



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240

Adam Mather
INSPECTOR GENERAL

Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Bend Gate Clubhouse	Provider Information	CLR No: L355569
Provider Address: 920 Bend Gate Road, Henderson, KY, 42420	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): Henderson County Board Of Education		Director(s): Johnson, Angela Kristen

Inspection Type: Renewal Application	Inspection Information	Inspection No: 245331
Date Initiated: 06/13/2018 9:15 AM	Date Concluded: 06/13/2018 12:00 PM	
	No. of Children Present: 20	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
<p>922 KAR 2:280. Section 3. Implementation and Enforcement.</p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after January 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p> <p>Findings:</p> <p>General: Based on Review of documentation, interview and observation, a volunteer, start date on 06/04/18, was left alone with a child for three (3) minutes and did not submit to background checks.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
340 - Staff Meeting	Not In Compliance
<p>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</p> <p>(1) A director shall:</p> <p>(i) Conduct, manage, and document in writing recurring staff meetings;</p> <p>Findings:</p> <p>General: Based on Review of Documentation and interview, the director did not provide written documentation of staff meetings.</p>	

Inspection Report

Employee Records

Not In Compliance

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
 - 1. High school diploma;**
 - 2. GED or qualifying documentation from a comparable educational entity; or**
 - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation and observation, a volunteer, start date on 06/04/18, who had supervise a child, did not have education verification on file.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation and observation, a volunteer, start date on 06/04/18, who supervised a child, did not have TB verification on file.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, a staff, hired on 09/21/17, completed six (6) hours of cabinet approved orientation training on 02/12/18, which was not within the first three (3) months of employment. A staff, hired on 01/08/18, did not have documentation of completing six (6) hours of cabinet approved orientation training within the first three (3) months of employment. A staff hired on 09/02/97, and a staff hired on 11/02/94, each completed twelve (12) hours of cabinet approved training hours during the subsequent year of employment. A staff, hired on 12/02/1994, completed pediatric abusive head trauma training on 01/23/13, and failed to complete the training again every subsequent five (5) years.

Programming

In Compliance

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) The following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Matches, cigarettes, lighters, and flammable liquids; and**
- (c) Personal belongings and medications of staff.**

Findings:

General: Based on Observation, two (2) caregivers' purses and a caregiver's lunchbox were stored on a table in the commons area. A bottle of disinfectant spray and Windex spray were stored on a window sill in the computer lab. All of these items were accessible to children.

560 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(5) The building shall be constructed to ensure the:

- (a) Building is:**
 - 1. Dry;**
 - 2. Ventilated; and**
 - 3. Well lit, including clean light fixtures that are:**
 - a. In good repair in all areas; and**
 - b. Shielded or have shatter-proof bulbs installed; and**
- (b) Following are protected:**
 - 1. Windows;**
 - 2. Doors;**
 - 3. Stoves;**
 - 4. Heaters;**
 - 5. Furnaces;**
 - 6. Pipes; and**
 - 7. Stairs.**

Findings:

General: Based on Observation, a split was in the light shield in the boys' restroom adjacent to the gym. Two (2) bulbs were not covered in the girls' restroom adjacent to the gym. There was no information to determine these two (2) bulbs were shatterproof.

Inspection Report

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

755 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

(a) Be provided for outdoor play equipment used to:

- 1. Climb;**
- 2. Swing; and**
- 3. Slide; and**

(b) Have a fall zone equal to the height of the equipment.

Findings:

General: Based on Observation, grass and sparse protective surface were underneath a swinging apparatus and climbing apparatus. Dirt and sparse protective surface were underneath eight (8) swings on the outdoor playground. Also, sparse protective surface were underneath three (3) swings on the outside playground.

Equipment

In Compliance

Transportation

Not In Compliance

845 - Requirements for Transportation Services

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(2) A center providing or arranging transportation service shall:

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;**
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and**
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.**

Findings:

General: Based on Review of Documentation and interview, the transportation route was not on file for a fieldtrip taken to the library and a local park on 06/12/18.

Food Service/Food Program

Not Applicable

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1160 - Daily Attendance Records

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

Findings:

General: Based on Review of Documentation, eighteen (18) children did not have a documented departure time on 06/13/18.

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (f) A written annual plan for child-care staff professional development;**

Findings:

General: Based on Review of Documentation, a staff, hired on 09/02/97, had a written professional development plan on file that was date 09/01/16.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date