



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 9/29/2021    **VisitType:** Licensing Study    **Arrival:** 1:30 PM    **Departure:** 2:30 PM

**CCLC-39200**

**U-H-C-C-C**

808 W 45th Street Savannah, GA 31405 Chatham County  
(912) 572-3043 browndoris29@yahoo.com

**Regional Consultant**

Chrissy Miller

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**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/29/2021	Licensing Study	Good Standing	
01/22/2021	Monitoring Visit	Good Standing	
09/16/2020	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (School-Age)		0	0	C	5	C	NA	NA	
Main	B (2-3 yrs.)		0	0	C	4	C	NA	NA	
Main	C (3-4 yrs.)		0	0	C	4	C	NA	NA	
Total Capacity @35 sq. ft.: 13						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 13			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	17	C

**Comments**

An Administrative Review was conducted on September 28, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 29, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 09/29/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Doris Brown, Program Official

Date

Chrissy Miller, Consultant

Date



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### Findings Report

**Date:** 9/29/2021    **VisitType:** Licensing Study    **Arrival:** 1:30 PM    **Departure:** 2:30 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center during the virtual inspection.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 4**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing,.08(3)-Address of Release Person Missing

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Number Missing,.08(3)-Address of Release Person Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 5

Met

**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on the consultant's review of records that two out of five records were missing the parent's business information, two out of five records were missing the addresses of the person(s) to whom the child may be released, and two out of five records were missing a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 10/8/2021**

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

The center appeared clean and well maintained during the virtual inspection. Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A virtual visit was completed due to COVID-19. The grass and the mulch on the playground appeared to be well maintained. Please fluff and redistribute the mulch as needed. The consultant observed new mulch that was ready to be placed on the playground. The consultant discussed daily monitoring of the playground and playground equipment to ensure that hazards are not present while children are present for care.

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk  
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk  
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decalfga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **N/A**

**Comment**

No children enrolled who require diapering. School age children attend only for after school hours.

**591-1-1-.17 Hygiene(CR)** **Met**

**Correction Deadline: 1/22/2021**

**Corrected on 9/29/2021**

**.17(7) - The consultant observed this rule to be corrected. The Director stated proper knowledge of hand washing procedures during the virtual inspection. The consultant also observed hand washing supplies at the sinks.**

**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures** **Technical Assistance**

**Technical Assistance**

591-1-1-.21(3) - Please ensure that the center's written emergency plans are reviewed every six months and documented on the appropriate form for fire and safety drills.

**Correction Deadline: 10/4/2021**

**591-1-1-.29 Required Reporting** **Met**

**Comment**

Thank you for reporting as required.

**Safety**

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

There were no children present during the virtual inspection. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

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591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 2/9/2021

Corrected on 9/29/2021

.36(1)(a) - The consultant observed this rule to be corrected. The Director stated that the center does not participate in routine transportation.

Correction Deadline: 2/12/2021

Corrected on 9/29/2021

.36(6) - The consultant observed this rule to be corrected. The Director stated that the center does not participate in routine transportation.

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**Sleeping & Resting Equipment**

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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Evaluated

**Comment**

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

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**Staff Records**

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Records Reviewed: 1

Records with Missing/Incomplete Components: 0

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Staff # 1

Met

Date of Hire: 06/01/2010

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Staff Credentials Reviewed: 2

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591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

**Comment**

Criminal record checks were observed to be complete.

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591-1-1-.14 First Aid & CPR

Met

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

Correction Deadline: 4/1/2021

Corrected on 9/29/2021

.14(1) - This citation was observed to be corrected on this date. The Director has valid evidence of successful training in CPR and first aid as required.

Correction Deadline: 4/1/2021

Corrected on 9/29/2021

.14(2) - This citation was observed to be corrected on this date. The Director has valid evidence of successful training in CPR and first aid as required.

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591-1-1-.33 Staff Training

Technical Assistance

**Technical Assistance**

591-1-1-.33(4) - Please be sure to obtain food service and nutrition training that includes four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage from an approved Bright from the Start trainer or entity.

Correction Deadline: 10/29/2021

Correction Deadline: 12/31/2021

Corrected on 9/29/2021

.33(5) - The consultant observed this rule to be corrected. The staff had evidence of at least ten (10) annual training hours for 2021 as required.

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591-1-1-.31 Staff(CR)

Met

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Defer

**Defer**

591-1-1-.32(1)- There were no children present during the virtual inspection to evaluate this rule. Compliance of this rule will be evaluated at the next visit.

**POI (Plan of Improvement)**

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

**Correction Deadline: 1/22/2021**

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591-1-1-.32 Supervision(CR)

Defer

**Defer**

591-1-1-.32(7)- There were no children present during the virtual inspection to evaluate this rule. Compliance of this rule will be evaluated at the next visit.

**POI (Plan of Improvement)**

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

**Correction Deadline: 1/22/2021**