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Inspection Report

Provider Name: Stepping Stones Learning Center	Provider Information	CLR No: L355394
Provider Address: 212 East Water Street, Mayfield, KY, 42066	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): Stepping Stones Learning Center, Inc.		Director(s): Irvan, Christy Renea

Inspection Type: Renewal Application	Inspection Information	Inspection No: 231665
Date Initiated: 10/26/2017 10:40 AM	Date Concluded: 11/02/2017 2:30 PM	
	No. of Children Present: 54	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
75 - Liability Insurance	Not In Compliance
922 KAR 2:090. Section 6. License Issuance.	
(11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:	
(d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;	
Findings:	
General: Based on Review of Documentation, the center's general liability insurance was dated 8/1/16 - 8/1/17.	
Director Requirements	Not In Compliance
265 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities.	
(1) Effective with the adoption of this administrative regulation, a director shall:	
(l) Provide for the health, safety, and comfort of each child;	
Findings:	
General: Based on Observation, a gray circular fan and a CD player was placed on a five (5) foot tall shelf in the preschool class. The cords to the fan and CD player extended into an electrical outlet, were in open view, and accessible to the children in the preschool room.	
275 - Caregiver Alone	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities.	
(1) Effective with the adoption of this administrative regulation, a director shall:	
(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;	
Findings:	
General: Based on Interview, a caregiver hired on 4/24/17, stated she supervised children while alone for one (1) hour in the two-year-olds' room and for thirty (30) minutes in the three-year-olds' room. Review of documentation determined the caregiver did not have an out-of-state criminal record checks from her previous residences in North Carolina, Alabama, and England.	

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

- (a) Submit to background checks described in paragraph (b) of this subsection;**
- (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**
 - 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
 - 2. Criminal records check required by KRS 199.896(19);**
 - 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
 - 4. An address check of the Sex Offender Registry; and**
- (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

Findings:

General: Based on Review of Documentation, a caregiver hired on 4/24/17, had no out-of-state criminal record checks for North Carolina, Alabama, and England. Interview determined the caregiver supervised children while alone, for one (1) hour, in the two-year-olds' room and for thirty (30) minutes in the three-year-olds' room. Also, a caregiver hired on 10/2/17, had no documentation a child abuse and neglect check was submitted timely.

310 - Personnel File

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Written record of training participation to include:**
 - a. The training source;**
 - b. Location;**
 - c. Date; and**
 - d. Number of clock hours completed;**
- 5. Every two (2) years, a:**
 - a. Statement from a health professional that the individual is free of active tuberculosis; or**
 - b. Copy of negative tuberculin results; and**
- 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:**
 - a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
 - b. Criminal records check required by KRS 199.896(19);**
 - c. Criminal records check from any previous state of residence completed once if:**
 - (i) The individual resided outside the state of Kentucky in the last five (5) years; and**
 - (ii) No criminal records check has been completed for the individual's previous state of residence; and**
 - d. An address check of the Sex Offender Registry;**

Findings:

General: Based on Review of Documentation, a caregiver hired on 8/18/14 did not maintain on file an out-of-state criminal records check for Florida.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, a caregiver hired on 1/14/13, had a pediatric abusive head trauma training certificate on file dated 10/13/12.

Programming

Not In Compliance

435 - Bedding/Toys in Crib

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

- (a) For an infant:**
 - 3. No loose bedding; and**
 - 4. No toys or other items except the infant's pacifier;**

Findings:

General: Based on Observation, a thick Barney Blanket was placed over a sleeping infant in a crib in the nursery.

Inspection Report

Premises

Not In Compliance

520 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on Observation, a ceiling tile had a twelve (12) inch long brown soiled area located in a corner of the school-age children's room. There were also dried brown streaks on the wall below the soiled ceiling tile. Interview with the staff person in charge determined she did not know what caused the soiled tile and brown water streaks on the wall. Also, there were two (2) soiled ceiling tiles above a shelf, near the changing table located in the two-year-olds' room.

590 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;**
- (b) Be kept in good repair;**
- (c) Be in a lighted room; and**
- (d) Have ventilation to outside air.**

Findings:

General: Based on Observation, a brown stain was around the spud flange on the toilet located in the blue colored restroom. Interview with the staff person in charge determined staff was aware of the stain.

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

670 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(6) Medication, including refrigerated medication, shall be:

- (a) Stored in a separate and locked place, out of the reach of a child;**
- (b) Kept in the original bottle; and**
- (c) Properly labeled.**

(7) Medication shall not be given to a child if the expiration date on the bottle has passed.

Findings:

General: Based on Observation, a bottle of Dollar General Sunscreen Continuous Spray was not labeled to indicate for whom it was intended. This spray was located in a medication box in the two-year-olds' room. A can of Banana Boat Kids Sunscreen and a tube of Equate Baby Sunscreen Lotion were not labeled to indicate for whom each was intended. These sunscreens were located in a medication box, above a diapering station in a restroom of toddler 1.

Outdoor Play Area

Not In Compliance

690 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

Findings:

General: Based on Observation, pea gravel was mixed in with rubber mulch in the one-year-olds' outdoor play area.

Equipment

Not In Compliance

730 - Crib/Mattress/Sheet

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

(a) For an infant:

- 1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;**
- 2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:**
 - a. Weekly; or**
 - b. Immediately if it is soiled or wet;**

Findings:

General: Based on Observation, there was a stained pink, loose fitted sheet on a crib mattress in the nursery. A white fitted sheet and two (2) turquoise fitted sheets were stained on crib mattresses in the nursery. Interview determined the fitted sheets were washed each Friday.

Inspection Report

760 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;
- (b) Meet the physical, developmental needs, and interests of children of different age groups;
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
- (d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Based on Observation, the plastic covering came off a metal table and rust and sharp points were exposed. This table was in the three-year-olds' and up outdoor play area. Also, the plastic covering came off a metal table and sharp points were exposed. This table was underneath a canopy in the three-year-olds' and up outdoor play area. A blue handle was loose on a large blue and cream playground apparatus on the two-year-olds' outdoor play area. The handle was located near a blue horn and a round mounted play gadget. The plastic covering came off a metal bench and exposed rust and sharp points. This table/bench was underneath a canopy located on the one-year-olds' outdoor playground. In addition, five (5) highchairs did not have safety restraint straps located in the nursery and a highchair did not have a safety restraint strap located in the one-year-olds' room.

Transportation

Not In Compliance

830 - Vehicle Inspection Documentation

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(6) A vehicle used to transport children shall meet the following requirements:

- (a) A twelve (12) or more passenger vehicle shall display a current certification of inspection from the Transportation Cabinet on the designated window.

Findings:

General: Based on Review of Documentation, the center's vehicle inspection was dated 4/3/13.

Food Service

Not In Compliance

960 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

- (a) Individually labeled;
- (b) Promptly refrigerated;
- (c) Covered when not in use; and
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.

Findings:

General: Based on Observation, a purple infant's bottle and a light turquoise infant's bottle were not labeled in a refrigerator in the nursery.

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (b) A written record for each child:
 - 1. Completed and signed by the child's parent;
 - 2. Retained on file on the first day the child attends the child-care center; and
 - 3. To contain:
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, eight (8) children, enrolled on 8/16/15, 5/1/17, 8/15/16, 1/26/16, 3/12/15, 4/5/17, 11/7/14, and 8/25/14, did not provide authorization, from the parent, for the center to seek emergency medical care in the parent's absence.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date