



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/5/2023 **VisitType:** TA Follow Up **Arrival:** 10:00 AM **Departure:** 11:30 AM

CCLC-51273

Legacy Academy Sugarloaf

3515 Sugarloaf Parkway Lawrenceville, GA 30044 Gwinnett County
CCLC-51273 monique@legacyacademy.com

**Technical Assistance Unit
Consultant**

Jana Albertson
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Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
07/05/2023	TA Follow Up	Good Standing
01/31/2023	POI Follow Up	Good Standing
12/29/2022	Complaint Closure	Deficient

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Max 35 SF.	Max 25 SF.
Main	A		12	NA
Main	B		12	NA
Main	C		20	NA
Main	D		29	NA
Main	E		27	38
Main	F		24	NA
Main	G		30	NA
Main	H		36	NA
Main	I		43	NA
Total Capacity @35 sq. ft.: 233			Total Capacity @25 sq. ft.: 233	
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 233	
			Total Capacity @25 sq. ft.: 233	

Building	Playground	Playground Occupancy
Main	A Inf - 2 yrs.	60
Main	B 5 yrs. - 12 yrs.	104
Main	C 3 yrs. - 4 yrs.	109

Comments

This visit was to conduct a TA Follow-Up visit. TA Consultant and director conducted a walk through of the facility and playground areas. Goals and action steps were created based on the issues observed during the walk through. Scheduled next TA Visit for 8-9-23 at 10:00 am.

Strength Based TA

Staff/child interactions pleasant.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov for more information. Free technical assistance is available!

Monique Smith, Program Official

Date

Jana Albertson, Technical Assistance Unit Consultant

Date



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						Facility
<p>Rule: 591-1-1-.25(13) - (13) Indoor Storage Areas. Potentially hazardous equipment, materials and supplies shall be stored in a locked area inaccessible to children. Examples of items to be stored include non-food related products under pressure in aerosol dispensing cans, flammable and corrosive materials, cleaning supplies, poisons, insecticides, office supplies and industrial-sized or commercial buckets with a capacity of three gallons or more or any other similar device with rigid sides which would not tip over if a toddler fell into the container head first.</p>						
<p>S.M.A.R.T Goal: Director will ensure potentially hazardous equipment, materials and supplies are stored in a locked area inaccessible to children.</p>						
Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken
1	Kitchen staff will store cleaning supplies for tables in an area where they are not accessible to the children.	Staff	07/06/2023	Developed		
2	Director will replace the broken latch on the drawer in the Water Babies Classroom to make hazards stored inside inaccessible to children.	Director	07/10/2023	Developed		
3	Director will make repairs on the carpeted dividers in the classrooms where the carpet has pulled loose from the wooden frame to make the wood inaccessible to the children.	Director	07/10/2023	Developed		
4	Staff will secure hanging cords to eliminate the possibility of strangulation.	Staff	07/06/2023	Developed		

Rule: 591-1-1-.25(13) - (13) Indoor Storage Areas. Potentially hazardous equipment, materials and supplies shall be stored in a locked area inaccessible to children. Examples of items to be stored include non-food related products under pressure in aerosol dispensing cans, flammable and corrosive materials, cleaning supplies, poisons, insecticides, office supplies and industrial-sized or commercial buckets with a capacity of three gallons or more or any other similar device with rigid sides which would not tip over if a toddler fell into the container head first.

S.M.A.R.T Goal: Director will ensure potentially hazardous equipment, materials and supplies are stored in a locked area inaccessible to children.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken
4	Staff in the three year old classroom will store wipes packaging in an area where they are inaccessible to children due to packaging having the wording, Keep Out of the Reach of Children".	Staff	07/06/2023	Developed		
4	Staff in the three year old classroom will store stapler, staples, and hole punch in an area where they are inaccessible to children.	Staff	07/06/2023	Developed		
4	Staff in the Sr. Toddler classroom will remove the toilet bowl brush from the bathroom and store in an area where it is inaccessible to children.	Staff	07/06/2023	Developed		
4	Staff in all classrooms will store plastic grocery bags in an area where they are inaccessible to children.	Staff	07/06/2023	Developed		

Materials Needed:

Resources Provided:

Health and Hygiene

Rule: 591-1-1-.10(4) - (4) If diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel.

S.M.A.R.T Goal: Director will ensure staff follow the proper procedure for cleaning diapering area between each diaper change by cleaning with a disinfectant and dried with a single-use disposable towel.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken
1	Staff in the Sr. Toddler classroom will follow the proper diaper changing procedure by washing child's and staff hands immediately after diapering and cleaning the diaper changing area using the correct method.	Staff	07/06/2023	Developed		

Materials Needed:

Resources Provided:

Rule: 591-1-1-.17(7) - (7) Handwashing, Children. Children's hands shall be washed with soap and warm running water: immediately upon arrival for care; when moving from one child care group to another, and upon re-entering the child care area after outside play; before and after eating meals and snacks, handling or touching food, or playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids such as, but not limited to, mucus, saliva, vomit or blood; and after contamination by any other means.

S.M.A.R.T Goal: Director will ensure children's hands are washed with soap and warm running water immediately after diapering.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken
1	Staff in the Sr. Toddler classroom will wash children's hands immediately after diapering.	Staff	07/06/2023	Developed		

Materials Needed:

Resources Provided:

Health and Hygiene

Rule: 591-1-1-.17(8) - (8) Handwashing, Staff. Personnel shall wash their hands with liquid soap and warm running water:
immediately upon arrival for the day, when moving from one child care group to another, and upon re-entering the child care area after outside play; before and after diapering each child, dispensing medication, applying topical medications, ointments, creams or lotions, handling and preparing food, eating, drinking, preparing bottles, feeding each child, and assisting children with eating and drinking; after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, and handling bodily fluids, such as, but not limited to, mucus, saliva, vomit or blood; and after contamination by any other means.

S.M.A.R.T Goal: Director will ensure staff hands are washed with soap and warm running water immediately after diapering.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken
1	Staff in the Sr. Toddler classroom will wash hands immediately after each diaper change.	Staff	07/06/2023	Developed		

Materials Needed:

Resources Provided: