



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 2/24/2022 **VisitType:** Initial Licensing Study **Arrival:** 11:10 AM **Departure:** 4:00 PM

CCLC-56568

Ivywood Academy - Snellville

2931 West Main St, Hwy 78 Snellville, GA 30078 Gwinnett County
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Regional Consultant

Margaret Pringle

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/24/2022	Initial Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A1L- 2's		0	0	C	18	C	NA	NA	
Main	B2L- 1's		0	0	C	11	C	NA	NA	
Main	C-LR Infants		0	0	C	11	C	NA	NA	
Main	D1R- 's		0	0	C	23	C	NA	NA	
Main	E2R-4 and up		0	0	C	20	C	NA	NA	
Main	F -PreK Back Bldg		0	0	C	22	C	NA	NA	
Main	G-PreK- Back Bldg		0	0	C	31	C	NA	NA	

Total Capacity @35 sq. ft.: 136

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 0

Total Capacity @35 sq. ft.: 136

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Lower - Preschool-School age	132	C
Main	Preschool-ASAP	260	C
Main	Toddler	56	C

Comments

An Administrative Review was conducted on February 24, 2022. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on this date. The exit conference was conducted by phone on March 2, 2022 with the Director/Owner. A Temporary License was issued. This Facility does carry Liability Insurance. A follow-up visit will be conducted prior to the issuance of the final license.

Plan of Improvement: Developed This Date 02/24/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Deloris Wright, Program Official

Date

Margaret Pringle, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(5) - Please ensure age appropriate chairs are added in room B for the (4) four year old.

Correction Deadline: 4/1/2022

Technical Assistance

591-1-1-.12(6) - Please ensure a variety of toys/activities are available in the following areas:

Rm. A.

Dramatic play accessories.

Art materials

Puzzles

Musical instruments

Rm. D

Add more art, science, dramatic play and musical toys/instruments.

Rm. C

Books and art materials

Rm. E

Trucks

Music

Science

All centers will be added in the PreK building.

-

Correction Deadline: 4/1/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25(3) - Please ensure the center is kept clean, free of debris and in good repair, the following will be repaired: rust on any items in the center, dirt stained floor in the restrooms and clean/replaced back boards, remove lint from exhaust fans, cover ceiling lights Replace and or clean petitions in the PreK building, clean floors, etc,

Correction Deadline: 3/2/2022**Technical Assistance**

591-1-1-.25(6) - Please ensure cubbie space are available and accessible to children in all rooms, except the infant room.

Correction Deadline: 4/1/2022

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(4) - Please ensure children are protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard such as rust on panels, poles and screws, vegetation growing through fencing, fencing under four feet in height on both playgrounds, gaps, missing panels.

Correction Deadline: 3/2/2022**Technical Assistance**

591-1-1-.26(6) - Please ensure the outdoor equipment shall be free of lead-based paint, sharp corners, chipped paint on play structures and iron toys, broken swing poles, rust on swing chains, dirt stained swing seats ,deteriorated wood on play structure with slide. All hazards will be removed/repared.

Correction Deadline: 3/12/2022**Technical Assistance**

591-1-1-.26(8) - Please ensure climbing and swinging equipment have resilient surface beneath the equipment and the fall zones . It is required for equipment over four feet in height to have (6) six inches of resilient material and under (4) four three inches in the fall zones.

Correction Deadline: 3/12/2022**Technical Assistance**

591-1-1-.26(9) - Please ensure all hazards are removed from the playgrounds such as exposed tree roots, large tree stumps, deteriorated wood and rust on back of PreK building security bars.

Correction Deadline: 3/2/2022

Food Service

591-1-1-.18 Kitchen Operations**Technical Assistance****Technical Assistance**

591-1-1-.18(2) - Please ensure opening in the food prep area in room D is (4) four foot in height to prevent the children from having access to heating elements in the kitchen.

Correction Deadline: 3/12/2022**Technical Assistance**

591-1-1-.18(5) - Please ensure all perishable and potentially hazardous foods are stored at 40 degrees Fahrenheit or below and served promptly after cooking. Freezer temperature shall be maintained at zero (0) degrees Fahrenheit or below.

Correction Deadline: 3/2/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Technical Assistance**

591-1-1-.10(1) - Please ensure a screen is added to windows in room B that will be used for ventilation.

Correction Deadline: 3/2/2022**Technical Assistance**

591-1-1-.10(3) -Please ensure a diaper changing surface that is used for no purposes other than changing diapers and other clothing in each room where infants or any other children wearing diapers are served. A fold down diapering surface was recommended near the sink in the infant room.

Correction Deadline: 3/2/2022**Technical Assistance**

591-1-1-.10(7) - Please ensure all diapering supplies are available in room B and C serving diapering children such as: spray bottle, disposable and non-disposable container with a liner, gloves, wipes, etc

Correction Deadline: 3/2/2022

591-1-1-.17 Hygiene(CR)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

Comment

Center does not currently provide routine transportation.

Sleeping & Resting Equipment

Technical Assistance

591-1-1-.30(1)(b) - Please ensure mats/cots are added in room A, B, D and E for students requiring a nap.

Correction Deadline: 3/2/2022

Technical Assistance

591-1-1-.30(1)(b)3 - Please ensure a sheet is available for all mats in room A, B, D and E.

Correction Deadline: 3/2/2022

Technical Assistance

591-1-1-.30(1)(b)4 - Please ensure a cover is available for all mats in room A, B, D and E.

Correction Deadline: 3/2/2022

Technical Assistance

591-1-1-.30(4) - Please ensure all mats/cots are stored inaccessible to the children in care.

Correction Deadline: 3/2/2022

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 0

Staff # 1 Met
Date of Hire: 11/19/2021

Staff # 2 Met
Date of Hire: 02/24/2022

Staff # 3 Met
Date of Hire: 02/24/2022

Staff Credentials Reviewed: 5

Comment

Criminal record checks were observed to be complete.

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the care giver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on observation and reviewing of files less than 50% of staff has completed (CPR) and first aid training.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director has written verification of completing required training and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 4/1/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.