



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/7/2023 **VisitType:** Incident Investigation & Follow Up **Arrival:** 10:10 AM **Departure:** 2:20 PM

CCLC-31265

Camden Academy

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 CCLC-31265 brittani@camdenacademy.com

Lead Consultant

Dianne Clarke

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Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation		
07/07/2023	Incident Investigation & Follow Up	Good Standing
01/30/2023	Incident Investigation Closure	Good Standing
01/30/2023	Incident Investigation/Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Infant Suite 1	Infants	2	8	C	16	C	NA	NA	Nap,Free Play,Floor Play
Main	B - Infant Suite 2	Infants	2	6	C	15	C	NA	NA	Free Play
Main	C - Toddler Suite 1	One Year Olds	2	13	C	17	C	NA	NA	Free Play
Main	D - Toddler Suite 2	One Year Olds	1	8	C	21	C	NA	NA	Diapering,TV
Main	E - Preschool Suite 1	Two Year Olds	1	10	C	23	C	NA	NA	Centers
Main	F - Preschool Suite 2	Two Year Olds and Three Year Olds	2	16	C	21	C	NA	NA	Circle Time
Main	G - Preschool Suite 3	Three Year Olds	2	15	C	21	C	NA	NA	Centers
Main	H - Preschool Suite 4	Three Year Olds and Four Year Olds	1	10	C	20	C	NA	NA	Transitioning
Main	I - Preschool Suite 5	Five Year Olds	1	20	C	21	C	NA	NA	Centers
Main	J - Middle Back		0	0	C	17	C	NA	NA	
Main	L - Afterschool	Six Year Olds and Over	2	27	C	40	C	NA	NA	Centers
Main	M - Kindergarten Room	Four Year Olds	1	13	C	17	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 249

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 146

Total Capacity @35 sq. ft.: 249

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGR- Infant/Toddler	20	C
Main	PGR- Preschool	101	C
Main	PGR- Toddler Right	22	C

Comments

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

This is a incident investigation and follow up visit.

Reminders: Refer to the published communicable disease chart for guidance regarding communicable diseases. In most scenarios, only outbreaks/clusters should be reported to the local health districts.

Please be sure to contact the Forsyth County Department of Health, if there are outbreaks/clusters of positive COVID-19 cases immediately, and get their guidance. Please be sure to also complete a Required Report in DECAL KOALA for all individual cases of communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

You must be sure to enter all temporary closures (vacation, emergencies, holidays etc...) in DECAL KOALA at all times under the Required Report tab whenever your facility is closed temporarily because you are not caring for children for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be electronically entered in DECAL KOALA effective August 2, 2021.


Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

Please ensure that director and staff responsible for food preparation completes the four (4) hours of nutrition training as soon as possible but within the first year of employment.

For centers conducting transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director. Please ensure that directors ensure that they also complete the transportation training upon being hired at the center.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Brittani Ramirez, Program Official

Date

Dianne Clarke, Lead Consultant

Date



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(Findings Report)

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The following information is associated with a Incident Investigation & Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 1/31/2023

Corrected on 7/7/2023

.03(9) - The previous citation was observed to be corrected in that the director will ensure to talk with staff regarding walking while holding the children by their hand. Discussed regarding ensuring to remind staff to be aware of children who drop their weight while holding their hands.

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 1/30/2023

Corrected on 7/7/2023

.25(13) - The previous citation was observed to be corrected in that the area was secured and children did not have access to items that are hazardous. Please ensure that children do not have access to hazardous items at all times. Also, please remember that plastic grocery bags are not to be accessible to the children in their cubbies at all times..

Correction Deadline: 1/30/2023

Corrected on 7/7/2023

.25(3) - The previous citation was observed to be corrected in that the items were observed to be cleaned and replaced. Please ensure that fans and tiles are dusted and water stain tiles are replaced regularly.

Safety

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 2/7/2023

Corrected on 7/7/2023

.36(4)(a) - The previous citation was observed to be corrected in that the annual inspection was observed for vehicle tag number RDF 7907 and CFT 3162 and was completed on January 31, 2023 and the door was observed to be repaired on the vehicle. Please ensure to complete the annual safety check annually and ensure that repairs are made to the vehicles.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 1/30/2023

Corrected on 7/7/2023

.09(1)(a) - The previous citation was observed to be corrected in that staff has completed the records check and all new staff has a records check. Please ensure that staff has completed a records check prior to being present at the facility.

Correction Deadline: 1/30/2023

Corrected on 7/7/2023

.09(1)(c) - The previous citation was observed to be corrected in that a records check letter was observed to be completed for the staff. Please ensure that individuals have a completed records check letter prior to being present at the facility.

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 4/30/2023

Corrected on 7/7/2023

.31(2)(b)2. - The previous citation was observed to be corrected in that the credential was observed to be completed for staff. Please ensure that lead teachers completes their education credential or assign another lead teacher who has the credential.