



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/20/2022 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:05 AM **Departure:** 11:05 AM

CCLC-730

Jan's Family Day Care Center

8455 Hwy. #53 East Dawsonville, GA 30534 Dawson County
 (706) 216-6372 whetstone@windstream.net

Regional Consultant

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@dec.al.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation		
09/20/2022	Complaint Investigation Follow Up	Good Standing
06/02/2022	Complaint Closure	Good Standing
06/02/2022	Complaint Investigation Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Five Year Olds and Six Year Olds and Over	3	17	C	22	C	30	C	Centers
Main	1R	Infants	1	6	C	7	C	NA	NA	Floor Play,Nap
Main	2L	Three Year Olds and Four Year Olds	2	23	C	20	NC	28	C	Outside
Main	2R	One Year Olds	1	5	C	10	C	NA	NA	Floor Play
Main	3R	Two Year Olds	2	14	C	20	C	NA	NA	Outside
Main	Upstairs		0	0	C	11	C	NA	NA	
Total Capacity @35 sq. ft.: 90						Total Capacity @25 sq. ft.: 106				
Total # Children this Date: 65			Total Capacity @35 sq. ft.: 90			Total Capacity @25 sq. ft.: 106				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground Large	122	C
Main	Playground Middle	24	C
Main	Playground/ RT Side	11	C

Comments

The purpose of this visit was to conduct a complaint investigation and follow up on previous rule violations.

Plan of Improvement: To Be Submitted 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jan Whetstone, Program Official

Date

Stacy Whitten, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 9/20/2022 **VisitType:** Complaint Investigation
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The following information is associated with a Complaint Investigation Follow Up:

Children's Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met

591-1-1-.08 Children's Records

Technical Assistance

Correction Deadline: 2/10/2022

Corrected on 9/20/2022

.08(1) - Correction of previous citation in that children's records were observed to be completed

Technical Assistance

591-1-1-.08(1) - Please ensure all child enrollment forms are completely filled out without blanks. Please ensure doctor's information is complete with address and phone number for each child, as well.

Correction Deadline: 9/20/2022

Correction Deadline: 2/10/2022

Corrected on 9/20/2022

.08(1)(b) - Correction of the previous citation in that consultant observed child enrollment forms with written authorizations for medical care to be complete.

Facility

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation the following areas of fencing were in need of repair:
back playground - the fencing in the back right corner was observed to have a pole disconnected and gap larger than three and a half inches, on the right top, a pole was disconnected from the top of the fencing

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Correction Deadline: 9/20/2022

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on an observation there was less than one inch of resilient surfacing under the slide and monkey bars, and less than two inches under the dome climber, on the back playground, when six inches was required.

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Correction Deadline: 9/30/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were present :
toddler playground: exposed concrete beside the building, the wood step to the deck was observed to be detaching with seven exposed screws present, rust was present on the top of the fencing and between the right side.

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Correction Deadline: 9/30/2022

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 2/15/2022

Corrected on 9/20/2022

.21(1)(a-o) - Correction of previous citation, consultant observed evidence of provider's written policies and procedures.

Correction Deadline: 2/15/2022

Corrected on 9/20/2022

.21(3) - Correction of the previous citation in that consultant observed documentation of fire drills to be completed for 2021 and January - September 2022 on date of visit.

Safety

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that the director did not have evidence of up to date transportation training on date of visit. Director stated they retook the training on September 27, 2022 as it was expired in May 2022.

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Correction Deadline: 9/28/2022

Recited on 9/20/2022

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Correction Deadline: 2/15/2022

Corrected on 9/20/2022

.36(4)(a) - Correction of previous citation in that completed documentation of annual safety inspection reports was observed for the two vans being used for transportation.

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Correction Deadline: 2/11/2022

Corrected on 9/20/2022

.36(4)(b) - Correction in previous citation in that the vehicles were observed to be in clean, safe repair and free of hazards.

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Correction Deadline: 2/10/2022

Corrected on 9/20/2022

.36(4)(c) - Correction of the previous citation in that fire extinguishers were observed on both vehicles used for transportation.

Staff Records

591-1-1-.14 First Aid & CPR

Not Met

Technical Assistance

591-1-1-.14 - Please ensure all staff maintain current CPR/First Aid training and that training is taken in person. Online only CPR/First Aid is not accepted.

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Correction Deadline: 3/12/2022

Corrected on 9/20/2022

.14(2) - Correction of previous citation in that consultant observed evidence of current CPR/First Aid certification for staff hired more than 90 days ago.

Finding

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined that the first aid kits on both vehicles used for transportation were not complete and were missing some components.

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Correction Deadline: 9/21/2022

Recited on 9/20/2022

591-1-1-.33 Staff Training Met

Correction Deadline: 2/10/2022

Corrected on 9/20/2022

.33(1) - Correction of the previous citation in that documentation was observed for all staff to have completed center orientation.

Correction Deadline: 3/12/2022

Corrected on 9/20/2022

.33(3) - Correction of previous citation in that Health and Safety Orientation training documentation was observed for all staff hired past 90 days.

Correction Deadline: 3/12/2022

Corrected on 9/20/2022

.33(5) - Correction of previous citation in that documentation was observed for all staff to have completed the required 10 hours of training for 2021.