



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/6/2023 **VisitType:** TA Follow Up **Arrival:** 10:20 AM **Departure:** 12:00 PM

CCLC-38943

Sunbrook Academy at Luella Academy

235 Walker Drive McDonough, GA 30253 Henry County
 CCLC-38943 director.luella@sunbrookacademy.com

Lead Consultant

La Tonya Bonner

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latonya.bonner@decal.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/06/2023	TA Follow Up	Good Standing	
06/16/2023	Complaint Closure	Good Standing	
06/15/2023	TA Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Max 35 SF.	Max 25 SF.
Building 2	1L Pre-K		22	NA
Building 2	1R Pre-K		23	NA
Building 2	2L Pre-K		22	NA
Building 2	2R School Age		18	NA
Building 2	3L School Age		18	NA
Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 0	Building @35 capacity limited by Fire Marshall Limitations
Main	A /1L		15	NA
Main	B/2L		21	NA
Main	C/3L		21	NA
Main	D/4L		16	NA
Main	E/5L		23	NA
Main	F/6L		23	NA
Main	G/1R		13	NA
Main	H/2R		21	NA
Main	I/3R		12	NA
Main	J/4R		16	NA
Main	K/5R		25	NA
Main	L/6R		25	NA
Total Capacity @35 sq. ft.: 231			Total Capacity @25 sq. ft.: 0	
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 325	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy
Building 2	Building 2	421
Main	PG A/Right	158
Main	PG B/Left	162

Comments

The TA consultant conducted a TA Visit and we purchased items on this visit.

The visit was typed at a later date because the consultant did not have access to the system due to an Annual Fiscal Year system update. An all staff Core Rules training was conducted on 11/29/22 less than one year ago. New staff have been working on the Olli Core Rules training.

Strength Based TA

Plan of Improvement:

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Octavia Humphrey, Program Official

Date

La Tonya Bonner, Lead Consultant

Date



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Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

Date: 1/1/0001

Purpose:

Arrival:

Departure:

Technical Assistance Unit Consultant

2 Martin Luther King Jr. Drive SE,
670 East Tower
Atlanta, GA 30334
Phone: ()

,
County

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Completed -TA Goals and Steps**Health and Hygiene**

Rule: 591-1-1-.17(6) - (6) Garbage. Garbage and organic waste shall be stored in containers that are lined with plastic liners and have tight-fitting covers. Trash and garbage shall be removed from the building daily or as often as necessary to maintain the premises in a clean condition.

S.M.A.R.T Goal: To ensure that all trash cans in each classroom as well as the kitchen have tight-fitting covers.

Step Number	Action Step	Person Responsible	Due Date	Completion Date	Action Taken
1	To ensure that all trash cans in each classroom as well as the kitchen have tight-fitting covers.	Center director	07/21/2023	07/06/2023	Additional trash cans were ordered on this date.

Materials Needed:

Resources Provided:

Completed -TA Goals and Steps					
					Staff Records
Rule: 591-1-1-.14(3) - (3) Supplies. Each building of the Center and any vehicle used by the Center for transportation of children shall have a first aid kit which shall at least contain: scissors; tweezers; gauze pads; adhesive tape; thermometer; band-aids, assorted sizes; antibacterial ointment; insect-sting preparation; an antiseptic cleansing solution; triangular bandages; rubber gloves; protective eye wear; a protective face mask; and cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff.					
S.M.A.R.T Goal: To ensure that all First Aid Kits are complete and contain all required items.					
Step Number	Action Step	Person Responsible	Due Date	Completion Date	Action Taken
1	To ensure that all First Aid Kits are complete and contain all required items.	Center director	07/14/2023	07/06/2023	New First aid kits were ordered on this date.
Materials Needed:					
Resources Provided:					