



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Southern Branch
116 Commerce Ave
London, KY 40744

Adam Mather
INSPECTOR GENERAL

Phone: (606) 330-2030 Fax: (606) 330-2056
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: St. Augustine School	Provider Information	CLR No: L355724
Provider Address: 236 South Spalding Avenue, Lebanon, KY, 40033	Provider Type: LICENSED TYPE I	Capacity: 120
Owner(s): St. Augustine School		Director(s): Hill, Monica Maria

Inspection Type: Renewal Application	Inspection Information	Inspection No: 307157
Date Initiated: 11/23/2021 12:50 PM	Date Concluded: 11/23/2021 2:32 PM	
	No. of Children Present: 27	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
<p>922 KAR 2:280. Section 3. Implementation and Enforcement.</p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after April 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p> <p>Findings:</p> <p>General: Based on review of documentation, the surveyor discovered that a staff (DOH: 08/20/2021) did not have a completed background check with the Kentucky National Background Check Service. The surveyor reviewed documentation provided by the staff-in-charge to verify that the staff was entered into KARES; however, the documentation for the staff read that a "new application must be submitted" for the staff. The surveyor did not observe the staff working alone with children. Staff confirmed through interview that the staff has not worked alone with children.</p>	
85 - Employment Status	Not In Compliance
<p>922 KAR 2:280. Section 11. Status of Employment.</p> <p>(1) A child care provider shall maintain the employment or residential status of each child care staff member who has submitted to a fingerprint-based criminal background check by reporting the status using the NBCP Web-based system.</p> <p>Findings:</p> <p>General: Based on review of documentation, and the Kentucky National Background Check Service, the surveyor discovered there were no staff listed under the center's name and license number.</p> <p>Staff-in-charge was not sure why staff was not listed under the center's name and license number on the Kentucky National Background Check Service.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance

Inspection Report

Employee Records

Not In Compliance

400 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
 - 1. High school diploma;
 - 2. GED or qualifying documentation from a comparable educational entity; or
 - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation, the surveyor found the following:

- 1. Staff's (DOH: 04/20/2021) file did not contain documentation of education.
- 2. Staff's (DOH: 08/20/2021) file did not contain documentation of education.

Staff-in-charge reported that she would have the director obtain the documentation for the staff's files.

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or
- 2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation, the surveyor found that staff's (DOH: 08/20/2021) file did not contain a statement from a health care professional that the individual was free of active tuberculosis or a copy of a negative tuberculin result for the staff person; therefore, the surveyor was unable to verify if the staff person was free from active tuberculosis.

Staff-in-charge reported that the staff would have a tuberculin test completed as soon as possible.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation, the surveyor found the following:

- 1. Staff (DOH: 09/11/2013) completed the one and one-half (1 ½) hours of pediatric abusive head trauma training on 12/31/13; therefore, the staff needs to retake the pediatric abusive head trauma training as it has not been taken within the last five (5) years.
- 2. Staff (DOH: 09/11/2013) obtained three (3) of the required fifteen (15) hours of cabinet-approved early care and education training during the timeframe of 7/1/20 and 6/30/21.
- 3. Staff (DOH: 08/20/2021) did not complete the six (6) hours of cabinet-approved orientation training within the first three (3) months of the staff's employment.

Staff-in-charge reported she would inform the director about the staff's training hours.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

Not Applicable

Inspection Report

Children's Records

Not In Compliance

1245 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, the surveyor discovered that a child's (DOE:08/12/2021) file contained an immunization certificate that was no longer current as of 10/21/2016.

Staff-in-charge reported she would have the director request the child's current immunization certificate.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date