



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203

Adam Mather
INSPECTOR GENERAL

Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Eminence Early Head Start	Provider Information	CLR No: L356933
Provider Address: 295 West Broadway, Eminence, KY, 40019	Provider Type: LICENSED TYPE I	Capacity: 25
Owner(s): Ohio Valley Educational Cooperative		Director(s): Fithian, Kim

Inspection Type: Renewal Application	Inspection Information	Inspection No: 292099
Date Initiated: 12/03/2019 10:32 AM	Date Concluded: 12/03/2019 2:36 PM	
	No. of Children Present: 12	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance
<p>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</p> <p>(1) A director shall:</p> <p>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</p> <p>Findings:</p> <p>General: Based on interview and review of documentation, the child care center director failed to assure compliance with regulatory requirements regarding annual written performance evaluations. Upon request, the staff-in-charge failed to provide documented evidence that staff with a hire date of 09/24/18 completed an annual written performance evaluation during the review period. Interview with the staff-in-charge revealed the evaluation had not been conducted with the staff person.</p>	
Employee Records	In Compliance
Programming	In Compliance
Premises	Not In Compliance
580 - Floors, Walls, Ceilings	Not In Compliance
<p>922 KAR 2:120. Section 4. Premises Requirements.</p> <p>(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.</p> <p>Findings:</p> <p>General: Based on observation, the child care center failed to maintain premises in accordance with regulatory requirements.</p> <p>1) Observation of the Toddler and Gross Motor classrooms revealed chipping wall paint.</p> <p>2) In addition, the Gross Motor classroom was observed with protruding screws on the surface of the wall and chipping paint in both window sills of the classroom.</p>	
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance

Inspection Report

Equipment

Not In Compliance

820 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on observation, the child care center failed to maintain equipment in accordance with regulatory requirements. Observation of the child care center transportation vehicle revealed the vehicle was unclean, as it contained small rocks, trash and debris.

Transportation

Not In Compliance

845 - Requirements for Transportation Services

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(2) A center providing or arranging transportation service shall:

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;**
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and**
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.**

Findings:

General: Based on interview and review of documentation, the child care center failed to comply with regulatory requirements regarding transportation. Upon request, the staff-in-charge failed to provide documented evidence of written policy and procedures to include emergency procedures practiced monthly by staff who transported children. Interview with the staff-in-charge revealed the child care center had not utilized the vehicles over several years, however, in the event of emergency transportation of a child, the vehicle would be used. It was further stated emergency procedures had not been practiced monthly.

855 - Transportation Notification/Plan for Ensuring Staff Duties

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

- (3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:**
- (c) Plan for ensuring staff perform duties relating to transportation properly;**

Findings:

General: Based on interview and review of documentation, the child care center failed to comply with regulatory requirements regarding transportation. Upon request, the staff-in-charge failed to provide documented evidence of the child care center's plan for ensuring staff performed duties relating to transportation properly.

865 - Transportation Notification/Policy & Procedures Regarding Emergency Plan for Evacuation

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

- (3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:**
- (e) Agency policy and procedures relating to an emergency plan for evacuating the vehicle;**

Findings:

General: Based on interview and review of documentation, the child care center failed to comply with regulatory requirements regarding transportation. Upon request, the staff-in-charge failed to provide documented evidence of policy and procedures relating to an emergency plan for evacuating a vehicle used to transport children in care.

945 - Vehicle Headlamps

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

- (14) A vehicle transporting a child shall have the headlamps on.**

Findings:

General: Based on observation and interview, the child care center failed to comply with regulatory requirements regarding transportation. Observation of the vehicle used for transportation services revealed the front, left, driver side headlamp was inoperable. Interview with staff-in-charge revealed the vehicle was used to transport children.

Food Service/Food Program

In Compliance

Inspection Report

Food Service

Not In Compliance

1040 - Kitchen Equipment Clean and Sanitary

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

- (7) The following shall be clean and sanitary:**
 - (a) Eating and drinking utensils;**
 - (b) Kitchenware;**
 - (c) Food contact surfaces of equipment;**
 - (d) Food storage utensils;**
 - (e) Food storage containers;**
 - (f) Cooking surfaces of equipment; and**
 - (g) Nonfood contact surfaces of equipment.**

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements.

- 1) Observation of the kitchen area of the Toddler classroom revealed food crumbs and debris in drawers containing utensils.
- 2) In addition, a metal tong utensil was observed with rust.

1070 - Food Protected From Contamination

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

- (1) Food shall be:**
 - (h) Protected against contamination from:**
 - 1. Dust;**
 - 2. Flies;**
 - 3. Rodents and other vermin;**
 - 4. Unclean utensils and work surfaces;**
 - 5. Unnecessary handling;**
 - 6. Coughs and sneezes;**
 - 7. Cuts in skin;**
 - 8. Communicable disease;**
 - 9. Flooding;**
 - 10. Drainage; and**
 - 11. Overhead leakage.**

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. Observation of the kitchen area of the Toddler classroom revealed food was not protected from potential contamination by unclean utensils as the utensils were rusted and stored in drawers.

1100 - Potentially Hazardous Foods

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

- (10) Meat salads, poultry salads, and cream-filled pastries shall be:**
 - (a) Prepared with utensils that are clean; and**
 - (b) Refrigerated unless served immediately.**

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. Observation of the kitchen area of the Toddler classroom revealed food was not protected from unclean utensils as the utensils were rusted and stored in drawers that contained food crumbs and debris. Foods prepared with these unclean/rusted utensils could be potentially hazardous.

Children's Records

In Compliance

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date