



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/14/2021 **VisitType:** Complaint Investigation & Initial Licensing Study **Arrival:** 2:45 PM **Departure:** 5:30 PM

CCLC-55005

Cedars Preschool at Oakwood

4187 Continental Drive Oakwood, GA 30566 Hall County
(770) 287-7023 jwilliams@cedarsprschool.com

Regional Consultant

Jennifer Salies

Phone: (770) 357-7052

Fax: (770) 357-7051

jennifer.salies@dec.al.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation		
09/14/2021	Complaint Investigation & Initial Licensing Study	NA

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (1L) - 1's		0	0	C	13	C	NA	NA	
Main	B (2L) - 2's	Two Year Olds	8	8	C	22	C	NA	NA	Centers
Main	C (3L) - 3's		0	0	C	22	C	NA	NA	
Main	D (4L) - Pre-K		0	0	C	22	C	NA	NA	
Main	E (4R) - 5 and up	Five Year Olds and Six Year Olds and Over	2	23	C	25	C	NA	NA	Transitioning, Out side
Main	F (3R) - 3's & 4's	Three Year Olds and Four Year Olds	1	15	C	21	C	NA	NA	Centers
Main	G (2R) - 1's	One Year Olds	2	11	C	17	C	NA	NA	Centers
Main	H (1R) - 6wks - 12 months	Infants	1	5	C	10	C	NA	NA	Nap, Floor Play
Main	I (Upstairs Back) Pre-K	PreK	2	2	C	20	C	NA	NA	Transitioning
Main	J (Upstairs R) - Pre-K		0	0	C	20	C	NA	NA	
Main	K (Cafe) After School (5-12)		0	0	C	32	C	NA	NA	

Total Capacity @35 sq. ft.: 224

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 64

Total Capacity @35 sq. ft.: 224

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A (FL)- 1's and 2's	25	C


Main	PG B (Back): 3- 12 yrs	146	C
Main	PG C (RB) - 2- 4 yrs	29	C
Main	PG D (FR): 6 wk to 24 mth	21	C

Comments

An Administrative Review was conducted on September 14, 2021. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on September 14, 2021. The exit conference was conducted virtually on September 16, 2021 at 4:00 p.m. with the Director. A Temporary License will be issued upon completion of the Exit Conference, submission of trainings/Plan of Improvement, and signature pages are returned to the consultant. Facility pending Final Inspection upon receipt of Zoning Verification letter and current passing Fire Inspection. Facility does carry Liability Insurance.



Plan of Improvement: To Be Submitted 09/24/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Joshua Potters, Program Official

Date

Jennifer Salies, Consultant

Date



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Findings Report

Date: 9/14/2021 **VisitType:** Complaint Investigation & Initial Licensing Study **Arrival:** 2:45 PM **Departure:** 5:30 PM

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The following information is associated with a Complaint Investigation & Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities. Consultant observed no pool on site.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

Comment

The overall capacity has been increased to 224 children. During the Initial Licensing Study consultant was asked to include the cafeteria area as a licensed space for the school agers and added two (2) playground measurements that were missing. A Temporary License will be issued after the exit conference is conducted and the required transportation trainings are submitted along with the signature pages.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

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Finding

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on observation that in classrooms B and H there were cords hanging by the changing tables that could be easily accessed by the children during diapering times.

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Correction Deadline: 9/14/2021

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

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Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that there were active ant beds on playgrounds A, B, C, and D. Further consultant observed that the sidewalks were not flush with the ground creating a tripping hazard on playgrounds A, B, C, and D.

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Correction Deadline: 9/14/2021

Food Service

591-1-1-.18 Kitchen Operations

Technical Assistance

Technical Assistance

591-1-1-.18(12) - Consultant discussed that kitchen doors are to remain closed in the cafeteria so that children are not allowed to access the kitchen area.

Correction Deadline: 9/14/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Comment

Proper hand washing observed throughout the center.

Technical Assistance

591-1-1-.17(5) - Consultant discussed that individual disposable cups are to be used for water during the day. Sport bottles and sippy cups if used are to be cleaned out and sanitized after each use.

Correction Deadline: 9/14/2021

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Not Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

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Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

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Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of transportation forms dated for the week of September 6, 2021 through September 10, 2021 that three (3) children were not documented as loaded or unloaded.

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Correction Deadline: 9/15/2021

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of transportation forms for the week of September 6, 2021 through September 10, 2021 from Oakwood Elementary School afternoon pick up that the second staff verification signature was missing.

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Correction Deadline: 9/14/2021

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position. Ten (10) of ten (10) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2012 and 2013.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete. Eighteen (18) of eighteen (18) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file. Further consultant discussed that renovation workers who do not have a criminal records check completed through the Decal Koala account may not be present at the facility during hours of operation. All renovations are being completed after hours and on the weekend.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

A supervision plan was created on this date for classrooms A, B, G, and H due to the diapering tables facing the wall. A supervision plan was also created for classroom I due to the shape of the classroom.

Comment

Adequate supervision observed on this date.