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Inspection Report

Provider Name: Highland Elementary After School Program	Provider Information Provider Type: LICENSED TYPE I	CLR No: L356694
Provider Address: 649 U. S. 23 South, Staffordsville, KY, 41256		Capacity: 70
Owner(s): Johnson County Board Of Education		Director(s): Preece, Connie Jo

Inspection Type: Renewal Application	Inspection Information	Inspection No: 307260
Date Initiated: 05/10/2021 2:50 PM	Date Concluded: 05/10/2021 4:15 PM	
	No. of Children Present:	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings:	
General: Based on review of documentation, the surveyor found the following:	
1. A staff's (DOH: 10/03/17) file contained a written performance evaluation dated for 03/28/19; therefore, the evaluation was not completed annually.	
2. A staff's (DOH: 03/26/19) file contained a written performance evaluation dated for 04/14/20; therefore, the evaluation was not completed annually.	
Through interview with staff-in-charge, the surveyor learned that up-to-date annual written performance evaluations were not available for review for the staff mentioned.	
Employee Records	In Compliance
Programming	In Compliance

Inspection Report

Premises

Not In Compliance

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:**
 - (a) Suitable for the purpose intended;**
 - (b) Kept clean and in good repair;**

Findings:

General: Based on observation, the surveyor found the following:

1. The third sink in the girls' restroom located in the gym was covered with a black plastic bag; therefore, the sink was not kept in good repair. The sink was not in working order. During interview, staff-in-charge stated that she was unsure if a work order had been put in to fix the sink.
2. The second sink in the boys' restroom located in the gym was observed to have no hot or cold running water; therefore, the sink was not kept in good repair. The sink was not in working order. During interview, staff-in-charge stated that she was not aware that the sink was not in working order.
3. There was toilet paper and paper towels scattered on the floor of the boys' restroom located in the gym; therefore, the restroom was not kept clean.
4. There was toilet paper scattered on the floor of the girls' restroom located in the gym; therefore, the restroom was not kept clean.
5. There was toilet paper and paper towels scattered on the floor of the boys' restroom located near the exit to the playground; therefore, the restroom was not kept clean.
6. There was toilet paper on the floor of the second stall of the girls' restroom located near the exit to the playground; therefore, the restroom was not kept clean.
7. There was toilet paper and paper towels scattered on the floor of the boys' restroom located near the cafeteria; therefore, the restroom was not kept clean.
8. There was soiled toilet paper next to the toilet in the second stall of the girls' restroom located near the cafeteria; therefore, the restroom was not kept clean.

650 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (4) Each toilet shall:**
 - (a) Be kept in clean condition;**
 - (b) Be kept in good repair;**
 - (c) Be in a lighted room; and**
 - (d) Have ventilation to outside air.**

Findings:

General: Based on observation, the surveyor found the following:

1. The toilet bowl contained yellow stains in the following stalls: the first, second, third, and fourth stalls of the girls' restroom located in the gym; therefore, the toilet was not kept in clean condition.
2. The toilet seat moved easily and was not tightly secured to the toilet in the first stall of the boys' restroom located in the gym; therefore, the toilet was not kept in good repair.
3. The toilet bowl contained stains in the girls' restroom located near the cafeteria; therefore, the toilet was not kept in clean condition.
4. The toilet seat moved easily and was not tightly secured to the toilet in the first stall of the boys' restroom located near the cafeteria; therefore, the toilet was not kept in good repair.
5. The toilet seat moved easily and was not tightly secured to the toilet in the first stall of the boys' restroom located near the exit to the playground; therefore, the toilet was not kept in good repair.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

820 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (2) Indoor and outdoor equipment shall:**
 - (a) Be clean, safe, and in good repair;**
 - (b) Meet the physical, developmental needs, and interests of children of different age groups;**
 - (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
 - (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on observation of the playground, the surveyor found that one (1) set of chains used as handrails were no longer attached to a swinging bridge on the playground structure and appeared to be broken; therefore, the playground structure was not in good repair.

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

In Compliance

Inspection Report

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A child's (DOE: 08/07/19) file contained an immunization certificate that was no longer current as of 10/22/20.
2. A child's (DOE: 08/06/19) file contained an immunization certificate that was no longer current as of 08/30/20.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Emergency Regulation

In Compliance

Signature of Provider/Representative

Title

Date