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**Inspection Report**

<b>Provider Name:</b> Bobcat Mountain	<b>Provider Information</b>	<b>CLR No:</b> L355592
<b>Provider Address:</b> 6725 Shelbyville Road, Simpsonville, KY, 40067	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 100
<b>Owner(s):</b> Shelby County Public Schools		<b>Director(s):</b> Roberts, Rosalind

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 221179
<b>Date Initiated:</b> 08/30/2017 2:40 PM	<b>Date Concluded:</b> 08/30/2017 5:25 PM	
	<b>No. of Children Present:</b> 37	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>

**255 - Staff Meeting** **Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**  
**(1) Effective with the adoption of this administrative regulation, a director shall:**  
**(i) Conduct, manage, and document in writing staff meetings;**

**Findings:**

General: Based on review of documentation and interview, the child care center director failed to assure compliance with regulatory requirements. Documentation of only one (1) staff meeting was presented for review at the time of survey. The staff-in-charge revealed additional meetings were conducted; however, she could not locate this documentation at the time of survey.

**275 - Caregiver Alone** **Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**  
**(1) Effective with the adoption of this administrative regulation, a director shall:**  
**(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;**

**Findings:**

General: Based on observation, review of documentation, and interview, the child care center director failed to assure compliance with regulatory requirements. In the gym, a staff member hired 5/2/16 had sole supervisory authority over fifteen (15) children ages five-years-old to seven-years-old for a minimum time period of 3:30pm-3:43pm, and the same staff member had sole supervisory authority over twelve (12) children ages seven-years-old to ten-years-old for a minimum time period of 3:58pm-4:14pm. Review of staff files revealed the staff member hired 5/2/16 listed four (4) Florida addresses on her Child Abuse & Neglect Check (CAN) signed 5/2/16. The aforementioned staff member revealed she moved from Florida to Kentucky in 2016. The Florida Criminal Records Check (CRC) presented for review at the time of survey specified the records check only covered one (1) city, Altamonte Springs, Florida, but did not cover the entire state of Florida; thus, a complete Florida CRC was not presented for review at the time of survey. The staff-in-charge revealed this was the only documentation available for review at the time of survey.

**Inspection Report**

**Employee Records**

**Not In Compliance**

**300 - Background checks/left alone**

**Not In Compliance**

**922 KAR 2:090. Section 6. License Issuance.**

**(5) An individual described in subsection (4) of this section shall:**

**(a) Submit to background checks described in paragraph (b) of this subsection;**

**(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**

**1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**

**2. Criminal records check required by KRS 199.896(19);**

**3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**

**4. An address check of the Sex Offender Registry; and**

**(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

**Findings:**

General: Based on observation, review of documentation, and interview, the child care center failed to maintain employee records in accordance with regulations. In the gym, a staff member hired 5/2/16 had sole supervisory authority over fifteen (15) children ages five-years-old to seven-years-old for a minimum time period of 3:30pm-3:43pm, and the same staff member had sole supervisory authority over twelve (12) children ages seven-years-old to ten-years-old for a minimum time period of 3:58pm-4:14pm. Review of staff files revealed the staff member hired 5/2/16 listed four (4) Florida addresses on her Child Abuse & Neglect Check (CAN) signed 5/2/16. The aforementioned staff member revealed she moved from Florida to Kentucky in 2016. The Florida Criminal Records Check (CRC) presented for review at the time of survey specified the records check only covered one (1) city, Altamonte Springs, Florida, but did not cover the entire state of Florida; thus, a complete Florida CRC was not presented for review at the time of survey. The staff-in-charge revealed this was the only documentation available for review at the time of survey.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**480 - Premises Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(1) The premises shall be:**

**(a) Suitable for the purpose intended;**

**(b) Kept clean and in good repair;**

**Findings:**

General: Based on observation, the child care center failed to maintain the premises in accordance with regulations. In the girls' and boys' gym bathrooms, one (1) ceiling vent was covered with dust.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**Not Applicable**

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**In Compliance**

**Posted Documentation**

**Not In Compliance**

**1155 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:110. Section 2. General.**

**(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**

**(a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**

**(b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**

**(c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**

**(d) A description of services provided by the child-care center, including:**

**1. Current rates for child care; and**

**2. Each service charged separately and in addition to the basic rate for child care;**

**(e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**

**(f) Daily schedule.**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to post documentation in accordance with regulations. The rights for children in child care programs and their parents, custodians, or guardians in accordance with KRS 199.898(3) was not posted in a conspicuous place and made available for public inspection at the time of survey. The staff-in-charge acknowledged this documentation was not posted at the time of survey.

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date