



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 2/9/2022 **VisitType:** Monitoring Visit **Arrival:** 9:45 AM **Departure:** 11:20 AM

CCLC-39294

Precious Little Jewels Daycare

317 West Blackshear Avenue Waycross, GA 31501 Ware County
 (912) 282-2662 butterfliesfamilydaycare_1@yahoo.com

Mailing Address
 Same

Regional Consultant

Connie Boatright

Phone: (912) 544-9701
 Fax: (912) 544-9700
 connie.boatright@dec.al.ga.gov

Joint with: Kelly Wilson

Quality Rated: ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|------------------|---------------|--|
| 02/09/2022 | Monitoring Visit | Good Standing | |
| 09/14/2021 | Licensing Study | Good Standing | |
| 02/16/2021 | Monitoring Visit | Good Standing | |

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|------|---------------|--------------------------------|----------|-------------------------------|-------------------------------|--------------|------------|--------------|----------------------------------|
| Main | A | Infants | 1 | 6 | C | 11 | C | NA | NA | Art |
| Main | B | One Year Olds | 1 | 6 | C | 6 | C | NA | NA | Floor Play, Diapering, Free Play |
| Main | C | Two Year Olds | 1 | 6 | C | 6 | C | NA | NA | Centers |
| Total Capacity @35 sq. ft.: 23 | | | | | Total Capacity @25 sq. ft.: 0 | | | | | |
| Total # Children this Date: 18 | | | Total Capacity @35 sq. ft.: 23 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|-----------------------|----------------------|-----------------------|
| Main | PG 3 and up | 19 | C |
| Main | PG Infant and Toddler | 5 | C |

Comments

The consultant completed an on site Licensing Study at Precious Little Jewels Daycare. The center director / owner stated there are a total of 3 staff members with 2 of the 3 being new hires since the consultant's last visit. The center director / owner stated no medication is administered, no field trips or routine transportation is provided. The consultant request documents to be uploaded into Koala by close of business on 02-16-2022.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Marian Cook, Program Official

Date

Connie Boatright, Consultant

Date

Kelly Wilson, Consultant

Date



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Findings Report

Date: 2/9/2022 **VisitType:** Monitoring Visit **Arrival:** 9:45 AM **Departure:** 11:20 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(1) - The center director / owner will ensure that Center will provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles.

Correction Deadline: 2/9/2022

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(5) - The center director / owner will ensure that the center will provide table space for each child who is able to sit at a table unassisted and an appropriately sized chair or bench for each child who is not an infant and who is able to use a chair or bench. There was four chairs located in the one-year-old classroom and six children present.

Correction Deadline: 3/11/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1 Met

Child # 2 Met

Child # 3 Met

Child # 4 Met

Child # 5 Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of five children files that one of the five files did not have the father's work address and work phone number listed as required.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 3/14/2022

Recited on 2/9/2022

Finding

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on review of requested documents that no sign in and sign out sheet was produced as requested on February 16,2022, February 24,, 2022 and February 28, 2022.

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

Correction Deadline: 3/14/2022

Recited on 2/9/2022

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that a flat hair iron was stored on the counter top of the child's hand washing sink and accessible to the three and four-year-old children. Additionally, the toilet located in the three and four-year-old classroom would not flush. Additionally, two cans of spray Lysol Disinfectant was stored on top of the child's cubby, within reach of the children and labeled Keep of Of Reach of Children. Additionally, two of two black child executive office chairs were peeling. Additionally, one metal trash can located in the one-year-old bathroom was rusting and in need of replacement.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 2/9/2022

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following hazards were present:

School Age Playground:

- The orange slide on the Little Tykes yellow, orange and blue climber had a 6 inch crack.
- The yellow and aqua play house had a missing door leaving two holes the size of a nickel.
- The sink faucet located in the yellow and aqua play house was broken and leaving sharp edges.
- A spider web was hanging under the sink located in the yellow and aqua playhouse.
- Two of eight tricycle pedals were rusting.
- Five cement stepping stones used for balancing purposes was not even with the ground causing a tripping hazard.
- Two of two metal clips located under the care port on the chalk board was rusting.

Toddler Playground:

- The red slide attached to the brown standing platform of the Little Tykes gym set was broken on each side leaving the equipment to have sharp, jagged edges.
- The yellow climbing wall on the yellow, red, and blue Little Tykes equipment had a two inch crack.
- The Aqua Rocking Horse had a 2 inch crack.
- The infant swing was tilted towards the ground and needed to be adjusted to seat a child evenly.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 2/21/2022

Food Service

Technical Assistance

591-1-1-.15(1) - The center director / owner will ensure that meals and snacks are served, with serving sizes dependent upon the age of the child, that meet nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program. Meals and snacks shall be varied daily, and additional servings of nutritious food shall be offered to children over and above the required daily minimum, if not contraindicated by special diets (A minimum of one whole grain served daily).

Correction Deadline: 2/9/2022

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diaper changing pad located in the two-year-old classroom is porous and not non-porous as required. Additionally, a teacher in the one-year-old classroom did not disinfectant the diaper changing surface between diaper changes as required.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 2/21/2022

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that a teacher did not wash the hands of a one-year-old child after diapering. Additionally, the same teacher did not wash the hands of a second one-year-old child after diapering.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 2/9/2022

591-1-1-.20 Medications(CR)**Met****Comment**

The center director / owner stated no medication is administered.

Policies and Procedures

591-1-1-.22 Parental Access**Met****Comment**

The consultant observed the parental access notice to be posted.

Correction Deadline: 2/9/2022

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Comment

Please ensure that cribs/cots are labeled for individual use.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Technical Assistance

The center director / owner will ensure that all cots / mats are covered with a sheet or similar covering and all children have appropriate covers to place on top of them when napping.

Correction Deadline: 2/9/2022

Comment

The center director / owner stated no infants are currently enrolled.

Correction Deadline: 2/9/2022

Finding

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation that the cots located in the three and four-year-old bathroom was being stored in the bathrubs, was not fully covered and accessible to the children.

POI (Plan of Improvement)

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 2/21/2022

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 4

Staff # 1 Not Met

Date of Hire: 04/01/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(4)-Food Prep Training Missing 4 hrs.

Staff # 2 Not Met

Date of Hire: 12/22/2021

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.24(1)-Work Experience Missing,.24(1)-SSN Missing,.24(1)-Phone Number Missing,.24(1)-No Record,.24(1)-Name Missing,.24(1)-Education Experience Missing,.24(1)-DOB Missing,.24(1)-Address Missing,.24(1)-10 Yr. Work History Missing,.33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 3 Not Met

Date of Hire: 07/13/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training,.33(4)-Food Prep Training Missing 4 hrs.

Staff # 4 Not Met

Date of Hire: 01/15/2022

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.31(2)(b)2.-Staff Qualifications-Education Missing,.14(2)-First Aid Missing,.14(2)-CPR missing

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 2 file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 10/22/2021

Corrected on 2/9/2022

.14(2) - The previous citation was observed to be corrected. The consultant observed 50 % of staff to have completed CPR and First Aid.

Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on review of all documents uploaded that one of four staff members did not have a personnel file as required.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 3/14/2022**Recited on 2/9/2022**

591-1-1-.33 Staff Training**Not Met****Correction Deadline: 9/24/2021****Corrected on 2/9/2022**

.33(1) - The previous citation was observed to be corrected on this day. Orientation Forms were produced for four of four staff.

Correction Deadline: 9/24/2021**Corrected on 2/9/2022**

.33(3) - The previous citation was observed to be corrected. The center director provided two certificates of Health and Safety and Orientation Training completion. Two staff members are within their 90 days of employment.

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of documents faxed and emailed to the consultant that zero of two staff members had proof of completing four hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage as required.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 3/14/2022**Recited on 2/9/2022**

Finding

591-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on documents faxed and emailed to the consultant that the center director completed eight approved hours of annual training for 2021 where ten hours were required. Additionally, a second staff member employed over 90 days completed no hours of annual training for 2021 where ten hours are required.

POI (Plan of Improvement)

Previously Cited: The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 3/14/2022

Recited on 2/9/2022

591-1-1-.31 Staff(CR)

Not Met

Correction Deadline: 2/14/2022

Corrected on 2/9/2022

.31(2)(b)3.(i) - The previous citation was observed to be corrected.

Finding

591-1-1-.31(2)(b)3.(iii) requires the Center to maintain the lead teacher's professional development plan in the file and available for inspection by Department staff upon request. It was determined based on documents faxed and emailed to the consultant that one staff member hired December 27, 2021 did not have a Professional Development Plan and was serving as the lead teacher in the two-year-old classroom on this day. Additionally, a second staff member hired January 15, 2022 did not have a Professional Development Plan and was serving as the lead teacher in the one-year-old classroom.

POI (Plan of Improvement)

The Center will maintain professional development plans in the staff file and make the plan available upon the Department's request.

Correction Deadline: 3/14/2022

Recited on 2/9/2022

Finding

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on review of documents faxed and emailed to the consultant that there was no proof of lead teacher educational credentials provided for the lead teacher in the one-year-old and two-year-old classrooms as requested and required.

POI (Plan of Improvement)

The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found.

Correction Deadline: 3/14/2022

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.