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OFFICE OF INSPECTOR GENERAL

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Inspection Report

Provider Name: La Petite Academy	Provider Information	License No: L355455
Provider Address: 1101 Wilkinson Trace, Bowling Green, KY, 42103	Provider Type: LICENSED TYPE I	Capacity: 136
Owner(s): La Petite Academy, Inc.		Director(s): Copeland, Kimberly Mae

Inspection Type: Investigation	Inspection Information	Inspection No: 54027
Visit Start Date: 01/30/2014 1:20 PM	Visit End Date: 01/30/2014 3:20 PM	
No. of Children Present:		

Inspection Report																																																							
Supervision																																																							
5 - Children Supervised	In Compliance																																																						
<p>922 KAR 2:120. Section 2. Child Care Services.</p> <p>(3)(a) Each center shall maintain a child-care program that assures each child will be:</p> <ol style="list-style-type: none"> 1. Provided with adequate supervision at all times by a qualified staff person who: <ol style="list-style-type: none"> a. Ensures the child is within scope of vision and range of voice; or b. For a school-age child, within scope of vision or range of voice; 																																																							
Staffing Requirements																																																							
40 - Ratios and Group Size	In Compliance																																																						
<p>922 KAR 2:120. Section 2. Child Care Services.</p> <p>(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:</p> <table border="0"> <tr> <td>Age of Children</td> <td>Ratio</td> <td>Maximum Group Size*</td> </tr> <tr> <td>Infant</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 5 children</td> <td>10</td> <td></td> </tr> <tr> <td>Toddler</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 6 children</td> <td>12</td> <td></td> </tr> <tr> <td>Preschool-age 2 to 3 years</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 10 children</td> <td>20</td> <td></td> </tr> <tr> <td>Preschool-age 3 to 4 years</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 12 children</td> <td>24</td> <td></td> </tr> <tr> <td>Preschool-age 4 to 5 years</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 14 children</td> <td>28</td> <td></td> </tr> <tr> <td>School-age 5 to 7 years</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 15 children</td> <td>30</td> <td></td> </tr> <tr> <td>School-age 7 and older</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 25 children</td> <td></td> <td></td> </tr> <tr> <td>(for before and after school)</td> <td>30</td> <td></td> </tr> <tr> <td>1 staff for 20 children</td> <td></td> <td></td> </tr> <tr> <td>(full day of care)</td> <td>30</td> <td></td> </tr> </table> <p>*Maximum Group Size shall be applicable only to Type I child-care centers.</p>		Age of Children	Ratio	Maximum Group Size*	Infant			1 staff for 5 children	10		Toddler			1 staff for 6 children	12		Preschool-age 2 to 3 years			1 staff for 10 children	20		Preschool-age 3 to 4 years			1 staff for 12 children	24		Preschool-age 4 to 5 years			1 staff for 14 children	28		School-age 5 to 7 years			1 staff for 15 children	30		School-age 7 and older			1 staff for 25 children			(for before and after school)	30		1 staff for 20 children			(full day of care)	30	
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Inspection Report

General Administration

115 - Reports to Cabinet

Not In Compliance

922 KAR 2:110. Section 6. Reports.

(1) The following shall be reported to the cabinet or designee and other agencies specified in this section within twenty-four (24) hours from the time of discovery:

- (a) Communicable disease, which shall also be reported to the local health department pursuant to KRS 214.010;
- (b) An accident or injury to a child that requires medical care;
- (c) An incident that results in legal action by or against the child-care center that:
 1. Affects a child or staff person; or
 2. Includes the center's discontinuation or disqualification from a governmental assistance program due to fraud or abuse;
- (d) An incident involving fire or other emergency, including a vehicular accident when the center is transporting a child receiving child care services; or
- (e) A report of child abuse or neglect that:
 1. Has been accepted by the cabinet in accordance with 922 KAR 1:330; and
 2. Names a director, employee, volunteer, or person with supervisory or disciplinary control over, or having unsupervised contact with a child in care as the alleged perpetrator.

Findings:

General: Based on interviews, an infant's elbow was dislocated while at the center on 01/23/14, and the child received medical treatment on 1/23/14. The center was notified on 01/24/14 but failed to notify the Cabinet within twenty-four (24) hours of discovery. The Cabinet was notified on 1/28/14.

Director Requirements

265 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

- (1) Effective with the adoption of this administrative regulation, a director shall:
- (l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on interview, a six (6) month old infant crawled over to where a younger infant sat in a bouncy seat and tried to pull up on the bouncy seat. The caregiver moved the six (6) month old infant away from the bouncy seat by picking the child up by her right arm. The child received a dislocated elbow (Nursemaid's elbow) when the caregiver lifted the child by the arm.

Employee Records

300 - Background checks/left alone

In Compliance

922 KAR 2:090. Section 6. License Issuance.

- (5) An individual described in subsection (4) of this section shall:
- (a) Submit to background checks described in paragraph (b) of this subsection;
 - (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
 2. Criminal records check required by KRS 199.896(19);
 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
 4. An address check of the Sex Offender Registry; and
 - (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

310 - Personnel File

In Compliance

922 KAR 2:110. Section 3. Records.

- (1) A child-care center shall maintain:
- (e) A current personnel file for each child-care center staff person to include:
 1. Name, address, date of birth, and date of employment;
 2. Proof of educational qualifications;
 3. Record of annual performance evaluation;
 4. Written record of training participation to include:
 - a. The training source;
 - b. Location;
 - c. Date; and
 - d. Number of clock hours completed;
 5. Every two (2) years, a:
 - a. Statement from a health professional that the individual is free of active tuberculosis; or
 - b. Copy of negative tuberculin results; and
 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:
 - a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
 - b. Criminal records check required by KRS 199.896(19);
 - c. Criminal records check from any previous state of residence completed once if:
 - (i) The individual resided outside the state of Kentucky in the last five (5) years; and
 - (ii) No criminal records check has been completed for the individual's previous state of residence; and
 - d. An address check of the Sex Offender Registry;

315 - Educational Requirements

In Compliance

Inspection Report

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
 - 1. High school diploma;**
 - 2. GED or qualifying documentation from a comparable educational entity; or**
 - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

320 - TB Verification

In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:**
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or**
 - 2. A copy of negative tuberculin results.**

325 - CPR/First Aid Coverage

In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Infant and child cardiopulmonary resuscitation; and**
- (b) Infant and child first aid.**

(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Adult cardiopulmonary resuscitation; and**
- (b) First aid.**

340 - Training

In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Children's Records

1070 - Immunization

In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

1075 - Enrollment Information

In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Signature of
Provider/Representative

Title

Date