicating thermometer or other appropriate temperature measuring device; (b) Be in a safe environment for preservation; and (c) Be forty (40) degrees Fahrenheit or below.	
Findings: General: Based on observation, the following was found: 1.) The refrigerator in the Infant room used to store children's items and one of the refrigerators in the kitchen did not have a thermometer to determine the temperature. 2.) The other refrigerator in the kitchen had a thermometer that was registering 54 degrees. A refrigerator should be 40 degrees or below.	
1045 - Frozen Food	Not In Compliance
922 KAR 2:120. Section 8. Kitchen Requirements. (5) Frozen food shall be: (a) Kept at a temperature of zero degrees Fahrenheit or below; and (b) Thawed: 1. At refrigerator temperatures; 2. Under cool, potable running water; 3. As part of the cooking process; or 4. By another method in accordance with the Department for Public Health's food safety standards and permits, established in KRS Chapter 217.	
Findings: General: Based on observation, the following was found: 1.) Three of the freezers did not have a working thermometer to determine the temperature. Therefore, it could not be determined if the frozen food was kept at a temperature of zero degrees or below. 2.) One of the freezers thermometer was registering 10 degrees. A freezer should be 0 degrees or below to prevent spoilage of frozen food.	
1065 - Bottles	Not In Compliance
922 KAR 2:120. Section 8. Kitchen Requirements. (9) Bottles shall be: (a) Individually labeled; (b) Promptly refrigerated; (c) Covered while not in use; and (d) Consumed within one (1) hour of being heated or removed from the refrigerator.	
Findings: General: Based on observation, there was a bottle in the Infant room refrigerator that was not covered or labeled with child's name.	
Food Service	In Compliance
Meal Planning/Center Provides Meals	In Compliance
Meal Planning/Center Does Not Provide Meals	In Compliance
Children's Records	Not In Compliance
1245 - Immunization	Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;	
Findings: General: Based on review of documentation, one child enrolled on 2/24/22, did not have a current immunization record on file at the facility. The record on file expired 6/10/22.	

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, the following was found:

- 1.) One child enrolled on 9/17/18, did not have physician contact information on file at the facility.
- 2.) One child enrolled on 2/24/22, did not have a preferred hospital listed on file at the facility.

Written Documentation

Not In Compliance

1260 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on review of documentation, there was no evidence that the facility's emergency preparedness plan had been updated and submitted to the proper authority for review.

1305 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

- (a) Conducted during hours of operation at least monthly; and
- (b) Documented.

(13) An earthquake drill, shelter-in-place or lockdown drill, and tornado drill shall be:

- (a) Conducted during hours of operation at least quarterly; and
- (b) Documented.

Findings:

General: Based on review of documentation, there was no evidence presented at the time of survey of lockdown drills being conducted at the facility.

Posted Documentation

Not In Compliance

1310 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;
- (e) A description of services provided by the child-care center, including:
 1. Current rates for child care; and
 2. Each service charged separately and in addition to the basic rate for child care;
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
- (g) Daily planned program.

Findings:

General: Based on observation, this regulation was not met. The statement of deficiency and corresponding plan of correction from the previous licensure year was not posted at the facility. The documents posted were from 2020.

Inspection Report

1320 - Disaster Course of Action

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;

Findings:

General: Based on observation, there was not a diagram with written instructions on what to do in case of emergency posted in a prominent place. There was only one posted in the center at the back, in the office and is not viewable to staff members or others coming into the facility.

1325 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on observation, none of the classrooms had a daily schedule posted or available at the time of survey.

Animals

In Compliance

Signature of Provider/Representative

Title

Date