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**Inspection Report**

<b>Provider Name:</b> Little Light Academy	<b>Provider Information</b>	<b>CLR No:</b> L383439
<b>Provider Address:</b> 821 Euclid Avenue, Paintsville, KY, 41240	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 30
<b>Owner(s):</b> Highland Church Of Christ, Inc.		<b>Director(s):</b> Salyers, Lisa Meek

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 246019
<b>Date Initiated:</b> 10/16/2018 11:15 AM	<b>Date Concluded:</b> 10/16/2018 1:10 PM	
	<b>No. of Children Present:</b> 16	

Inspection Report	
Background Checks	Not In Compliance
<b>5 - Background check/left alone/dismissed/relocated</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:280. Section 3. Implementation and Enforcement.</b></p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after April 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p>	
<b>Findings:</b>	
<p>General: Based on Review of documentation and interview, the surveyor found that a volunteer (Start date: 7/27/15) had not completed the finger print process for her background checks by the required deadline of 9/30/18. As of 10/16/18 the staff member has not been finger printed. The Director stated that scheduling the fingerprints has been difficult due to schedule conflicts.</p>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>

**Inspection Report**

**Employee Records**

**Not In Compliance**

**395 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation and interview, the following were found:

- 1. A staff file (DOH: 7/24/16) contained a tuberculin skin test that was completed on 7/25/16; therefore, the tuberculin skin test was not completed every two (2) years as required.
  - 2. A staff file (DOH: 7/24/16) contained a tuberculin skin test that was completed on 8/31/16; therefore, the tuberculin skin test was not completed every two (2) years as required.
- The Director did not realize the tuberculin skin tests had not been updated.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**525 - Items Accessible Only During Activity**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction:**

- (a) Knives and sharp objects;**
- (b) Litter and rubbish;**
- (c) Bar soap; and**
- (d) Plastic bags not used for personal belongings.**

**Findings:**

General: Based on observation and interview, the surveyor found that two (2) drawers of an unlocked filing cabinet in the Four's Classroom contained staplers. The staplers were accessible to the children. Staff stated that they had left the filing cabinet unlocked by mistake.

**565 - 35 Square Feet per Child**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(6) Exclusive of the kitchen, bathroom, hallway, and storage area, there shall be a minimum of thirty-five (35) square feet of space per child.**

**Findings:**

General: Based on observation, review of documentation, and interview, the surveyor found that there were eight (8) children eating lunch in the Dining Room which, per the center diagram, has a maximum capacity of seven (7) children. The maximum capacity for the Dining Room was exceeded by one (1) child. The Director stated that she had not realized the maximum capacity had to be maintained if the space if was only utilized for eating.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**Not In Compliance**

**730 - Medication**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

**(6) Medication, including refrigerated medication, shall be:**

- (a) Stored in a separate and locked place, out of the reach of a child unless the medication is:**
  - 1. A first aid supply and is maintained in accordance with subsection (1) of this section;**
  - 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;**
  - 3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:**
    - a. An epinephrine auto-injector shall be inaccessible to a child;**
    - b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;**
    - c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and**
    - d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12(1)(b) if an epinephrine auto-injector is administered to a child; or**
  - 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;**
- (b) Kept in the original bottle; and**
- (c) Properly labeled.**
- (7) Medication shall not be given to a child if the medication's expiration date has passed.**

**Findings:**

General: Based on observation and interview, the surveyor found that there was a tube of Benadryl Itch Stopping Cream in the office first aid kit. The first aid kit was not locked. The Director stated she did not realize the cream was located in the first aid kit.

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Inspection Report**

**Children's Records  
Written Documentation**

**In Compliance  
Not In Compliance**

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation and interview, the following were found:

1. A staff file (DOH: 7/27/15) contained a professional development plan that had not been signed or dated.
2. A staff file (DOH: 7/27/15) contained a professional development plan that had not been signed or dated.
3. A staff file (DOH: 8/16/16) contained a professional development plan that had not been signed or dated.
4. A staff file (DOH: 7/24/16) contained a professional development plan that had not been signed or dated.
5. A staff file (DOH: 7/24/16) contained a professional development plan that had not been signed or dated.

The Director stated that the professional development plans in the staff files were for the current year; however, she was not aware that the plans needed to be signed and dated to be valid.

**1185 - Confidentiality/Maintenance/Access**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(2) A child-care center shall:**

**(a) Maintain the confidentiality of a child's record and information concerning a child or the child's parent;**

**(b) Maintain all records for five (5) years; and**

**(c) Provide the cabinet access and information in the completion of the investigation pursuant to KRS 620.030(4) and (5).**

**Findings:**

General: Based on observation and interview, the surveyor found that a metal ring was hanging on the yellow bulletin board in the Three's Classroom, the ring contained a card with each child's full name, date of birth, and home address. Therefore, the children's confidentiality was not maintained. The Director stated that the cards were not supposed to be visible in the classroom.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date