



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511
Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Bright Beginnings Preschool	Provider Information	CLR No: L383477
Provider Address: 210 Caroline Rd., Raceland, KY, 41169	Provider Type: LICENSED TYPE I	Capacity: 30
Owner(s): Raceland Christian Church, Inc.		Director(s): Stuart, Libby Anne

Inspection Type: Renewal Application	Inspection Information	Inspection No: 219584
Date Initiated: 05/04/2017 10:23 AM	Date Concluded: 05/04/2017 12:50 PM	
	No. of Children Present: 1	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
275 - Caregiver Alone	Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;

Findings:

General: Based on Review of Documentation, there were four (4) staff with hire dates of 9/5/16, 4/10/17, and 2/20/17. The staff person with the hire date of 9/5/16 had the results of a criminal records check and child abuse and neglect check on file from another facility. There was documentation indicating that the application for the results of a criminal records check and child abuse and neglect check had been submitted on 9/6/16. However, there were no results from these applications. In addition this staff person was observed supervising three (3) children ages two to three(2-3)years in the nap room. An interview with the staff person in charge indicated there have been other times when this staff person has been left alone with children. The staff person with the hire date of 4/10/17 only had the results of a criminal records check on file. The results from the child abuse and neglect check had not been received. This staff person was observed working alone in the three to four (3-4)year-old room. However, this staff person was placed in the room due to the staff person in charge needing to get documentation for the surveyor. An interview with the staff person in charge found that this staff person had never been left alone at any other time. The staff person hired 2/20/17 did not have the results of a child abuse and neglect check on file. However, the application for the results had been submitted. At the time of the survey this staff person was observed supervising four (4) children ages two to three (2-3)years alone in room # 3 during center time and during nap time.

Inspection Report**Employee Records****Not In Compliance****300 - Background checks/left alone****Not In Compliance****922 KAR 2:090. Section 6. License Issuance.****(5) An individual described in subsection (4) of this section shall:****(a) Submit to background checks described in paragraph (b) of this subsection;****(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:****1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;****2. Criminal records check required by KRS 199.896(19);****3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and****4. An address check of the Sex Offender Registry; and****(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.****Findings:**

General: Based on Review of Documentation, there were four (4) staff with hire dates of 9/5/16, 4/10/17, and 2/20/17. The staff person with the hire date of 9/5/16 had the results of a criminal records check and child abuse and neglect check on file from another facility. There was documentation indicating that the application for the results of a criminal records check and child abuse and neglect check had been submitted on 9/6/16. However, there were no results from these applications. In addition this staff person was observed supervising three (3) children ages two to three (2-3) years in the nap room. An interview with the staff person in charge indicated there have been other times when this staff person has been left alone with children. The staff person with the hire date of 4/10/17 only had the results of a criminal records check on file. The results from the child abuse and neglect check had not been received. This staff person was observed working alone in the three to four (3-4) year old room. However, this staff person was placed in the room due to the staff person in charge needing to get documentation for the surveyor. An interview with the staff person in charge found that this staff person had never been left alone at any other time. The staff person hired 2/20/17 did not have the results of a child abuse and neglect check on file. However, the application for the results had been submitted. At the time of the survey this staff person was observed supervising four (4) children ages two to three (2-3) years alone in room # 3 during center time and during nap time.

320 - TB Verification**Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:****1. A statement from a health professional that the individual is free of active tuberculosis; or****2. A copy of negative tuberculin results.****Findings:**

General: Based on Review of Documentation, out of seven (7) staff files reviewed there was one (1) staff person with a hire date of 7/28/16 who did not have the results of a T.B. test read until 8/25/16. There was an additional staff person hired 2/20/17 who did not have the results of a T.B. skin test read until 3/1/17. The T.B. skin test were completed after the staff person was hired and not prior to their hire date.

335 - Qualified Substitute**Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(7) Each qualified substitute staff person shall:****(a) Meet the staff requirements of this administrative regulation; and****(b) Provide the required documentation to verify compliance with this administrative regulation.****Findings:**

General: Based on Review of Documentation, there was one (1) staff person who is a substitute with a hire date of 2/27/17. A review of this staff person's file found that there was no evidence of a negative T.B. skin test or a statement from a health professional indicating the individual is free from the symptoms of T.B.

Programming**In Compliance****Premises****In Compliance****Hygienic Practices****Not In Compliance****625 - Diaper Changing Area/Surface****Not In Compliance****922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.****(10) When a child is diapered, the child shall:****(b) Be placed on a surface that is:****1. Clean;****2. Padded;****3. Free of holes, rips, tears, or other damage;****4. Nonabsorbent;****5. Easily cleaned; and****6. Free of any items not used for diaper changing.****Findings:**

General: Based on Observation, it was found that the bathrooms are used to change diapers and pull-ups of those children not yet pottied trained. Wall-mounted pull down diaper changing tables had been installed in both bathrooms used by the children. However, the changing stations did not contain a padded, nonabsorbent easily cleaned changing mat.

Inspection Report**First Aid/Medication****Not In Compliance****660 - Medication Administration****Not In Compliance****922 KAR 2:120. Section 7. First Aid and Medicine.****(4) Prescription and nonprescription medication shall be administered to a child in care:**

- (a) With a daily written request of the child's parent.**
- (b) According to the directions or instructions on the medication's label.**

Findings:

General: Based on Review of Documentation, it was found that forms used to document permission to administer medication does not include the date for each day the parent of the child has given permission for the medication to be administered. There was one (1) form with the date of 3/27/17 listed at the top and two (2) documented times the medication which was Sudafed had been administered. There were no other dates listed to very daily written permission to administer the Sudafed.

665 - Administration Record**Not In Compliance****922 KAR 2:120. Section 7. First Aid and Medicine.****(5) The child-care center shall keep a written record of the administration of medication, including:**

- (a) Time of each dosage;**
- (b) Date;**
- (c) Amount;**
- (d) Name of staff person giving the medication;**
- (e) Name of the child; and**
- (f) Name of the medication.**

Findings:

General: Based on Review of Documentation, it was found that staff are using their initials to document the administration of medication instead of their full name. It was also found that there is not a date on medication administration forms to verify the date the medication was given. Further review of the administration record found that Tylenol had been administered to a child with the instructions from the child's parent "any time for pain". There was not a date on this medication administration form, therefore the date the medication was given could not be determined. However staff had documented that the Tylenol had been administered. In addition there was a medication administration form requesting that Sudafed be administered to a child. A date of 3/27/17 had been placed at the top of the sheet. The parent had not listed a time for the Sudafed to be administered. However, documentation showed that for two (2) days the Sudafed had been administered to the child at 12:00 p.m. two (2) consecutive days.

Outdoor Play Area**In Compliance****Equipment****In Compliance****Transportation****Not Applicable****Food Service****Not In Compliance****985 - Milk Requirements****Not In Compliance****922 KAR 2:120. Section 9. Food and Meal Requirements.****(3) A serving of milk shall consist of:**

- (a) Breast milk or iron-fortified formula for a child age birth to twelve (12) months;**
- (b) Pasteurized whole milk for children ages twelve (12) months to twenty-four (24) months; or**
- (c) Pasteurized low fat one (1) percent or fat-free skim milk for children ages twenty-four (24) months to school-age.**

Findings:

General: Based on Observation, it was found that milk is not served with lunch. An interview with the staff person in charge found that the parents provide the lunch and drink for their child each day and the facility does not provide milk.

1065 - Lunch/Dinner Requirements**Not In Compliance****922 KAR 2:120. Section 9. Food and Meal Requirements.****(19) Lunch and dinner shall include:**

- (a) Milk;**
- (b) Protein;**
- (c) Bread; and**
- (d) 1. Two (2) vegetables;**
- 2. Two (2) fruits; or**
- 3. One (1) fruit and one (1) vegetable.**

Findings:

General: Based on Observation, it was found that milk is not served with lunch. An interview with the staff person in charge found that the parents provide the lunch and drink for their child each day and the facility does not provide milk. Further review of lunch found that not every child's lunch contained all of the required components including milk. Examples of meals observed are as follows: macaroni and cheese, Little Debbie snack cake, Juicy Juice and a Danimal; macaroni and cheese, carrots and mandarin oranges and a Hi-C juice drink; apples slices, Hi-C juice drink, chips and a peanut butter and jelly sandwich; pizza, fruit snacks, fruit cup and a Kool-aid jammer juice drink; crackers, cheese, Doritos, ham, fruit snacks and water. An interview with the staff person in charge found that there are items available to supplement the lunches if items are missing from the lunch. However, at the time of the survey the lunches were not supplemented. A review of the snack menu which is provided by the facility found that yogurt and water, applesauce and water and fruit cups and water were listed for snack three (3) days that week. These snacks do not meet the requirements for items required to be served for snack.

Inspection Report	
Children's Records	Not In Compliance
1070 - Immunization	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;	
Findings: General: Based on Review of Documentation, out of ten (10) children's files reviewed there were two (2) children with enrollment dates of 8/23/16 and 4/3/17 who had a copy of an immunization record on file. However, there was no documentation on the record to verify who long the child's immunization was current.	
1075 - Enrollment Information	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;	
Findings: General: Based on Review of Documentation, out of ten (10) children's files reviewed there was one (1) child's enrollment information that did not include permission for emergency medical treatment and it did not contain documentation of a preferred hospital.	
Written Documentation	Not In Compliance
1085 - Evacuation Plan	Not In Compliance
922 KAR 2:090. Section 5. Evacuation Plan. (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.	
Findings: General: Based on Review of Documentation, it was found that the last documented date the evacuation plan had been submitted for approval in accordance with KRS 199.895 was 10/13/15. An interview with the staff person in charge found that she was unaware the evacuation plan needed to be submitted for approval annually.	
1115 - Earthquake/Tornado Drills	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;	
Findings: General: Based on Review of Documentation, it was found that when documenting earthquake and tornado drills, the drills were not labeled to identify the date and time for each drill.	
Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative

Title

Date