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Inspection Report

Provider Name: Lily Pad Learning Center	Provider Information	CLR No: L382004
Provider Address: 701 South 4th Street, Murray, KY, 42701	Provider Type: LICENSED TYPE I	Capacity: 100
Owner(s): Lily Pad Learning Center Llc		Director(s): Girth, Sarah Elizabeth

Inspection Type: Renewal Application	Inspection Information	Inspection No: 217656
Date Initiated: 12/06/2016 9:05 AM	Date Concluded: 12/06/2016 12:50 PM	
	No. of Children Present: 37	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

260 - Staff Evaluation **Not In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on Review of Documentation, a staff, hired on 04/01/13, had an annual written performance evaluation on file that was dated 04/01/15. A staff, hired on 05/23/14, had an annual written performance evaluation on file that was dated 06/08/15. A staff, hired on 08/13/15, had an annual written performance evaluation on file that was dated 10/22/15. A staff, hired on 09/23/13, had an annual written performance evaluation on file that was dated 10/22/15. A staff, hired on 12/01/14, had an annual written performance evaluation on file that was dated 03/02/15. A staff, hired on 12/01/14, had an annual written performance evaluation on file that was dated 12/01/14. A staff, hired on 03/30/15, had an annual written performance evaluation on file that was not dated. A staff, hired on 12/01/14, did not have an annual written performance evaluation on file.

Employee Records	Not In Compliance
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300 - Background checks/left alone **Not In Compliance**

922 KAR 2:090. Section 6. License Issuance.
(5) An individual described in subsection (4) of this section shall:
(a) Submit to background checks described in paragraph (b) of this subsection;
(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and
(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, a staff, hired on 08/09/16, did not have a criminal records check on file from Illinois, which was a previous state of residence, and this staff surpassed the ninety (90) day probationary period.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (1) Child-care center staff:**
(b) Shall provide, prior to employment and every two (2) years thereafter:
 1. A statement from a health professional that the individual is free of active tuberculosis; or
 2. A copy of negative tuberculin results.

Findings:

General: Based on Review of Documentation, a staff, hired on 06/01/16, did not have TB documentation on file.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, a staff, hired on 04/01/13, completed one (1) hour of cabinet approved training during the subsequent year of employment. A staff, hired on 04/01/13, completed one and a half (1 ½) hours of cabinet approved training during the subsequent year of employment. A staff, hired on 05/23/14, completed six (6) hours of cabinet approved training hours during the subsequent year of employment. A staff, hired on 04/01/13, did not complete any cabinet approved hours of training during the subsequent year of employment.

Programming

In Compliance

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:**
(a) Toxic cleaning supplies, poisons, and insecticides;
(b) Knives and sharp objects;
(c) Matches, cigarettes, lighters, and flammable liquids;
(d) Plastic bags;
(e) Litter and rubbish;
(f) Bar soap; and
(g) Personal belongings and medications of staff.

Findings:

General: Based on Observation, a plastic bag, full of wadded up plastic bags, was stored in the bottom of the diapering station in the infants' room. A caregiver's coat hung on the door knob in the infants' room. A bottle of Equate shave foam labeled, "Keep out of reach of children" was stored on the bottom shelf of a two (2) foot shelf in the four and five year olds' room. A metal hammer with a claw was stored on the top shelf of a TV stand in the four and five year olds' room. A two (2) ounce bottle of uncapped women's body spray was on the top shelf of a two (2) foot high wooden shelf in the four and five year olds' room. A four (4) ounce bottle of multi-purpose spray adhesive labeled, "Keep out of reach of children" was stored in a two (2) foot high plastic storage container in the four and five year olds' room. A caregiver's coat hung on back of a chair in the three and four year olds' room. A caregiver's coat hung in the cubby area with other children's coats in the older one year olds' room. All of the items were accessible to children.

480 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:**
(a) Suitable for the purpose intended;
(b) Kept clean and in good repair;

Findings:

General: Based on Observation, an accumulation of dust was on the air vent in the three and four year olds' restroom and in the school-age children's restroom.

500 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(5) The building shall be constructed to ensure the:

(a) Building is:

- 1. Dry;**
- 2. Adequately heated;**
- 3. Ventilated; and**
- 4. Well lit, including clean light fixtures that are:**
 - a. In good repair in all areas; and**
 - b. Shielded or have shattered proof bulbs installed; and**

(b) Following are protected:

- 1. Windows;**
- 2. Doors;**
- 3. Stoves;**
- 4. Heaters;**
- 5. Furnaces;**
- 6. Pipes; and**
- 7. Stairs.**

Findings:

General: Based on Observation, dead bugs were inside a light shield at the front main entrance of the center, in the one year olds' room and in the restroom adjacent to the hallway.

Hygienic Practices

Not In Compliance

625 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

(b) Be placed on a surface that is:

- 1. Clean;**
- 2. Padded;**
- 3. Free of holes, rips, tears, or other damage;**
- 4. Nonabsorbent;**
- 5. Easily cleaned; and**
- 6. Free of any items not used for diaper changing.**

Findings:

General: Based on Observation, a Velcro style closure was on the surface of the diapering mat in the infants' room. An interview with staff revealed the diapering mat was turned upside down by mistake and the Velcro closure was supposed to be on the underside of the mat. Clear tape covered a tear in the diapering mat in the early one year olds' room.

First Aid/Medication

Not In Compliance

670 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(6) Medication, including refrigerated medication, shall be:

- (a) Stored in a separate and locked place, out of the reach of a child;**
- (b) Kept in the original bottle; and**
- (c) Properly labeled.**

(7) Medication shall not be given to a child if the expiration date on the bottle has passed.

Findings:

General: Based on Observation, a one ounce tube of Clearasil was not labeled to indicate to whom it belonged and was stored on the top shelf of a two (2) foot wooden shelf in the four and five year olds' room. A three (3) ounce tube of A and D diaper rash cream was stored in an unlocked wooden shelf in the two year olds' room. An albuterol inhaler was not labeled to indicate to whom it belonged and was stored unlocked in a cabinet in the older one year olds' room.

Outdoor Play Area

Not In Compliance

695 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

(a) Be provided for outdoor play equipment used to:

- 1. Climb;**
- 2. Swing; and**
- 3. Slide; and**

(b) Have a fall zone equal to the height of the equipment.

Findings:

General: Based on Observation, pea gravel was present on the one and two year olds' playground.

Inspection Report

Equipment

Not In Compliance

755 - Toys/Equipment/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (1) All toys, equipment, and furniture contacted by a child shall be:**
 - (a) Kept clean and in good repair; and**
 - (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on Observation, a large hole, which exposed cotton, was in the lower front surface of a bouncy seat in the infants' room. A red bean bag was significantly deflated in the three and four year olds' room. Also, a blue bean bag was significantly deflated in the school-age children's room. Clear tap covered an inch tear in a green mat in the early one year olds' room.

760 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (2) Indoor and outdoor equipment shall:**
 - (a) Be clean, safe, and in good repair;**
 - (b) Meet the physical, developmental needs, and interests of children of different age groups;**
 - (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
 - (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on Observation, a bar was broken on the monkey bars located on the older children's playground.

Transportation

Not Applicable

Food Service

Not In Compliance

960 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

- (9) Bottles shall be:**
 - (a) Individually labeled;**
 - (b) Promptly refrigerated;**
 - (c) Covered when not in use; and**
 - (d) Consumed within one (1) hour of being heated or removed from the refrigerator.**

Findings:

General: Based on Observation, a bottle was not labeled and two (2) bottles were not covered in the infants' room.

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

- (1) A child-care center shall maintain:**
 - (b) A written record for each child:**
 - 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the child-care center; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on Review of Documentation, a child, first date of attendance on 07/11/16, did not have information on file to enable the staff in charge to contact the child's physician and preferred hospital.

Inspection Report

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation, two (2) staff, each hired on 04/01/13, had an annual professional development plan on file that was dated 06/01/13. A staff, hired on 04/01/13, had an annual professional development plan on file that was dated 11/11/15. A staff, hired on 05/23/14, had an annual professional development plan on file that was dated 11/04/14. A staff, hired on 08/13/15, had an annual professional development plan on file that was dated 10/27/15. A staff, hired on 03/30/15, had an annual professional development plan on file that was dated 11/17/15. A staff, hired on 12/01/14, had an annual professional development plan on file that was dated 01/01/15. A staff, hired on 12/01/14, and a staff, hired on 09/25/13, each had an annual professional development plan on file that was dated 11/10/15. Two (2) staff, each hired on 04/01/13, had an annual professional development plan on file that was not dated.

Posted Documentation

Not In Compliance

1170 - Diapering/Handwashing

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.

Findings:

General: Based on Review of Documentation, the proper methods of hand-washing were not posted at the diapering station in the infants' room.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date