



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/22/2023 **VisitType:** Monitoring Visit **Arrival:** 10:10 AM **Departure:** 12:45 PM

**CCLC-3215**

**Butler/ Mason YMCA Childcare**

1304 Remington Avenue Thomasville, GA 31792 Thomas County  
 CCLC-3215 bebe@ymca-thomasville.org

**Regional Consultant**

Brandi Mangino

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**Mailing Address**

P.O. BOX 1037  
 THOMASVILLE, GA 31799

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/22/2023	Monitoring Visit	Good Standing	
09/20/2022	Licensing Study	Good Standing	
03/30/2022	Monitoring Visit	Good Standing	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.
			<b>Support</b> - Program performance is demonstrating a need for improvement in meeting the rules.
			<b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1	Two Year Olds	2	11	C	29	C	NA	NA	Story, Circle Time
Main	Room 10	Six Year Olds and Over	2	36	C	67	C	67	C	Centers
Main	Room 2	Two Year Olds and Three Year Olds	2	18	C	37	C	37	C	Centers
Main	Room 3	Three Year Olds and Four Year Olds	2	17	C	26	C	26	C	Circle Time, Story
Main	Room 4	Four Year Olds	2	20	C	28	C	28	C	Snack, Circle Time
Main	Room 5	Five Year Olds	1	20	C	31	C	31	C	Centers
Main	Room 6	Five Year Olds	2	15	C	28	C	28	C	Clean Up
Main	Room 7	Six Year Olds and Over	2	17	C	25	C	25	C	Clean Up
Main	Room 8	Six Year Olds and Over	2	18	C	24	C	24	C	Art
Main	Room 9	Six Year Olds and Over	2	18	C	28	C	28	C	Free Play
Total Capacity @35 sq. ft.: 323					Total Capacity @25 sq. ft.: 323					
Total # Children this Date: 190					Total Capacity @25 sq. ft.: 323					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Middle	78	C
Main	Play Area	36	C

**Comments**

Plan developed on this date.

Plan of Improvement: Developed This Date 05/22/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)


**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@decga.gov](mailto:qualityrated@decga.gov) for more information. Free technical assistance is available!**

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Bebe Thedford, Program Official

Date

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Brandi Mangino, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.03 Activities

Not Met

Finding

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined based on a review of the daily schedule that in Room 9 the class was having free time and not following what was listed on the daily schedule in that a craft lesson was to be taken place.

POI (Plan of Improvement)

The Center will plan a program that includes a variety of developmentally appropriate activities that are provided daily, train Staff to use various teaching methods, and monitor both.

Correction Deadline: 5/22/2023

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Per the center director no swimming activities have taken place since the last regulatory visit.

Correction Deadline: 5/22/2023

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children in care:

Room 9:

sunscreen was accessible in a book bag

Room 8:

lysol spray on the sink

lysol wipes on the desk

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 5/22/2023**

**Technical Assistance**

Consultant discussed cleaning floors and baseboards. In addition, the rug in front of the diapering station in Room 1 needed to be cleaned.

**Correction Deadline: 5/22/2023**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

Consultant discussed removal of water bottles outside Room 8. In addition, the far back playground should not be used unless an amendment is submitted to have it licensed.

**Correction Deadline: 5/22/2023**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Consultant discussed that anything not provided by the parents to meet the requirements will need to be met by the center.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Correction Deadline: 9/20/2022****Corrected on 5/22/2023****.10(2) - Citation corrected.****Correction Deadline: 9/20/2022****Corrected on 5/22/2023****.10(6) - Citation corrected.**

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**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that a child in Room 9 entered for the day and was not required to wash hands.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 5/22/2023****Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on staff statement that hands are washed after diapering and gloves are placed on before with no hands being washed.

**POI (Plan of Improvement)**

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

**Correction Deadline: 5/22/2023**

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**591-1-1-.20 Medications(CR)****Not Evaluated****Comment**

The Provider currently does not dispense/administer medication.

<b>Organization</b>
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**591-1-1-.16 Governing Body & License****Technical Assistance****Technical Assistance**

591-1-1-.16(f) - The consultant discussed the requirement for amendments.

**Correction Deadline: 5/22/2023**

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures****Met****Correction Deadline: 9/25/2022**

Corrected on 5/22/2023

.21(p) - Citation corrected. Consultant discussed replacing it with the old one in the front.

Correction Deadline: 5/31/2023

Corrected on 5/22/2023

.21(3) - Citation corrected.

## Safety

591-1-1-.11 Discipline(CR)

Met

### Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 5/22/2023

Corrected on 5/22/2023

Corrected.

## Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

### Technical Assistance

Discussed mats with sheets should be stored in a manner that is not touching.

Correction Deadline: 6/1/2023

## Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

### Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

### Comment

Please be mindful of training expiration dates.

Correction Deadline: 10/20/2022

Corrected on 5/22/2023

.14(1) - Citation observed to be corrected.

Correction Deadline: 9/20/2022

Corrected on 5/22/2023

.14(1)(a) - Citation observed to be corrected.

Correction Deadline: 10/20/2022

Corrected on 5/22/2023

.14(2) - Citation observed to be corrected.

591-1-1-.33 Staff Training

Met

Correction Deadline: 10/20/2022

Corrected on 5/22/2023

.33(3) - Citation corrected.

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision****Comment**

Center observed to maintain appropriate staff:child ratios.

**Finding**

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that a child was sitting in the front lobby alone.

**POI (Plan of Improvement)**

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

**Correction Deadline: 5/22/2023**