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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: The Early Learning Academy	Provider Information	CLR No: L380141
Provider Address: 1920 North 13th Street, Paducah, KY, 42001	Provider Type: LICENSED TYPE I	Capacity: 40
Owner(s): The Early Learning Academy L.L.C.		Director(s): Grant, Marquita Erika

Inspection Type: Renewal Application	Inspection Information	Inspection No: 290676
Date Initiated: 09/27/2019 9:40 AM	Date Concluded: 09/27/2019 12:40 PM	
	No. of Children Present: 16	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on observation and review of documentation, a staff hired 12/5/16, did not have a written performance evaluation on file.	
Employee Records	Not In Compliance
410 - Training	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment; (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.	
Findings: General: Based on review of documentation, staff hired 1/3/16, completed nine (9) hours of training during her subsequent year of employment.	

Inspection Report	
Programming	Not In Compliance
420 - Program of Activities Followed	Not In Compliance
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> 922 KAR 2:120. Section 2. Child Care Services. (4) The child-care center shall provide a daily planned program: (a) Posted in writing in a conspicuous location with each age group and followed; (b) Of activities that are individualized and developmentally appropriate for each child served; (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including: <div style="margin-left: 20px;"> 1. Art or music; 2. Math or numbers; 3. Dramatic play; 4. Stories and books; 5. Science or nature; 6. Block building or stacking; 7. Tactile or sensory activity; 8. Multi-cultural exposure; 9. Indoor or outdoor play in which a child makes use of both small and large muscles; 10. A balance of active and quiet play, including group and individual activity; 11. An opportunity for a child to: <div style="margin-left: 20px;"> a. Have some free choice of activities; b. If desired, play apart from the group at times; </div> </div> </div>	
Findings: General: Based on observation, the program of activities posted in the four (4) year olds' room was dated 6/3/19 - 6/7/19. The program of activities posted in the preschool room was not dated.	
Premises	Not In Compliance
650 - Toilet	Not In Compliance
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> 922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements. (4) Each toilet shall: (a) Be kept in clean condition; (b) Be kept in good repair; (c) Be in a lighted room; and (d) Have ventilation to outside air. </div>	
Findings: General: Based on observation, feces and urine was observed in the toilet in the four (4) year old room.	
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	Not In Compliance
750 - Playground Conditions	Not In Compliance
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> 922 KAR 2:120. Section 4. Premises Requirements. (20) An outdoor play area shall be: (d) Safe from foreseeable hazard; (e) Well drained; (f) Well maintained; (g) In good repair; and (h) Visible to staff at all times. </div>	
Findings: General: Based on observation and interview, grass and weeds had grown through the thin layer of protective surface material underneath three (3) slides.	
Equipment	Not In Compliance
815 - Toys/Furniture	Not In Compliance
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> 922 KAR 2:120. Section 11. Toys and Furnishings. (1) All toys and furniture contacted by a child shall be: (a) Kept clean and in good repair; and (b) Free of peeling, flaking, or chalking paint. </div>	
Findings: General: Based on observation and interview, screws to the door handle plate, in the infants' room, protruded from the plate. The results was the door handle was loose and needed repair.	

820 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on observation and interview, a white substance was observed on the shelf in the kitchen refrigerator. A red substance was observed in the door in the kitchen freezer. Two (2) ceiling lights were not working in the school age room. The ABC rug had brown spots and frayed along the edges in the preschool room. Also, the tile was stained and dirty in the preschool room.

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1015 - Food Service Permit

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

- (2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.**

Findings:

General: Based on review of documentation, a copy of the food service permit for McNabb Elementary School was not available for review. Interview determined the school catered to the center on Friday.

1030 - Frozen Food

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(5) Frozen food shall be:

- (a) Kept at a temperature of zero degrees Fahrenheit or below; and**
- (b) Thawed:**
 - 1. At refrigerator temperatures;**
 - 2. Under cool, potable running water;**
 - 3. As part of the cooking process; or**
 - 4. By another method in accordance with the Department of Public Health's food safety standards and permits, established in KRS Chapter 217.**

Findings:

General: Based on observation, an indicating thermometer was not available in the kitchen freezer.

Children's Records

Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (b) A written record for each child:**
 - 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the child-care center; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, a child enrolled 7/19/19, enrollment information did not list the name of the preferred hospital. Also, a child enrolled on 10/9/19 and 7/19/19, enrollment information did not list the name of the child's physician.

Inspection Report	
Written Documentation	Not In Compliance
1160 - Daily Attendance Records	Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;	
Findings: General: Based on review of documentation, three (3) children did not have documented arrival time on 9/27/19.	
1170 - Professional Development	Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;	
Findings: General: Based on observation and review of documentation, staff hired 12/7/12, 12/5/16 and 8/1/18, did not have professional development plans on file.	
Posted Documentation	
Not In Compliance	
1200 - Posting Requirements	Not In Compliance
922 KAR 2:090. Section 8. General. (6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection: (a) The provider's preliminary or regular license; (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year; (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year; (d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897; (e) A description of services provided by the child-care center, including: 1. Current rates for child care; and 2. Each service charged separately and in addition to the basic rate for child care; (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and (g) Daily planned program.	
Findings: General: Based on observation and interview, the statement of deficiency issued by the cabinet, during the current licensure year and each plan of correction submitted by the child care center to the cabinet, during the current licensure year was not posted.	
Animals	
In Compliance	

Signature of Provider/Representative

Title

Date