



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 4/14/2022 **VisitType:** POI Follow Up

Arrival: 4:15 PM

Departure: 4:35 PM

CCLC-15135

Happy Tots Learning Center

3117 Ogeechee Road Savannah, GA 31405 Chatham County
(912) 663-0985 trish310@bellsouth.net

Regional Consultant

Chrissy Miller

Phone: (770) 408-5457

Fax: (770) 408-5461

chrissy.miller@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/14/2022	POI Follow Up	Good Standing	
01/12/2022	Monitoring Visit	Support	
08/25/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Main	Six Year Olds and Over	1	9	C	22	C	31	C	Centers
Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 31							
Total # Children this Date: 9			Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 31				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	73	C

Comments

This visit was completed as a Plan of Improvement (POI) follow-up to a previous visit.

The center conducts routine transportation.

Plan of Improvement: Developed This Date 04/14/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Patricia Duncan, Program Official

Date

Chrissy Miller, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/14/2022 **VisitType:** POI Follow Up **Arrival:** 4:15 PM **Departure:** 4:35 PM

CCLC-15135

Happy Tots Learning Center

3117 Ogeechee Road Savannah, GA 31405 Chatham County
(912) 663-0985 trish310@bellsouth.net

Mailing Address
Same

Regional Consultant

Chrissy Miller
Phone: (770) 408-5457
Fax: (770) 408-5461
chrissy.miller@decal.ga.gov

The following information is associated with a POI Follow Up:

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing	
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Allergies and Disabilities	
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Allergies and Disabilities,.08(3)-Address of Release Person Missing	

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on the consultant's review of records three out of five records was missing the addresses of the person(s) to whom the child may be released and two out of five records were missing a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 5/20/2022**Recited on 4/14/2022**

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children and discussed using cleaning/sanitizing products in accordance with the manufacturer's instructions.

Safety

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 1/28/2022****Corrected on 4/14/2022**

.36(6) - The consultant observed this rule to be corrected. The consultant observed that each child, who was transported during the week of April 5, 2022 and the week of April 11, 2022, had evidence of written authorization to be transported by the center.

Correction Deadline: 1/28/2022**Corrected on 4/14/2022**

.36(7)(b) - The consultant observed this rule to be corrected. The consultant observed that each child, who was transported during the week of April 5, 2022 and the week of April 11, 2022, had evidence of vehicle emergency medical documentation as required. Please ensure that all the information indicated on the form is obtained and documented appropriately.

Correction Deadline: 1/12/2022**Corrected on 4/14/2022**

.36(7)(c)2. - The consultant observed this rule to be corrected. The consultant observed that each child, who was transported during the week of April 5, 2022 and the week of April 11, 2022, was documented with a mark/symbol upon entering and exiting the vehicle as required.

Correction Deadline: 1/13/2022

Corrected on 4/14/2022

.36(7)(c)3. - The consultant observed this rule to be corrected. The consultant observed that the arrival and departure times were documented during the week of April 5, 2022 and the week of April 11, 2022 as required.

Correction Deadline: 1/13/2022

Corrected on 4/14/2022

.36(7)(d)1. - The consultant observed this rule to be corrected. The consultant observed that a first check was conducted during the week of April 5, 2022 and the week of April 11, 2022 as required.

Correction Deadline: 1/12/2022

Corrected on 4/14/2022

.36(7)(d)2. - The consultant observed this rule to be corrected. The consultant observed that a second check was conducted during the week of April 5, 2022 and the week of April 11, 2022 as required.

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Staff # 2 Met

Date of Hire: 01/18/2016

Staff # 3 Met

Date of Hire: 03/03/2018

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 1/12/2022

Corrected on 4/14/2022

.09(1)(j) - The consultant observed this rule to be corrected. The current staff had valid and current satisfactory Comprehensive Records Check Determinations on file as required.