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Inspection Report

<b>Provider Name:</b> Charlotte's Web Pre-School & Nursery	<b>Provider Information</b>	<b>CLR No:</b> L383382
<b>Provider Address:</b> 4129 Vincent Station Drive, Owensboro, KY, 42303	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 137(Bldg 1: 120)
<b>Owner(s):</b> Charlotte's Web Pre-school & Nursery, Llc		<b>Director(s):</b> Hillard, Courtney Leigh

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 320958
<b>Date Initiated:</b> 05/09/2022 9:35 AM	<b>Date Concluded:</b> 05/09/2022 1:10 PM	
	<b>No. of Children Present:</b> 100	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>Not In Compliance</b>
<b>125 - Ratios and Group Size</b>	<b>Not In Compliance</b>

**922 KAR 2:120. Section 2. Child Care Services.**  
**(2) For an operating child-care center, minimum staff-to-child ratios and group size shall be maintained as established in the table established in this subsection.**

Age of Children	Ratio	Maximum Group Size*
Infant	1 staff for 5 children	10
Toddler 12 to 24 months	1 staff for 6 children	12
Toddler 24 to 36 months	1 staff for 10 children	20
Preschool-age 3 to 4 years	1 staff for 12 children	24
Preschool-age 4 to 5 years	1 staff for 14 children	28
School-age 5 to 7 years	1 staff for 15 children	30
School-age 7 and older	1 staff for 25 children	
(for before and after school)	1 staff for 20 children	
(full day of care)		30

\*Maximum Group Size shall be applicable only to Type I child-care centers.  
**(b) The age of the youngest child in the group shall determine the:**  
 1. Staff-to-child ratio; and  
 2. Maximum group size.

**Findings:**

General: Based on observation, interview and review of documentation, a caregiver supervised six (6) children alone from 7:59 a.m. to 8:23 a.m. and seven (7) children alone from 8:23 a.m. to 9:38 a.m. in room 15. An infant was the youngest child in the group; therefore, the staff to child ratio was not maintained.

**Inspection Report**

**General Administration**

**In Compliance**

**Director Requirements**

**In Compliance**

**Employee Records**

**Not In Compliance**

**435 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**  
**(a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;**  
**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**  
**(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**  
**(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.**

**Findings:**

General: Based on interview and review of documentation, a caregiver hired 11/05/21, completed orientation training on 04/18/22; therefore, she did not complete six (6) hours of cabinet approved orientation training within the first three (3) months of employment. A caregiver hired 04/19/21, completed one and one half (1 1/2) hours of cabinet approved pediatric abusive head trauma on 12/10/14, and did not complete pediatric abusive head trauma again within five (5) years.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**565 - Inaccessible Items**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(7) The following shall be inaccessible to a child in care:**  
**(a) Toxic cleaning supplies, poisons, and insecticides;**  
**(b) Matches, cigarettes, lighters, and flammable liquids; and**  
**(c) Personal belongings and medications of staff.**

**Findings:**

General: Based on observation, a caregiver's drink was stored directly on a desk and was accessible to the children in room 10.

**Hygienic Practices**

**Not In Compliance**

**700 - Child Personal Care/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(4) A child shall:**  
**(a) Be helped with personal care and cleanliness based upon his or her developmental skills;**  
**(b) Except as established in paragraph (c) of this subsection, wash his or her hands with liquid soap and warm running water:**  
**1. a. Upon arrival at the center; or**  
**b. Within thirty (30) minutes of arrival for school-age children;**  
**2. Before and after eating or handling food;**  
**3. After toileting or diaper change;**  
**4. After handling animals;**  
**5. After touching an item or an area of the body soiled with body fluids or wastes; and**  
**6. After outdoor or indoor play time; and**  
**(c) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (b) of this subsection. The child shall wash the child's hands as soon as practicable once liquid soap and warm running water are available.**

**Findings:**

General: Based on observation, a child did not wash his hands with liquid soap and running water after he wiped his nose and child did not wash his hands with liquid soap and running water after he used the restroom in room 5. Ten (10) children in room 13 and ten (10) children in room 14 did not wash their hands with liquid soap and warm running water after outdoor playtime.

**705 - Staff Hygiene/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(5) Staff shall:**

- (a) Maintain personal cleanliness;**
- (b) Conform to hygienic practices while on duty;**
- (c) Except as established in paragraph (d) of this subsection, wash their hands with liquid soap and running water:**
  - 1. Upon arrival at the center;**
  - 2. After toileting or assisting a child in toileting;**
  - 3. Before and after diapering each child;**
  - 4. After wiping or blowing a child's or own nose;**
  - 5. After handling animals;**
  - 6. After caring for a sick child;**
  - 7. Before and after feeding a child or eating;**
  - 8. Before dispensing medication;**
  - 9. After smoking or vaping; and**
  - 10. If possible, before administering first aid; and**

**(d) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (c) of this subsection. The staff shall wash the staff's hands as soon as practicable once liquid soap and warm running water are available.**

**Findings:**

General: Based on observation, a caregiver did not wash her hands with liquid soap and running water before she fed a child and after she wiped a child's nose in room 4.

A caregiver did not wash her hands with liquid soap and running water before and after she diapered four (4) children in room 11.

A caregiver did not wash her hands with liquid soap and running water after she wiped a child's nose and before she diapered a child in room 12.

**725 - Soiled Diapers/Clothing**

**Not In Compliance**

**922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.**

**(8) Diapers or clothing shall be:**

- (a) Changed when soiled or wet;**
- (b) Stored in a covered container temporarily; and**
- (c) Washed or disposed of at least once a day.**

**Findings:**

General: Based on observation, soiled diapers were stored in an uncovered container under the cabinet in room 2. Soiled diapers were stored in an uncovered container beside the handwashing sink in room 4.

**740 - Diapering Practice**

**Not In Compliance**

**922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.**

- (12) Staff shall disinfect the diapering surface after each child is diapered.**
- (13) If staff wears disposable gloves, the gloves shall be changed and disposed after each child is diapered.**

**Findings:**

General: Based on observation, a caregiver did not disinfect the diaper changing mat after she each diapered four (4) children in room 11. A caregiver did not disinfect the diapering changing mat after she diapered a child in room 12.

**First Aid/Medication**

**Not In Compliance**

**765 - Medication Administration**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (4) Prescription and nonprescription medication shall be administered to a child in care:**
  - (a)1. With a written request of the child's parent or the child's prescribing health professional; and**
  - 2. According to the directions or instructions on the medication's label; or**
  - (b) For epinephrine, in accordance with KRS 199.8951 and 311.646.**

**Findings:**

General: Based on observation, interview and review of documentation, a child was administered prescribed Magic Butt Cream in room 11; however, the center did not have a written request of the child's parent or the child's prescribing health professional for the cream to be applied to the child.

**770 - Medication Administration Record**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (5) The child-care center shall keep a written record of the administration of medication, including:**
  - (a) Time of each dosage;**
  - (b) Date;**
  - (c) Amount;**
  - (d) Name of staff person giving the medication;**
  - (e) Name of the child; and**
  - (f) Name of the medication.**

**Findings:**

General: Based on observation, interview and review of documentation, a caregiver applied prescribed Magic Butt Cream to a child in room 11; however, the administration record was not completed.

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775 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(6) Medication, including refrigerated medication, shall be:

(a) Stored in a separate and locked place, out of the reach of a child unless the medication is:

- 1. A first aid supply and is maintained in accordance with subsection (1) of this section;
- 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;
- 3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:
  - a. An epinephrine auto-injector shall be inaccessible to a child;
  - b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;
  - c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and
  - d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 13(1)(b) if an epinephrine auto-injector is administered to a child; or
- 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;

(b) Kept in the original bottle; and

(c) Properly labeled.

(7) Medication shall not be given to a child if the medication's expiration date has passed.

Findings:

General: Based on observation, a bottle of Meijer Children's Pain Reliever and a bottle of Equate Infant Pain and Fever were not labeled to indicate to whom they each belonged in a cabinet in the hallway.

Outdoor Play Area

Not In Compliance

795 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (d) Safe from foreseeable hazard;
- (e) Well drained;
- (f) Well maintained;
- (g) In good repair; and
- (h) Visible to staff at all times.

Findings:

General: Based on observation, black fabric was exposed throughout the playground on the preschool outdoor playground. This created a tripping hazard on the playground.

Equipment

Not In Compliance

860 - Toys/Furniture

Not In Compliance

922 KAR 2:120. Section 13. Toys and Furnishings.

(1) All toys and furniture contacted by a child shall be:

- (a) Kept clean and in good repair; and
- (b) Free of peeling, flaking, or chalking paint.

Findings:

General: Based on observation and review of documentation, eight (8) safety belts were missing from a highchair in room 15 and two (2) safety belts were missing from a highchair in room 3.

Transportation

Not Applicable

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Children's Records

Not In Compliance

1245 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, a child first date of attendance on 12/10/2020, had an immunization certificate on file that was current until 04/11/22.

**Inspection Report**

**Written Documentation**

**Not In Compliance**

**1280 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:**
- (f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on interview and review of documentation, caregivers hired on 03/10/2020, 01/29/18, and 03/08/16, and two (2) caregivers hired 03/11/15, did not have an annual written professional development plan on file.

**1285 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:**
- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**
- (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on observation, a quarterly shelter in place drill was conducted in the third and fourth quarters of 2021, and the first quarter of 2022, but the date, time and name of children participants were not documented.

**1305 - Fire Drills**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (12) A fire drill shall be:**
- (a) Conducted during hours of operation at least monthly; and**
- (b) Documented.**
- (13) An earthquake drill, shelter-in-place or lockdown drill, and tornado drill shall be:**
- (a) Conducted during hours of operation at least quarterly; and**
- (b) Documented.**

**Findings:**

General: Based on observation, a quarterly shelter in place drill was conducted in the third and fourth quarters of 2021, and the first quarter of 2022, but were not documented.

**Posted Documentation**

**Not In Compliance**

**1310 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**

- (6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**
- (a) The provider's preliminary or regular license;**
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;**
- (e) A description of services provided by the child-care center, including:**
  - 1. Current rates for child care; and**
  - 2. Each service charged separately and in addition to the basic rate for child care;**
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (g) Daily planned program.**

**Findings:**

General: Based on review of documentation, the statement of deficiencies and plan or correction for the current licensure year were not posted.

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date