



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/5/2023 **VisitType:** Incident Investigation  
Closure

**CCLC-38943**

**Special Investigations Unit  
Coordinator**

**Sunbrook Academy at Luella Academy**

235 Walker Drive McDonough, GA 30253 Henry County  
CCLC-38943 director.luella@sunbrookacademy.com

Colette Bolds

Phone: (770) 357-7068

Fax: (770) 357-7067

colette.bolds@dec.al.ga.gov

**Mailing Address**  
Same

**Quality Rated:** No

Compliance Zone Designation			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/05/2023	Incident Investigation Closure	Deficient	
12/15/2022	Incident Investigation Closure	Good Standing	
12/14/2022	Incident Investigation/Monitoring Visit	Good Standing	

**Comments**

January 5, 2023: Findings concluded on this date. The report was reviewed with the provider and a copy was emailed to the provider.

**Advisement of Potential for Repeated Rule Violations during Pending Investigations**

This report shall serve as official notice of potential rule violations. These potential rule violations have been detailed in this report and discussed with you by the consultant. The department shall conduct a thorough investigation to determine if in fact the alleged rule violation(s) should or should not be substantiated. Please be aware that the investigation may take some time to be finalized to ensure fairness and accuracy. During this investigation period, any violations of an identical rule or rules will require the department to treat any and all substantiated rule violations identified in the investigation as repeated rule violation(s).

Further, from time to time the department discovers additional rule violations during the course of an investigation. If there are new rule violation(s), your consultant shall inform you of the violation(s) as soon as possible. However, as stated above, any violations of identical rule(s) will require the department to treat any and all additional rule violations identified in the investigation as repeated rule violations.

All rule violations found in relation to a complaint or incident investigation will be associated with the date the investigation was closed.



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

I have read and understand the Rules and Regulations for Child Care Learning Centers, 591-1-1. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.

---

Octavia Humphrey, Program Official

Date

---

Colette Bolds, Special Investigations Unit Coordinator Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

## Summary Report

**Date:** 1/5/2023 **VisitType:** Incident Investigation  
Closure

**CCLC-38943**

### Sunbrook Academy at Luella Academy

235 Walker Drive McDonough, GA 30253 Henry County  
CCLC-38943 director.luella@sunbrookacademy.com

### Special Investigations Unit Coordinator

Colette Bolds

Phone: (770) 357-7068

Fax: (770) 357-7067  
colette.bolds@dec.al.ga.gov

**Mailing Address**  
Same

The following information is associated with a Incident Investigation Closure:

### Facility

### 591-1-1-.26 Playgrounds(CR)

Not Met

#### Finding Associated with Complaint

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined that on October 21, 2022, at approximately 12:00 p.m., a three-year-old child was able to squeeze through the playground's double gates. The lock that the center used to hold the two gates together was a bike cable lock and it was looped through the links of the double gates. The lock was not secured tightly to hold the double gates together and the child was able to squeeze through the gate.

**Correction Deadline: 10/21/2022**

### Staffing and Supervision

**Finding Associated with Complaint**

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined that on October 21, 2022, at approximately 12:00 p.m. a three-year-old child was able to squeeze through a gap in the playground's double gates. The child made two prior attempts and was stopped by staff. However on the child's third attempt, the three-year-old child was able to get out of the playground without staff knowing the child was missing. Staff stated that the three-year-old child was missing for no more than one minute. The child was located without being injured.

-----

-----

-----

-----

-----

-----

-----

**Correction Deadline: 10/21/2022**