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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Holly Tree Child Care, LLC	Provider Information	CLR No: L356336
Provider Address: 434 Maple Lane, Russellville, KY, 42276	Provider Type: LICENSED TYPE I	Capacity: 149
Owner(s): Holly Tree Child Care Llc		Director(s): Farmer, Christi Keith

Inspection Type: Renewal Application	Inspection Information	Inspection No: 217655
Date Initiated: 01/05/2017 8:50 AM	Date Concluded: 01/05/2017 1:00 PM	
	No. of Children Present: 63	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
340 - Training	Not In Compliance
<p>922 KAR 2:110. Section 5. Staff Requirements. (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment; (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.</p>	
Findings:	
General: Based on Review of Documentation, a staff, hired on 04/22/16, completed six (6) hours of cabinet approved orientation on 08/07/16, which was not within the first three (3) months of employment.	
Programming	In Compliance

Inspection Report

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;
- (b) Knives and sharp objects;
- (c) Matches, cigarettes, lighters, and flammable liquids;
- (d) Plastic bags;
- (e) Litter and rubbish;
- (f) Bar soap; and
- (g) Personal belongings and medications of staff.

Findings:

General: Based on Observation, five (5) wadded up small plastic bags were in an unlocked compartment under the sink in the three and four year olds' room. A fabric container full of wadded up plastic bags hung on the corner of the diapering station in the two and three year olds' room. Two (2) quart-size, top seal bags, a box that contained forty (40) small, top seal plastic bags, and a caregiver's purse were stored in an unlocked two (2) foot tall plastic storage unit in the upstairs three and four year olds' room. Two (2) large rolls of plastic trash bags were stored in an unlocked drawer beside the sink in the one year olds' restroom. All of these items were accessible to children.

480 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;
- (b) Kept clean and in good repair;

Findings:

General: Based on Observation, an accumulation of dust was on the ceiling vent in the school-aged children's restroom.

535 - Plumbing Code

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(13) All plumbing shall comply with the State Plumbing Code established in KRS Chapter 318.

Findings:

General: Based on Observation, a toilet was installed in the two year olds' toilet room. An interview revealed there was no inspection conducted by the Public Protection Cabinet Division of Plumbing.

585 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;
- (b) Equipped with hot and cold running water that allows for hand washing;
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
- (d) Equipped with liquid soap;
- (e) Equipped with hand-drying blower or single use disposable hand drying material;
- (f) Equipped with an easily cleanable waste receptacle; and
- (g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on Observation, the hot water temperature registered seventy-eight (78) degrees Fahrenheit at the sink in the two-year-olds' room.

590 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;
- (b) Be kept in good repair;
- (c) Be in a lighted room; and
- (d) Have ventilation to outside air.

Findings:

General: Based on Observation, a toilet did not have ventilation to outside air in the two-year-olds' toilet room.

Inspection Report

Hygienic Practices

Not In Compliance

595 - Child Personal Care/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(4) A child shall:

- (a) Be helped with personal care and cleanliness based upon their developmental skills; and**
- (b) Wash his or her hands with liquid soap and warm running water:**
 - 1. a. Upon arrival at the center; or**
 - b. Within thirty (30) minutes of arrival for school-age children;**
 - 2. Before and after eating or handling food;**
 - 3. After toileting or diaper change;**
 - 4. After handling animals;**
 - 5. After wiping or blowing nose;**
 - 6. After touching items soiled with body fluids or wastes; and**
 - 7. After outdoor or indoor play time.**

Findings:

General: Based on Observation, a child failed to wash his hands with liquid soap and warm running water after being diapered in the one-year-olds' room.

600 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(5) Staff shall:

- (a) Maintain personal cleanliness;**
- (b) Conform to hygienic practices while on duty; and**
- (c) Wash their hands with liquid soap and running water:**
 - 1. Upon arrival at the center;**
 - 2. After toileting or assisting a child in toileting;**
 - 3. Before and after diapering each child;**
 - 4. After wiping or blowing a child's or own nose;**
 - 5. After handling animals;**
 - 6. After caring for a sick child;**
 - 7. Before and after feeding a child or eating;**
 - 8. Before dispensing medication; and**
 - 9. If possible, before administering first aid.**

Findings:

General: Based on Observation, a caregiver failed to wash her hands with liquid soap and warm running water after diapering a child in the one-year-olds' room.

First Aid/Medication

Not In Compliance

670 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(6) Medication, including refrigerated medication, shall be:

- (a) Stored in a separate and locked place, out of the reach of a child;**
- (b) Kept in the original bottle; and**
- (c) Properly labeled.**

(7) Medication shall not be given to a child if the expiration date on the bottle has passed.

Findings:

General: Based on Observation, a four (4) ounce tube of A and D diaper rash cream and a two (2) ounce tube of Desitin diaper rash cream were each stored in child's cubby in the one-year-olds' room.

Outdoor Play Area

Not In Compliance

690 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

Findings:

General: Based on Observation, there was an approximate fourteen (14) inch distance from the last step to the ground, which created a fall hazard, on the three and four year olds' playground.

Inspection Report

Equipment

Not In Compliance

755 - Toys/Equipment/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (1) All toys, equipment, and furniture contacted by a child shall be:**
 - (a) Kept clean and in good repair; and**
 - (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on Observation, the corners of two (2) red nap mats were torn and exposed foam. Also, a black child-size sofa was torn in several areas and exposed foam in the three and four year olds' room. The corner of a red nap mat was torn and exposed foam in the one-year-olds' room. Three (3) blue bean bags were deflated and flattened in the two and three-year-olds' room.

760 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (2) Indoor and outdoor equipment shall:**
 - (a) Be clean, safe, and in good repair;**
 - (b) Meet the physical, developmental needs, and interests of children of different age groups;**
 - (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
 - (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on Observation, two (2) screws protruded approximately an inch from the legs of a chalkboard easel in the nap/dining room. A six (6) inch crack and two (2), twelve inch long cracks were in the sides of a black plastic trashcan in the school-aged children's room. These cracks caused the sides of the trashcan to be floppy. Handles were missing from a Little Tikes see-saw and from two (2) pans on the three and four-year-olds' playground.

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

- (1) A child-care center shall maintain:**
 - (b) A written record for each child:**
 - 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the child-care center; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on Review of Documentation, a child, first date of attendance on 06/16/16, did not have the written name of each person who was designated to pick-up the children.

Written Documentation

In Compliance

Posted Documentation

Not In Compliance

1170 - Diapering/Handwashing

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.**

Findings:

General: Based on Observation, the proper methods of diapering were not posted at the diapering station in the two and three year olds' room.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date