



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/15/2022 **VisitType:** Licensing Study

Arrival: 9:30 AM

Departure: 12:50 PM

CCLC-3219

Calhoun First United Methodist David Learning Center
 301 N Piedmont Street Calhoun, GA 30703 Gordon County
 (706) 629-3110 daycare@calhounfirst.com

Mailing Address
 P.O. Box 517
 Calhoun, GA 30703

Regional Consultant

Chasity Baugh
 Phone: (770) 357-1717
 Fax: (770) 357-1720
 chasity.baugh@decal.ga.gov
 Joint with: Jessica Grant

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 03/15/2022 | Licensing Study | Good Standing | |
| 07/22/2021 | Monitoring Visit | Good Standing | |
| 01/20/2021 | Licensing Study | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|---------------------|---|-----------------------------|----------|------|-----------------------------|--------------|------------|--------------|------------------------|
| Main | A-2's | Two Year Olds and Three Year Olds | 2 | 13 | C | 15 | C | NA | NA | Centers |
| Main | B-3-4's | Three Year Olds and Four Year Olds and Five Year Olds | 3 | 18 | C | 19 | C | NA | NA | Centers |
| Main | C- Infants/Toddlers | Infants and One Year Olds and Two Year Olds | 5 | 20 | C | 25 | C | NA | NA | Floor Play,Circle Time |
| Total Capacity @35 sq. ft.: | | | 59 | | | Total Capacity @25 sq. ft.: | | | 0 | |
| Total # Children this Date: 51 | | | Total Capacity @35 sq. ft.: | | | Total Capacity @25 sq. ft.: | | | 0 | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | Older | 62 | C |
| Main | Younger | 35 | C |

Comments

An in person Licensing Study was completed on March 15, 2022. Consultants measured rooms in the fellowship hall, gym and playground for amendment to add space to license.

Plan of Improvement: Developed This Date 03/15/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Amie Blalock, Program Official

Date

Chasity Baugh, Consultant

Date

Jessica Grant, Consultant

Date



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Findings Report

Date: 3/15/2022 **VisitType:** Licensing Study

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Departure: 12:50 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

Consultant discussed 591-1-1-.06(4) requiring a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases.

Correction Deadline: 4/14/2022

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

Consultant discussed 591-1-1-.26(9) requiring the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. Consultant discussed replacing the right gripper on the yellow bike on older playground, securing bolts on large yellow airplane on younger playground, securing bolts on primary-colored caboose on younger playground and removing large plastic play structure with cracks on younger playground.

Correction Deadline: 3/15/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Organization

Technical Assistance

Consultant discussed rule, 591-1-1-.16(f) which requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department.

Correction Deadline: 3/15/2022

| |
|--------------------------------|
| Policies and Procedures |
|--------------------------------|

591-1-1-.29 Required Reporting**Met****Comment**

Thank you for reporting as required.

| |
|---------------|
| Safety |
|---------------|

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

| |
|---|
| Sleeping & Resting Equipment |
|---|

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

| |
|----------------------|
| Staff Records |
|----------------------|

Records Reviewed: 12**Records with Missing/Incomplete Components: 2**

Staff # 1

Met

Date of Hire: 09/26/2011

Staff # 2

Met

Date of Hire: 06/23/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3

Met

Date of Hire: 12/04/2017

Staff # 4

Met

Date of Hire: 05/21/2019

Records Reviewed: 12**Records with Missing/Incomplete Components: 2**

| | |
|--|---|
| Staff # 5 | Met |
| Date of Hire: 02/03/2022 | <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 6 | Met |
| Date of Hire: 02/04/2022 | <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 7 | Met |
| Date of Hire: 02/11/2019 | |
| Staff # 8 | Not Met |
| <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training | |
| Staff # 9 | Met |
| Date of Hire: 03/10/2015 | |
| Staff # 10 | Met |
| Date of Hire: 08/01/2016 | |
| Staff # 11 | Not Met |
| <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing | |
| Staff # 12 | Met |
| Date of Hire: 01/25/2019 | |

Staff Credentials Reviewed: 4

| | |
|---|----------------|
| 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) | Not Met |
|---|----------------|

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records, CBC's were not electronically ported for staff member #11. Staff member #11 was observed working in a classroom at the time of visit.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will put in place a process to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will put in place a process to ensure CRC rules are maintained.

Correction Deadline: 3/15/2022

591-1-1-.09 Criminal Records Check(CR)
Met
Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR
Met
Comment

Please be mindful of training expiration dates.

591-1-1-.33 Staff Training
Not Met
Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of documents staff member #8 did not complete ten (10) clock hours of training for the year 2021.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 4/14/2022

591-1-1-.31 Staff(CR)
Met
Comment

Staff observed to be compliant with applicable laws and regulations.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)
Met
Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)
Met
Comment

Staff observed to provide direct supervision and be attentive to children's needs.