



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/8/2020 **VisitType:** Initial Licensing Study **Arrival:** 9:40 AM **Departure:** 1:00 PM

FR-51994

Nelson, Michelle Y

1910 Paddock Court Lawrenceville, GA 30043 Gwinnett County
 (323) 599-1181 michelleynelson@gmail.com

Regional Consultant

Neli Todorova

Phone: (770) 359-5167
 Fax: (678) 891-5630
 neli.todorova@decal.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation		
01/08/2020	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	0	0	0	0	0
Total Under 18 Years	0				

Children Present: 0 Total Children: 0
 Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1

Comments

The Family Child Care Learning Home was granted Permission to Operate this date. No children were present or enrolled on the day of the visit. Per Zoning and Fire Marshall's limitations, the capacity of the Family Child Care Learning Home is limited to a maximum of five (5) unrelated children for less than 24 hours a day.
 The provider does not carry Liability Insurance.
 The provider will obtain a Business License from the county within 30 days from January 8, 2020 and submit to the Department as required.
 Business License received on February 13, 2020.

Plan of Improvement: Developed This Date 01/08/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Michelle Nelson, Program Official

Date

Neli Todorova, Consultant

Date



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Findings Report

Date: 1/8/2020 **VisitType:** Initial Licensing Study **Arrival:** 9:40 AM **Departure:** 1:00 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment**290-2-3-.12 Equipment and Supplies(CR)****Met****Comment**

A variety of equipment and toys were observed.

Comment

Equipment and furniture observed to be properly secured, as applicable.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**Met****Comment**

There were no children present during the time of the inspection. The provider is not licensed to take care of Infants at this time. The appropriate number of cots and mats, sheets and covers were observed on this date. The provider will use a cots and mats for night care.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)**Met****Comment**

On this date, the Provider stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with the Provider, prior to the visit and on this date. Consultant also stated to the Provider that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Home is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Facility**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

Comment

The provider reported no firearms at the home.

Correction Deadline: 1/8/2020

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR) Not Met

Finding

290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on observation that the fence on one side of the yard was wooden frame with farm wire attached to it, which is not an approved fencing material.

POI (Plan of Improvement)

The Home will enclose the outside play area with approved fencing material- lattice, wooden or picket (gaps no more than three and a half inches), that is at least four feet high.

Correction Deadline: 2/29/2020

Comment

There is no pool on the property

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date.

290-2-3-.11 Diapering Areas & Practices(CR) Met

Comment

There were no children enrolled on this date. Consultant discussed Diapering requirements with the Provider, prior to the visit and on this date. Additionally, Consultant observed proper diapering facilities; non - porous surface and sink with warm running water.

290-2-3-.11 Medications(CR) Met

Comment

No children were enrolled in the program on this date. Consultant observed Department - approved medication authorization forms that the Home will use as required.

Licensure

290-2-3-.04 Application Requirements(CR) Met

Comment

Application requirements reviewed with the Provider on this date. Per Zoning and Fire Marshal's limitations, the capacity of the Family Child Care Learning Home is limited to a maximum of five (5) unrelated children for less than 24 hours a day.

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR) **Met**

Comment

There were no children enrolled on this date. The FCCLH discipline policy was reviewed and regulations regarding proper discipline were discussed with the director.

290-2-3-.11 Transportation(CR) **Met**

Comment

The provider does not provide routine transportation and will contact the assigned Regional Consultant to discuss transportation requirements before offering transportation in the future.

Comment

The provider will occasionally take the children to the circular driveway on the property for chalk drawing activities. The driveway portion that will be used will be marked with cones. Consultant observed that a description of the activity was included in the provider's policies and procedures packet, and the parents will give their permission before the children can participate.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal records checks were observed to be complete for the Provider and spouse.

Comment

Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

290-2-3-.07 First Aid & CPR **Met**

Comment

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Provider Qualifications **Met**

Comment

The provider has submitted a variance for the educational credential. The provider has 24 months from today's date to complete their program of study. The provider will also create their written Professional Learning Plan within six (6) months from today's date. The plan will be reviewed by a consultant at their next visit.

Correction Deadline: 1/8/2020

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training **Met**

Comment

Discussed: Health and Safety Training is required for each Staff member with direct care responsibilities within 90 calendar days of their hire date.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

No children were enrolled or present on the day of the visit. Appropriate ratios were discussed on this date.

290-2-3-.07 Supervision(CR)

Met

Comment

Currently there are no children enrolled in the program. Appropriate discipline practices were discussed with the provider prior to the visit and on this date.

Supervision plan for using the circular driveway for chalk drawing activities was developed and signed on this date.