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Inspection Report

Provider Name: Stepping Stones Learning Center	Provider Information	CLR No: L355394
Provider Address: 212 East Water Street, Mayfield, KY, 42066	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): Stepping Stones Learning Center, Inc.		Director(s): Irvan, Christy Renea

Inspection Type: Renewal Application	Inspection Information	Inspection No: 246080
Date Initiated: 10/09/2018 9:20 AM	Date Concluded: 10/09/2018 12:10 PM	
	No. of Children Present: 65	

Inspection Report	
Background Checks	Not In Compliance
15 - Submit fingerprints	Not In Compliance
<p>922 KAR 2:280. Section 4. Procedures and Payments.</p> <p>(4)(a) Upon submission of payment in accordance with subsections (2) and (3) of this section, the child care provider shall print a copy of the DCC-504, Applicant Child Care Staff Member Live Scan Fingerprinting Form, from the NBCP portal and provide the form to the child care staff member.</p> <p>(b) The child care staff member shall:</p> <ol style="list-style-type: none"> 1. Have no more than ninety (90) calendar days from the date of payment pursuant to subsections (2) and (3) of this section to submit the child care staff member's fingerprints at an authorized collection site for NBCP; and 2. Present the DCC-504 and driver's license or other government-issued photo identification to the designated agent at an authorized collection site prior to fingerprint submission. 	
Findings:	
General: Based on review of documentation and interview, a caregiver hired 08/18/18 began the background check process but the center did not provide the DCC-502 form, live scan fingerprint. Interview with the director determined the caregiver worked with the preschool children since 08/18/18.	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
350 - Health, Safety, Comfort	Not In Compliance
<p>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</p> <p>(1) A director shall:</p> <p>(l) Assure the health, safety, and comfort of each child;</p>	
Findings:	
General: Based on observation, the radio cord was on the floor, beside the toy shelf and cots. The radio cord draped upwards from a two (2) drawer metal shelf to a plug on the wall. These cords were accessible to the children in the two-year-old room. A working oscillating fan was on a counter accessible to the preschool children.	

Inspection Report

Employee Records

Not In Compliance

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
 - 1. High school diploma;**
 - 2. GED or qualifying documentation from a comparable educational entity; or**
 - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on interview and review of documentation, a caregiver hired 08/18/18, did not have her education verification on file.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:**
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or**
 - 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation and interview, a caregiver hired 08/18/18, did not have a TB skin test or physician's statement on file.

415 - Driver Requirements

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(18) A driver of a vehicle transporting a child for a center shall:

- (a) Be at least twenty-one (21) years old;**
- (b) Complete:**
 - 1. The background checks as described in 922 KAR 2:280; and**
 - 2. An annual check of the:**
 - a. Kentucky driver history records in accordance with KRS 186.018; or**
 - b. Driver history records through the state transportation agency that issued the driver's license;**
- (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and**
- (d) Not caused an accident which resulted in the death of a person.**

Findings:

General: Based on review of documentation and interview, the director and a caregiver hired 03/31/97, had a driver's history report dated 09/17/17. Also, a caregiver hired 01/14/13, had a driver's history report dated 07/17/17.

Programming

Not In Compliance

495 - Bedding/Toys in Crib

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

- (a) For an infant:**
 - 3. No loose bedding, such as a bumper or a blanket; and**
 - 4. No toys or other items except the infant's pacifier;**

Findings:

General: Based on observation and interview, two (2) infants slept in the crib with loose bedding.

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) The following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Matches, cigarettes, lighters, and flammable liquids; and**
- (c) Personal belongings and medications of staff.**

Findings:

General: Based on observation and interview, a bottle of soda and a Yeti cup were on the shelf in the toddlers' room. A Yeti cup was on the table in the school age room. Two (2) cans of Lysol disinfectant and a bottle of bleach water were in an open box, on the shelf that divided the school-age area and the toddlers' area. These items were accessible to the children.

575 - Protected Openings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (8) An opening to the outside shall be effectively protected against the entrance of vermin by:**
- (a) Self-closing doors;**
 - (b) Closed windows;**
 - (c) Screening;**
 - (d) Controlled air current; or**
 - (e) Other effective means.**

Findings:

General: Based on observation and interview, the outside door was propped open with an orange caution cone. This door was not screened or protected. Observation and interview determined the door was left open while the children played outdoors.

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

Findings:

General: Based on observation and interview, large brown stains covered two (2) ceiling tiles in the two-year-olds' room. Interview determined there was a water leak. The carpet was frayed from one side of the room to the other side of the two-year-olds' room. There was brown stains on one (1) ceiling tile in the infants' room. There was a small baseball-size brown stain on a ceiling tile in the restroom located in the foyer, across from the toddlers' room. A brown stain was on the ceiling tile in the restroom located in the front preschool room.

Hygienic Practices

Not In Compliance

660 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(5) Staff shall:

- (a) Maintain personal cleanliness;**
- (b) Conform to hygienic practices while on duty;**
- (c) Except as established in paragraph (d) of this subsection, wash their hands with liquid soap and running water:**
 - 1. Upon arrival at the center;**
 - 2. After toileting or assisting a child in toileting;**
 - 3. Before and after diapering each child;**
 - 4. After wiping or blowing a child's or own nose;**
 - 5. After handling animals;**
 - 6. After caring for a sick child;**
 - 7. Before and after feeding a child or eating;**
 - 8. Before dispensing medication;**
 - 9. After smoking or vaping; and**
 - 10. If possible, before administering first aid; and**
- (d) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (c) of this subsection. The staff shall wash the staff's hands as soon as practicable once liquid soap and warm running water are available.**

Findings:

General: Based on observation, two (2) caregivers did not wash their hands after each wiped the nose of two (2) toddler children.

675 - Training Chair

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (7) If a toilet training chair is used, the chair shall be:**
- (a) Used over a surface that is impervious to moisture;**
 - (b) Out of reach of other toilets or toilet training chairs;**
 - (c) Emptied promptly; and**
 - (d) Disinfected after each use.**

Findings:

General: Based on observation, there was urine in the bottom of the training chair in the two-year-olds' restroom.

680 - Soiled Diapers/Clothing

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (8) Diapers or clothing shall be:**
- (a) Changed when soiled or wet;**
 - (b) Stored in a covered container temporarily; and**
 - (c) Washed or disposed of at least once a day.**

Findings:

General: Based on observation, there were dirty diapers stored in an uncovered waste receptacle in the two-year-olds' room.

Inspection Report

First Aid/Medication

Not In Compliance

725 - Administration Record

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (5) The child-care center shall keep a written record of the administration of medication, including:**
- (a) Time of each dosage;**
 - (b) Date;**
 - (c) Amount;**
 - (d) Name of staff person giving the medication;**
 - (e) Name of the child; and**
 - (f) Name of the medication.**

Findings:

General: Based on review of documentation and interview, there was no documentation as to who administered the diaper cream to the infant children. The caregiver confirmed the diaper cream was not documented by the caregivers after the cream was administered.

730 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (6) Medication, including refrigerated medication, shall be:**
- (a) Stored in a separate and locked place, out of the reach of a child unless the medication is:**
 - 1. A first aid supply and is maintained in accordance with subsection (1) of this section;**
 - 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;**
 - 3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:**
 - a. An epinephrine auto-injector shall be inaccessible to a child;**
 - b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;**
 - c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and**
 - d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12(1)(b) if an epinephrine auto-injector is administered to a child; or**
 - 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;**
 - (b) Kept in the original bottle; and**
 - (c) Properly labeled.**
- (7) Medication shall not be given to a child if the medication's expiration date has passed.**

Findings:

General: Based on observation, a tube of Desitin Relief Cream and a can of DG Broad Spectrum SPF 70 were not labeled to indicate for whom each was intended. These items were located in the medication box in the two-year-olds' room. A tube of Zinc Oxide Creamy diaper rash ointment and a can of Tri-derma baby daily soothing moisturizer were not labeled to indicate for whom each was intended. These items were located in the medication box in the toddler room.

Outdoor Play Area

Not In Compliance

755 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (21) A protective surface shall:**
- (a) Be provided for outdoor play equipment used to:**
 - 1. Climb;**
 - 2. Swing; and**
 - 3. Slide; and**
 - (b) Have a fall zone equal to the height of the equipment.**

Findings:

General: Based on observation and interview, the two-year-old children played on pea gravel in the two-year-olds' outdoor play area.

Equipment

Not In Compliance

815 - Toys/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (1) All toys and furniture contacted by a child shall be:**
- (a) Kept clean and in good repair; and**
 - (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on observation and interview, there were three (3) pink and white fabric baby dolls showed excessive amount of stains and dirt in the two-year-olds' room.

Inspection Report

820 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on observation and interview, the blue bookshelf was cracked on the top, from one end to the other, and held together by duct tape in the two-year-olds' room. The yellow, iron school bus showed was rusty on the outdoor playground.

Transportation

Not In Compliance

845 - Requirements for Transportation Services

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(2) A center providing or arranging transportation service shall:

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;**
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and**
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.**

Findings:

General: Based on interview and review of documentation, there was no transportation route and emergency procedures practiced monthly by the staff who transported children.

960 - Children's Transportation Records

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(17) Transportation services provided shall:

- (a) Be recorded in writing and include:**
 - 1. The first and last name of the child transported; and**
 - 2. The time each child gets on and the time each child gets off;**
- (b) Be completed by a staff member other than the driver; and**
- (c) Be kept for five (5) years.**

Findings:

General: Based on review of documentation and interview, the time on and time off for each child was documented for the field trip conducted on 07/05/18.

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1150 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

- (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).**

Findings:

General: Based on interview, the director stated the evacuation plan was not provided to the parent/guardian each time the plan was updated in accordance with KRS 199.895.

1160 - Daily Attendance Records

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

Findings:

General: Based on review of documentation and interview, four (4) children did not have a documented departure time on 10/08/18.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date