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**Inspection Report**

<b>Provider Name:</b> East Heights Clubhouse	<b>Provider Information</b>	<b>CLR No:</b> L355365
<b>Provider Address:</b> 1776 Adams Lane, Henderson, KY, 42420	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 99
<b>Owner(s):</b> Henderson County Board Of Education		<b>Director(s):</b> Williams, Stephanie Dawn

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 220584
<b>Date Initiated:</b> 07/11/2017 8:15 AM	<b>Date Concluded:</b> 07/11/2017 11:45 AM	
	<b>No. of Children Present:</b> 37	

Inspection Report																																																							
Supervision	In Compliance																																																						
Staffing Requirements	Not In Compliance																																																						
<b>40 - Ratios and Group Size</b>	<b>Not In Compliance</b>																																																						
<p><b>922 KAR 2:120. Section 2. Child Care Services.</b>  <b>(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:</b></p> <table border="1"> <thead> <tr> <th>Age of Children</th> <th>Ratio</th> <th>Maximum Group Size*</th> </tr> </thead> <tbody> <tr> <td><b>Infant</b></td> <td></td> <td></td> </tr> <tr> <td>1 staff for 5 children</td> <td>10</td> <td></td> </tr> <tr> <td><b>Toddler</b></td> <td></td> <td></td> </tr> <tr> <td>1 staff for 6 children</td> <td>12</td> <td></td> </tr> <tr> <td><b>Preschool-age 2 to 3 years</b></td> <td></td> <td></td> </tr> <tr> <td>1 staff for 10 children</td> <td>20</td> <td></td> </tr> <tr> <td><b>Preschool-age 3 to 4 years</b></td> <td></td> <td></td> </tr> <tr> <td>1 staff for 12 children</td> <td>24</td> <td></td> </tr> <tr> <td><b>Preschool-age 4 to 5 years</b></td> <td></td> <td></td> </tr> <tr> <td>1 staff for 14 children</td> <td>28</td> <td></td> </tr> <tr> <td><b>School-age 5 to 7 years</b></td> <td></td> <td></td> </tr> <tr> <td>1 staff for 15 children</td> <td>30</td> <td></td> </tr> <tr> <td><b>School-age 7 and older</b></td> <td></td> <td></td> </tr> <tr> <td>1 staff for 25 children</td> <td></td> <td></td> </tr> <tr> <td><b>(for before and after school)</b></td> <td>30</td> <td></td> </tr> <tr> <td>1 staff for 20 children</td> <td></td> <td></td> </tr> <tr> <td><b>(full day of care)</b></td> <td>30</td> <td></td> </tr> </tbody> </table> <p>*Maximum Group Size shall be applicable only to Type I child-care centers.</p>		Age of Children	Ratio	Maximum Group Size*	<b>Infant</b>			1 staff for 5 children	10		<b>Toddler</b>			1 staff for 6 children	12		<b>Preschool-age 2 to 3 years</b>			1 staff for 10 children	20		<b>Preschool-age 3 to 4 years</b>			1 staff for 12 children	24		<b>Preschool-age 4 to 5 years</b>			1 staff for 14 children	28		<b>School-age 5 to 7 years</b>			1 staff for 15 children	30		<b>School-age 7 and older</b>			1 staff for 25 children			<b>(for before and after school)</b>	30		1 staff for 20 children			<b>(full day of care)</b>	30	
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Inspection Report

45 - Ratio/Group Size

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(2)(b) The age of the youngest child in the group shall determine the:

- 1. Staff-to-child ratio; and
- 2. Maximum group size.

Findings:

General: Based on observation and interview a caregiver, hired 08/01/95, supervised twenty-five (25) children, ages five-years to seven-years in room #1 for five (5) minutes; therefore, group size was not maintained.

General Administration

In Compliance

Director Requirements

Not In Compliance

265 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on observation, sixteen (16) electrical outlets in room #3, ten (10) electrical outlets in the music room, nine (9) electrical outlets in the blue hallway, six (6) electrical outlets in the hallway beside the music room, five (5) electrical outlets in room #5, three (3) electrical outlets in the computer room, two (2) electrical outlets in the entrance way, two (2) electrical outlet in the girls' restroom, one (1) electrical outlet in the boys' restroom did not contain a safety plug.

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

- (a) Submit to background checks described in paragraph (b) of this subsection;
- (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
  - 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
  - 2. Criminal records check required by KRS 199.896(19);
  - 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
  - 4. An address check of the Sex Offender Registry; and
- (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on a review of documentation and interview, a caregiver hired 06/19/17, did not have proof of a child abuse/neglect check was submitted timely. A caregiver hired 02/06/12, did not have proof her child abuse/neglect check submitted and was employed past the ninety (90) days. These caregivers did not supervise children alone.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:
  - 1. A statement from a health professional that the individual is free of active tuberculosis; or
  - 2. A copy of negative tuberculin results.

Findings:

General: Based on a review of documentation and interview, a caregiver hired 06/19/17, and a caregiver hired 02/06/12, did not have a TB skin test or a physician statement on file.

Inspection Report

Programming

Not In Compliance

350 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(4) The child-care center shall provide a daily planned program:

- (a) Posted in writing in a conspicuous location with each age group and followed;
- (b) Of activities that are individualized and developmentally appropriate for each child served;
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and
- (d) That offers a variety of creative activities including the following:
  - 1. Art;
  - 2. Music;
  - 3. Dramatic play;
  - 4. Stories and books;
  - 5. Science;
  - 6. Block building;
  - 7. Tactile activity;
  - 8. Culture;
  - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;
  - 10. A balance of active and quiet play, including group and individual activity;
  - 11. An opportunity for a child to:
    - a. Have some free choice of activities;
    - b. If desired, play apart from the group at times;

Findings:

General: Based on interview, a program of activities was not posted in room #1.

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;
- (b) Knives and sharp objects;
- (c) Matches, cigarettes, lighters, and flammable liquids;
- (d) Plastic bags;
- (e) Litter and rubbish;
- (f) Bar soap; and
- (g) Personal belongings and medications of staff.

Findings:

General: Based on observation and interview, a caregiver's purse sat on a table accessible to children in room #1 and a caregiver's purse sat on the table accessible to the children in the library/media room. Two (2) Coke bottles and a Pepsi bottle set on a table, accessible to children in the library/media room. Interview determined the drinks were the caregivers. A cleaning cart which contained bowl cleaner, window cleaner, two (2) cans of disinfectant spray, set in the hallway accessible to the children. A claw hammer was stored on the children's storage cubbies and a five (5) gallon open container of paint set on the floor beside the music room door, accessible to the children. A thirty (30) ounce container of hand sanitizer was stored on a desk in room #3 and also in the computer room.

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

660 - Medication Administration

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(4) Prescription and nonprescription medication shall be administered to a child in care:

- (a) With a daily written request of the child's parent.
- (b) According to the directions or instructions on the medication's label.

Findings:

General: Based on a review of documentation and interview, a child was administered Vyvanse without written parent permission on 07/10/17; 06/30/17; 06/29/17; 06/28/17; 06/27/17; 06/06/17; 06/05/17; 05/26/17; 05/25/17, and 05/23/17. A second child was administered Dexmethylphenide without written permission on 07/11/17; 07/10/17; 06/27/17, and 06/26/17. A third child was administered Dexmethylphenide on 06/23/17; 06/22/17, and 06/21/17, and Guanfacine was administered on 06/23/17; 06/22/17; 06/21/17; 06/20/17; 06/19/17; 06/09/17; 06/08/17; 06/07/17; 06/05/17; 06/02/17; 06/01/17, 05/30/17 and 05/31/17 written parent permission. Interview determined these children were still active on the roll.

Inspection Report

665 - Administration Record

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(5) The child-care center shall keep a written record of the administration of medication, including:

- (a) Time of each dosage;
- (b) Date;
- (c) Amount;
- (d) Name of staff person giving the medication;
- (e) Name of the child; and
- (f) Name of the medication.

Findings:

General: Based on review of documentation and interview, a child, with written parental permission, was administered Dramphetamine 06/02/17; 05/26/17; 05/24/17, and 05/23/17, by staff. The staff member failed to document the medication was administered.

Outdoor Play Area

Not In Compliance

685 - Playground Clean

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (c) Free from:
  - 1. Litter;
  - 2. Glass;
  - 3. Rubbish; and
  - 4. Flammable materials;

Findings:

General: Based on observation and interview, paper, empty plastic bottles, several used band-aides, firework wrappers, an empty pepsi can and several dried corn cobs were scattered throughout the outdoor playground.

690 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (d) Safe from foreseeable hazard;
- (e) Well drained;
- (f) Well maintained;
- (g) In good repair; and
- (h) Visible to staff at all times.

Findings:

General: Based on observation and interview, patches of tall weeds and grass were on the outdoor playground.

Equipment

Not In Compliance

750 - Individual Bedding Storage

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(9) Individual bedding shall be stored in a sanitary manner.

Findings:

General: Based on observation and interview, used bedding, stored in clothes baskets, touched other bedding and hung out onto the floor in room #3.

755 - Toys/Equipment/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(1) All toys, equipment, and furniture contacted by a child shall be:

- (a) Kept clean and in good repair; and
- (b) Free of peeling, flaking, or chalking paint.

Findings:

General: Based on observation and interview, the blue/green parallel bars, green/yellow monkey bars, the triple bars and the tall blue bars each had paint that was chipped and flaked on the outdoor playground.

760 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;
- (b) Meet the physical, developmental needs, and interests of children of different age groups;
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
- (d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Based on observation, a four (4) feet long piece of plastic outdoor playground border was cracked and also missing a section of plastic. Two (2), four (4) feet plastic playground borders were detached and laid inside the playground. In addition, three broken ceiling tiles laid on the floor in room #1.

**Inspection Report**

**Transportation**

**Not In Compliance**

**785 - Requirements for Transportation Services**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(2) A center providing or arranging transportation service shall:**

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;**
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and**
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.**

**Findings:**

General: Based on review of documentation and interview, no transportation routes for field trips conducted during the summer of 2017 were available for review.

**Food Service**

**Not In Compliance**

**1050 - Menu**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

**(16) A weekly menu shall be:**

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in advance in a conspicuous place;**
- (d) Kept on file for thirty (30) days; and**
- (e) Amended in writing with any substitutions on the day the meal is served.**

**Findings:**

General: Based on interview, a weekly menu was not prepared, dated and posted.

**Children's Records**

**Not In Compliance**

**1070 - Immunization**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on review of documentation and interview a child enrolled 08/05/13 had an immunization certificate which was valid until 01/31/16.

**Written Documentation**

**In Compliance**

**Posted Documentation**

**Not In Compliance**

**1165 - Daily Activities**

**Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

**(1) Effective with the adoption of this administrative regulation, a director shall:**

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

**Findings:**

General: Based on interview, a daily schedule was not posted in room #1.

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date