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Inspection Report

Provider Name: Charlotte's Web Pre-School & Nursery	Provider Information	CLR No: L383382
Provider Address: 4129 Vincent Station Drive, Owensboro, KY, 42303	Provider Type: LICENSED TYPE I	Capacity: 137(Bldg 1: 120)
Owner(s): Charlotte's Web Pre-school & Nursery, Llc		Director(s): Hillard, Courtney Leigh

Inspection Type: Renewal Application	Inspection Information	Inspection No: 306941
Date Initiated: 06/23/2021 9:05 AM	Date Concluded: 06/23/2021 2:50 PM	
	No. of Children Present: 90	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

210 - Licensee Responsibility **Not In Compliance**

922 KAR 2:090. Section 8. General.
(1) A licensee shall:
(a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and
(b) Protect and assure the health, safety, and comfort of each child.

Findings:

General: Based on review of documentation, the center failed to ensure new staff shall undergo name-based background checks in accordance with 922 KAR 2:280 and shall not be left alone with children until name-based background checks have been approved and returned, in accordance with 922 KAR 2:415E. A caregiver hired on 9/18/20, did not have a name-based criminal records check and name-based child abuse/neglect check on file. An interview determined the caregiver was previously employed and separated from the center on 11/11/19. In addition, the caregiver was listed in KARES under separated employees. A caregiver hired on 11/4/20, did not have a name-based child abuse/neglect check from Indiana, which was a previous state of residence, on file. A caregiver hired on 3/15/21, did not have name-based child abuse/neglect checks from Indiana and Florida, which were previous states of residences, on file.

Director Requirements **Not In Compliance**

335 - Staff Management/Policy Development/Supervision **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(e) Manage the staff in their individual job descriptions;
(f) Assure the development, implementation, and monitoring of child-care center plans, policies, and procedures;
(g) Supervise staff conduct to ensure implementation of program policies and procedures;

Findings:

General: Based on observation and review of documentation, the center had a policy that stated, "No personal belongings are permitted in the classrooms. Coats, backpacks, purses, keys, etc. must be stored in your assigned locker in the break room or left in your vehicle." The center's policy was not followed when a caregiver's pink glitter wallet was stored on a desk and was accessible to children in room 9.

Inspection Report

345 - Staff Evaluation

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation, six (6) caregivers, hired on 1/29/18, 9/7/16, 11/6/19, 9/11/19, 7/23/19, and 4/23/19, each had an annual written performance evaluation on file that was dated 6/5/20. A caregiver, hired on 3/10/20, had an annual written performance evaluation on file that was dated June 2018. Six (6) caregivers, hired on 11/4/20, 6/15/20, 11/6/19, 6/15/20, 6/3/19, and 9/18/20, each did not have an annual written performance evaluation on file.

Employee Records

Not In Compliance

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation, a caregiver hired on 9/18/20, did not have TB documentation on file. A caregiver hired on 4/23/19, had TB documentation on file that was dated 4/18/19.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child care program;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation, four (4) caregivers hired on 3/1/21, 6/15/20, 1/20/21, and 9/15/20, each did not complete six (6) hours of orientation training. A caregiver hired on 6/15/20, did not complete Pediatric Abusive Head Trauma Training.

Programming

Not In Compliance

430 - Electronic Viewing/Listening Devices

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(4) The child-care center shall provide a daily planned program:

(d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including the following:

- 12. Use of electronic viewing and listening devices if the:
a. Material is appropriate to the child using the equipment;
b. Material does not include any violence, adult content viewing, or inappropriate language;
c. Viewing or individual listening is limited to two (2) hours per day;
d. Viewing or listening is discussed with parents prior to viewing or listening; and
e. Viewing or listening is designed as an educational tool.

(5) A child who does not wish to use the electronic devices during the planned program shall be offered other appropriate activities.

Findings:

General: Based on observation, pop music played in room 12. The music was not educational and was not a part of the daily planned program.

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) The following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;
(b) Matches, cigarettes, lighters, and flammable liquids; and
(c) Personal belongings and medications of staff.

Findings:

General: Based on observation, a caregiver's bottle of Dr. Pepper, pink glitter wallet, and zip-lock bag of vanilla wafer cookies were on a desk and were accessible to the children in room 9.

Inspection Report

640 - Toilet Room

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (2) A toilet room shall:
 - (a) 1. Be provided for each gender; or
 - 2. A plan shall be implemented to use the same toilet room at separate times;
 - (b) Have a supply of toilet paper; and
 - (c) Be cleaned and disinfected daily.

Findings:

General: Based on interview, a supply of toilet paper was not in the restroom of room 16.

Hygienic Practices

Not In Compliance

670 - Diapers/Clean Clothing Supply

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (6) An adequate quantity of freshly laundered or disposable diapers and clean clothing shall be available.

Findings:

General: Based on interview, a six-year-old child did not clean herself after using the restroom due there not being a supply of toilet paper in the restroom of room 16. The center did not have clean clothing available for the six-year-old child.

First Aid/Medication

Not In Compliance

730 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (6) Medication, including refrigerated medication, shall be:
 - (a) Stored in a separate and locked place, out of the reach of a child unless the medication is:
 - 1. A first aid supply and is maintained in accordance with subsection (1) of this section;
 - 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;
 - 3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:
 - a. An epinephrine auto-injector shall be inaccessible to a child;
 - b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;
 - c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and
 - d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12(1)(b) if an epinephrine auto-injector is administered to a child; or
 - 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;
 - (b) Kept in the original bottle; and
 - (c) Properly labeled.
- (7) Medication shall not be given to a child if the medication's expiration date has passed.

Findings:

General: Based on observation, two (2) bottles of Meijer Pain and Fever Relief, a bottle of Equate Infants' Pain and Fever Relief, a bottle of Equate Children's Ibuprofen, a bottle of Children's Robitussin Honey Cough and Chest Congestion, and a bottle of Motrin Infants' Drops were not labeled to indicate to whom they each belonged to in a medication cabinet in the clinic room across from room 3.

Outdoor Play Area

Not In Compliance

750 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (20) An outdoor play area shall be:
 - (d) Safe from foreseeable hazard;
 - (e) Well drained;
 - (f) Well maintained;
 - (g) In good repair; and
 - (h) Visible to staff at all times.

Findings:

General: Based on observation, fabric weed block was raised above rubber mulch in the preschool outdoor play area.

Equipment

Not In Compliance

800 - Twelve Inch Spacing

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

- (6) Cots, equipment, and furnishings used for sleeping and napping shall be spaced twelve (12) inches apart to allow free and safe movement by a person.

Findings:

General: Based on observation, two (2) children slept on cots that were spaced eight (8) inches apart from one another and two (2) additional children slept on cots that were placed two (2) inches apart from one another in room 14.

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Inspection Report

Food Service

Not In Compliance

1050 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

- (a) Individually labeled;**
- (b) Promptly refrigerated;**
- (c) Covered while not in use; and**
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.**

Findings:

General: Based on observation, a blue ring bottle was not covered in the refrigerator in room 2.

Children's Records

In Compliance

Written Documentation

Not In Compliance

1150 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on interview and review of documentation, the center's written evacuation plan was not updated each year in accordance with KRS 199.895. The evacuation plan was last updated on 6/15/2020.

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**
- (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

Findings:

General: Based on review of documentation, there was no list of children participants for the fire drills conducted on 1/21/21, 2/23/21, 3/19/21, 4/1/21, and 5/14/21. There was no list of children participants for the earthquake drills conducted on 2/9/21 and 5/6/21. Also, there was no list of children participants for the tornado drill conducted on 1/6/21.

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;**
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;**
- (e) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (g) Daily planned program.**

Findings:

General: Based on observation and review of documentation, the center's statements of deficiencies and plans of corrections for investigations conducted on 9/3/20, 10/26/20, 11/4/20, and 1/15/21, were not posted.

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

Findings:

General: Based on observation, there was no posted schedule of daily activities in rooms 2, 3, 4, 6, 9, 11, and 13. There was no date on the posted schedule of daily activities in rooms 5, 10, and 16.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date