



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/31/2022 **VisitType:** Licensing Study **Arrival:** 10:10 AM **Departure:** 2:20 PM

CCLC-18415

Miller Plaza Learning Center

820 N Wayne Street Milledgeville, GA 31061 Baldwin County
 (478) 451-0012 millerplaze@yahoo.com

Mailing Address

2361 Hurt Street
 Milledgeville, GA 31061

Regional Consultant

Kesha McNeal

Phone: (866) 359-1672
 Fax: (866) 359-7490
 kesha.mcneal@dec.al.gov

Joint with: Kajora McCoy

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/31/2022	Licensing Study	Good Standing	
01/20/2022	Monitoring Visit	Good Standing	
08/31/2021	Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Back Right	Infants	1	3	C	7	C	NA	NA	Floor Play,Story
Main	B-2nd Right Front	One Year Olds	1	4	C	20	C	NA	NA	Floor Play,Diapering,Circle Time
Main	C-1st Front Right		0	0	C	11	C	15	C	
Main	D-Left Room	Three Year Olds	1	4	C	23	C	32	C	Story,Circle Time
Main	No Room		0	0	C	0	C	NA	NA	
Total Capacity @35 sq. ft.: 61					Total Capacity @25 sq. ft.: 74					
Total # Children this Date: 11			Total Capacity @35 sq. ft.: 61			Total Capacity @25 sq. ft.: 74				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left	11	C
Main	Right	19	C

Comments

Director provided two file(s) for employees hired since last visit.

Plan of Improvement: Developed This Date 08/31/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Annie Miller, Program Official

Date

Kesha McNeal, Consultant

Date

Kajora McCoy, Consultant

Date



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Findings Report

Date: 8/31/2022 **VisitType:** Licensing Study

Arrival: 10:10 AM

Departure: 2:20 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

591-1-1-.12(3) -Please ensure that equipment and furniture be placed so as to permit the children's freedom of movement and to minimize danger of accident and collision. This includes the stacked chairs located in each classroom.

Correction Deadline: 8/31/2022

Technical Assistance

591-1-1-.12(4) - Please ensure that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over.

Correction Deadline: 8/31/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1 Met

Child # 2 Met

Child # 3 Met

Child # 4 Met

Child # 5 Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

No hazards observed accessible to children on this date.

Technical Assistance

591-1-1-.25(11) - Please ensure that floor coverings be tight, smooth, free of odors and washable or cleanable.

Correction Deadline: 9/30/2022

Correction Deadline: 1/20/2022

Corrected on 8/31/2022

.25(13) - Previous citation observed corrected there were no hazardous items accessible.

Technical Assistance

591-1-1-.25(3) - Please ensure that Center and surrounding premises to be kept clean, free of debris and in good repair.

Correction Deadline: 8/31/2022

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(6) - Please ensure that outdoor equipment is free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. On this date the consultant observed spots of splintering on the shaded area canopy and the storage bench.

Correction Deadline: 9/10/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.07 Children's Health

Met

Correction Deadline: 1/20/2022

Corrected on 8/31/2022

.07(5) - Previous citation observed corrected in that no objects were attached to infants on this date.

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

591-1-1-.10(6) - Please ensure that harmful items are kept out of reach on the diapering surface of the left 2nd right front and back right classroom.

Correction Deadline: 8/31/2022

591-1-1-.17 Hygiene(CR)

Not Met

Correction Deadline: 1/20/2022

Corrected on 8/31/2022

.17(7) - Previous citation observed corrected in that proper hand washing was observed by children.

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on the consultant's observation that staff members throughout the building did not wash their hands upon arrival to the facility and when moving from one child care group to another. as required.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for hand washing, train Staff on the hand washing requirements, review the requirements with Staff periodically, and monitor hand washing.

Correction Deadline: 8/31/2022

Recited on 8/31/2022

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Technical Assistance

Technical Assistance

591-1-1-.21(3) - Please ensure you that the Center conducts drills for other emergency situations. The tornado and other emergency situation drills will be conducted every six months.

Correction Deadline: 9/5/2022

Comment

Please make sure that all required signs are posted and up to date. Including a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Technical Assistance****Comment**

Staff were observed to maintain a positive learning environment on this date.

Technical Assistance

591-1-1-.11(1) - The use of "time-out" is not recommended for children under the age of three and should be used selectively with children three years of age and older (i.e., to enable the child to regain control of themselves). When "time-out" is used, the caregiver should keep the child within visual contact and limit the amount of time the child spends in "time out" to one minute (or less) per year of the child's age. The caregiver should take into account the child's developmental stage, tolerances, and ability to learn from "time-out".

Correction Deadline: 8/31/2022

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on the consultant's review that the Ford Transist did not have an annual vehicle inspection as required.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 9/5/2022

Correction Deadline: 1/21/2022

Corrected on 8/31/2022

.36(4)(f)1. - Previous citation observed corrected in that the child passenger restraining systems are no longer needed.

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on the consultant's review of records that the center did not document a second check of the vehicle for Friday, August for the following PM Routes: ABC Learning Center, Lakeview Primary, Midway Primary, Midway Academy, Oak Hill Middle, and Lakeview Academy(ERE).

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 8/31/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Comment

Pleasant naptime environment observed.

Comment

The correct number of cots, sheets and blankets were observed on this date. Cleaning and disinfecting of cots was discussed with the center staff on this date.

Finding

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on the consultant's observation that one of three crib mattress in the back right classroom were not tight-fitting without gaps as required.

POI (Plan of Improvement)

The center will ensure that a crib mattress is firm, tight-fitting without gaps, at least

Correction Deadline: 8/31/2022

Technical Assistance

591-1-1-.30(1)(a)3 - Please ensure that crib sheets are changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 8/31/2022

Staff Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 04/16/2018

Staff # 2 Met

Staff # 3 Met

Date of Hire: 07/05/2016

Staff # 4 Met

Date of Hire: 08/22/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5 Met

Date of Hire: 10/10/2006

Staff # 6 Met

Date of Hire: 09/04/2013

Staff # 7 Met

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Date of Hire: 06/06/2019

Staff # 8 Met

Date of Hire: 11/12/2018

Staff # 9 Met

Date of Hire: 07/13/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10 Met

Date of Hire: 01/11/2012

Staff # 11 Met

Date of Hire: 02/06/2017

Staff # 12 Met

Date of Hire: 07/10/2013

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided two file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

Correction Deadline: 1/20/2022

Corrected on 8/31/2022

.32(2) - Previous citation observed corrected in that center staff maintained appropriate ratios on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

Correction Deadline: 1/20/2022

Corrected on 8/31/2022

.32(7) - Previous citation observed corrected in that proper supervision was observed on this date.